

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF
FELPHAM PARISH COUNCIL 1ST OCTOBER 2024.**

PRESENT:

Chair: Councillor Russ Marsden-Sear, Vice Chair: Councillor Pat Young
Councillors: Emma Aylward, Steve Baker, Bob Budd, Kirsty Halls, Tom Harty, Graham Page,
Jules Verhulpen

MC 89. APOLOGIES FOR ABSENCE:

Councillors: Antony Bassett, Jacki Burton, Emma Carrick, Glen Hewlett, Martin Harvey, Jane Parker, Rick Parker

MC 90. DECLARATIONS OF INTEREST:

None

MC 91. QUESTION TIME:

None

MC 92. REPORTS FROM MEMBERS ON OUTSIDE BODIES:

Councillor Russ Marsden-Sear informed councillors of the WSALC AGM in Brighton on 4th November.

MC 93. CHAIRMAN'S REPORT

Councillor Russ Marsden-Sear advised councillors that a visit had been made, in conjunction with County Councillor Jaine Wild, to view the tree planning application proposal FP/126/24/T at Blake's Cottage which Felpham Parish Council had initially opposed due to a lack of sufficient information for councillors to make a decision. A report of the visit was made to the Planning Committee and the objection removed.

MC 94. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 3RD SEPTEMBER 2024.

The minutes were APPROVED as a true and accurate record.

MC 95. CLERK'S REPORT:

The Clerk reported on the recent Felpham Pumping Station Tour.

MC 96. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:

None

MC 97. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

- (i) **District Councillor Joan English** (Felpham East) – Not present at meeting and no reports received.
- (ii) **District Councillor Tom Harty** (Felpham East) Councillor – Councillor Tom Harty reported on a positive meeting with new Arun CEO, Dawn Hudd.
- (iii) **District Councillor Gill Madeley** (Felpham West) - Not present at meeting and no reports received.
- (iv) **District Councillor Elaine Stainton** (Felpham West) - Not present at meeting and no reports received.
- (v) **County Councillor Jaine Wild** submitted the following report:
 - Parking charges in free car parks – Jackie Pendleton, representatives from ADC and WSCC met to discuss this matter. A decision has been deferred whilst further information is gathered.
 - Two EV chargers are to be installed in Felpham at Upper Bognor Road/Sea Road.
 - Adoption of roads on Blake’s Mead - WSCC have advised the following: The outstanding matter holding up the adoption of the final phase (phase 3) is the street lighting remedial works which we require the developer to undertake to enable the street lighting to be accrued onto the WSCC PFI contract. The developer has engaged with Enerveo, who are the WSCC lighting PFI provider. Enerveo have advised that the required replacement columns and lanterns are all on order, but there has been a longer than expected delivery date for the new columns. Enerveo expect delivery late next month but are chasing for an improvement. Based on the information provided it is anticipated that phase 3 adoption is a couple of months away.
 - Brooks Field footpath – the landowner has failed to open this footpath, and the matter is currently subject to enforcement.
 - Katy Bourne, Conservative Police and Crime Commissioner for Sussex, responded to the enquiry regarding travellers on KGV, to advise that police had not allowed access onto the land as reported.
 - An otter shelf is being installed on the Rife and otters have been sighted in the area.
 - Road Safety Theatre in Education at Felpham Community College will provide information on staying safe and it is hoped that this may be extended to Downview School if successful.

MC 98. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE DATED 3RD SEPTEMBER 2024.

The minutes were APPROVED by the members present of the Finance and Administration Committee as a true and accurate record.

MC 99. CLERK’S REPORT

None

MC 100. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS AND OPEN SPACES COMMITTEE DATED 10TH SEPTEMBER 2024.

The minutes were APPROVED by the members present of the Allotments and Open Spaces Committee as a true and accurate record.

MC 101. CLERK'S REPORT

An autumn work party is planned at St Michael's and details have been circulated.

Councillor Graham Page enquired on the possibility of bulb planting in Felpham, and the Clerk advised that the Conservation Society were still investigating the locations for planters in Felpham.

MC 102. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE DATED 20TH AUGUST/10TH SEPTEMBER 2024.

The minutes were APPROVED by the members present of the Projects and Community Involvement Committee as a true and accurate record.

MC 103. CLERK'S REPORT

None

MC 104. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENCING AND NEIGHBOURHOOD PLAN COMMITTEE DATED 10TH SEPTEMBER 2024

The minutes were APPROVED by the members present of the Planning, Licensing and Neighbourhood Plan Committee as a true and accurate record.

MC 105. CLERK'S REPORT

None

MC 106. BUDGET SETTING

Councillor Russ Marsden-Sear advised councillors of the budget setting process and the fact that the Felpham Parish Council internal audit is also scheduled to take place on 30th October.

MC 107. AGAR AND ANNUAL CONCLUSION OF AUDIT

The conclusion of audit which had previously been circulated to all councillors and been available online since July, was discussed by the Clerk with details of the process being given to councillors who discussed and examined the conclusions at length.

Councillors offered their thanks to the RFO for his work on both this and the interim internal audit.

MC 108. MATTERS OF URGENT PUBLIC IMPORTANCE:

Councillor Russ Marsden-Sear advised councillors that due to the success of the Freaky Felpham event last year, two sessions will be planned this year and free tickets issued. Tickets will be available to collect from May's Estate Agents. This will be advertised on Facebook.

Voluntary donations will be collected in aid of St. Wilfred's Hospice.

MC 109. BUSINESS AT THE CHAIRMAN'S DISCRETION:

Councillor Russ Marsden-Sea advised councillors of the Bognor Regis Town Council Annual Remembrance Sunday Service on 10th November 2024 and Councillor Tom Harty and Councillor Graham Page accepted the invitation to represent Felpham Parish Council at St. Mary's for the annual wreath laying service.

Date of Next Meeting: Tuesday 5th November 2024 6.15pm

Approved.....Chairman

Date