

**DRAFT SUBJECT TO THE APPROVAL OF THIS COMMITTEE AT THE MAIN  
COUNCIL MEETING OF 8<sup>TH</sup> APRIL 2025**

**FELPHAM PARISH COUNCIL  
MINUTES OF THE MEETING OF THE  
FINANCE & ADMINISTRATION COMMITTEE  
HELD AT FELPHAM COMMUNITY HALL  
ON TUESDAY 4<sup>TH</sup> MARCH 2025 AT 5.30 PM.**

**PRESENT: Vice Chair: Councillor Russ Marsden-Sear  
Councillors: Bob Budd, Kirsty Halls, Gloria Moss, Pat Young**

**F 106. APOLOGIES FOR ABSENCE:**

Councillors: Glen Hewlett, Emma Aylward, Antony Bassett, Jules Verhulpen

**F 107. DECLARATIONS OF INTEREST:**

None

**F 108. QUESTION TIME FROM MEMBERS OF THE PUBLIC:**

None

**F 109. RFO/CLERK'S REPORT:**

The RFO reported that as per NALC model contracts staff will progress up one pay spinal point from April.  
A Speed Watch group is being formed in Felpham.  
Further complaints regarding parking in Links Avenue have been received and ADC Car Parks Enforcement Officers will be visiting the area.

**F 110. CORRESPONDENCE/ANNOUNCEMENTS:**

None

**F 111. FELPHAM EMERGENCY RESILIENCE GROUP MONTHLY UPDATE**

Councillor Gloria Moss reported that kit has been ordered to fulfil the successful FERG grant application and that another grant application is currently being assessed by Sussex Police.

**F 112. COMMUNITY HALL REPORTS:**

These had been circulated to all Councillors, prior to the meeting, for information.

**F 113. FINANCIAL ACCOUNTS OF THE COUNCIL FOR FEBRUARY 2024:**

These were circulated to all Councillors, prior to the meeting, for information.

It was requested that the meeting formally approve the financial accounts of the Council as a true and accurate financial record for the month of February 2024.

**It was RESOLVED that the accounts as presented, be approved as a true and accurate record and that bank balances were agreed against reconciliation and to recommend to Main Council the expenditure as shown on the report.**

**F 114. TO AGREE DONATION OF UNUSED COUNCILLOR ALLOWANCES**

Councillors agreed the donation of unused councillor allowances as follows:

September 2024

Councillor Emma Aylward, Councillor Jules Verhulpen: Freaky Felpham children's gifts

December 2024

Councillors: Russ Marsden-Sear, Pat Young, Bob Budd, Emma Aylward, Jules Verhulpen: St. Mary's Christmas lunch

This will now proceed to Main Council for ratification.

**F 115. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN):**

Councillor Russ Marsden-Sear informed councillors of the sad passing of ex Councillor Mary Harvey. An agenda item will be added to the next Projects meeting to agree the planting of a flowering tree with a commemorative plaque.

**DATE OF NEXT MEETING: Tuesday 8<sup>th</sup> April 2025 at 5.30 pm**

Approved.....

Date.....