

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF
FELPHAM PARISH COUNCIL 12TH NOVEMBER 2024.**

PRESENT:

Chair: Councillor Russ Marsden-Sear, Vice Chair: Councillor Pat Young
Councillors: Antony Bassett, Bob Budd, Jacki Burton, Kirsty Halls, Tom Harty, Glen Hewlett,
Graham Page, Jane Parker, Rick Parker

A minute's silence was held in remembrance of former Chair/Councillor Paul English, and former Councillor John Holman. Councillors and staff extend their sympathies to the families at this sad time.

MC 110. APOLOGIES FOR ABSENCE:

Councillors Emma Aylward, Steve Baker, Martin Harvey, Jules Verhulpen

MC 111. DECLARATIONS OF INTEREST:

None

MC 112. QUESTION TIME:

There was one question from the public gallery and one councillor question:

A member of the public requested an update on the timeframe for Scam alerts information being publicised by Felpham Parish Council and Councillor Russ Marsden-Sear confirmed that this will be done in due course.

Councillor Jane Parker requested that audio recordings be made of all council meetings, and this will form an agenda item for discussion at the next Main Council meeting. **Clerk to seek advice from DPO.**

MC 113. REPORTS FROM MEMBERS ON OUTSIDE BODIES:

Rampion 2 - Councillor Glen Hewlett advised councillors that the Government's Planning Inspectorate has completed its examination, and a decision is expected to be announced in early 2025.

MC 114. CHAIRMAN'S REPORT

Councillor Russ Marsden-Sear advised councillors of the success of Freaky Felpham with over 400 attendees.

Councillor Russ Marsden-Sear confirmed attendance, with Councillor Pat Young, at the Bognor Regis Remembrance Day Service and thanked Councillor Tom Harty and Councillor Graham Page for their attendance at St. Mary's Remembrance service. Wreaths were laid at both events on behalf of Felpham Parish Council.

Councillor Jane Parker complained that no photographs were posted online to mark Remembrance Day. Councillors felt that it was not appropriate to take photographs at solemn occasions and that there was no opportunity for this. It was also felt to be a collective councillor responsibility to post photographs. The Clerk confirmed that annually, wreaths were purchased and poppy displays placed on Felpham benches by Felpham Parish Council, to mark the occasion.

MC 115. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 1ST OCTOBER 2024.

The minutes were APPROVED as a true and accurate record.

MC 116. CLERK'S REPORT:

WSSC have confirmed that the gullies in Limmer Lane were cleansed in July as part of the cyclical programme. A jetting job is in the system for 11 gullies in the vicinity of the junctions with The Midway and Wedgwood Road. Due to the width of Limmer Lane, these works will require a road closure which is booked for January.

MC 117. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:

The Clerk reported on a complaint from a resident to MP Alision Griffiths regarding the recent fibre works in Felpham and City Fibre's failure to adhere to permitted operational hours of work.

MC 118. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

- (i) **District Councillor Joan English** (Felpham East) – Not present at meeting and no reports received.
- (ii) **District Councillor Tom Harty** (Felpham East) Councillor – Councillor Tom Harty reported on letter that was prepared to the government regarding the A27. Councillor Harty advised his attendance at an upcoming walkabout in Bognor Regis with the new Arun CEO and Councillor Goodheart.
- (iii) **District Councillor Gill Madeley** (Felpham West) - Not present at meeting and no reports received.
- (iv) **District Councillor Elaine Stainton** (Felpham West) - Not present at meeting and no reports received.
- (v) **County Councillor Jaine Wild** submitted the following report in advance of the meeting:
 - I have contacted the Environment Agency regarding clearing some of the Rife area alongside Felpham Community College and Glenwood Estate area which is completely overgrown.
 - I have dealt with a resident's problem concerned, regarding the new cycle track /footpath from Goodwood Avenue to Downview School
 - Attended a Teams meeting on WSSC Highways Winter Preparedness Briefing 2024
 - Still looking into the problem over the flooding at the bus stop opposite Firs Avenue, this is ongoing with WSSC Highways

- Lighting being delivered to Blakesmead re WSCC and ENERVEO, when complete adoption process will begin
- Went litter picking with my grandchildren for Felpham Village Clean Up organised with St Marys Church.
- Dealt with a tree concern re a resident in New Barn Lane. WSCC will remove some branches
- There is a Vaping and Non Smoking Campaign by WSCC taking place, I have ordered leaflets for FPC
- Rabbit Island. The owner has now received an Enforcement notice.
- Am in correspondence re WSCC Highways regarding the state of the pavements around Downview School and Wroxham Way

MC 119. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENCING AND NEIGHBOURHOOD PLAN COMMITTEE DATED 1ST OCTOBER 2024

The minutes were APPROVED by the members present of the Planning, Licensing and Neighbourhood Plan Committee as a true and accurate record

MC 120. CLERK'S REPORT

None

MC 121. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE DATED 8TH OCTOBER 2024.

The minutes were APPROVED by the members present of the Projects and Community Involvement Committee as a true and accurate record.

MC 122. CLERK'S REPORT

None

MC 123. BUDGET SETTING

Councillor Glen Hewlett advised councillors that the budget was discussed at the Finance Committee meeting with all paperwork available to councillors in the Meetings Associated Documents folder. Councillor Hewlett requested that any questions be raised prior to the next meeting when the budget will proceed to Finance/Main Council for final ratification and approval prior to submission to Arun District Council.

MC 124. TO AGREE PARISH OFFICE CHRISTMAS CLOSURE DATES

Councillor Bob Budd proposed that the parish office be closed to the public from Monday 23rd December until Friday 3rd January 2025. This was seconded by Councillor Kirsty Halls and unanimously agreed. Staff may still be working over this period and all emails will be monitored.

MC 125. TO AGREE MEETING DATES JAN – JUN 2025

Meeting dates had been circulated to councillors. **Councillor Bob Budd proposed that the proposed dates be agreed. This was seconded by Councillor Rick Parker and unanimously agreed.**

MC 126. TO DECLARE A VACANCY

The six-month rule for councillors is part of the Local Government Act 1972 Section 86 that prevents a councillor from remaining a member if they fail to attend meetings during a period of six consecutive months. The rule applies to meetings, including committees and sub-committees. At least one meeting must be attended in a six-month period.

Councillors duly resolved to declare a vacancy in the West Ward of Felpham Parish Council due to the non-attendance of Councillor Carrick within a six-month period.

Councillor Russ Marsden-Sear advised councillors that contact will now be made with Arun District Council Elections Office and a notice posted in the parish.

MC 127. MATTERS OF URGENT PUBLIC IMPORTANCE:

None

MC 128. BUSINESS AT THE CHAIRMAN’S DISCRETION:

Councillor Glen Hewlett reminded councillors that council work is done by democratic committee decision and that the decision of the committee is final. Councillors should not seek to undermine a decision made by Felpham Parish Council.

Date of Next Meeting: Tuesday 3rd December 2024 6.15pm

Approved.....Chairman

Date