

**DRAFT SUBJECT TO THE APPROVAL OF THIS COMMITTEE AT THE MAIN
COUNCIL MEETING OF 3RD SEPTEMBER 2024**

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE
FINANCE & ADMINISTRATION COMMITTEE
HELD AT FELPHAM COMMUNITY HALL
ON TUESDAY 2ND JULY 2024 AT 5.30 PM.**

**PRESENT: Chair: Glen Hewlett, Vice Chair: Councillor Russ Marsden-Sear
Councillors: Emma Aylward, Bob Budd, Kirsty Halls, Jules Verhulpen, Pat Young**

F 27. APOLOGIES FOR ABSENCE:

Councillor: Antony Bassett

F 28. DECLARATIONS OF INTEREST:

None

F 29. QUESTION TIME FROM MEMBERS OF THE PUBLIC:

The following question was submitted in advance of the meeting:

At a recent Finance and Admin committee meeting the matter of the broken window to the hall was discussed.

Councillors decided to investigate the costs involved of having some kind of screen or protective frame placed over the windows. Having observed the damage and coming to the conclusion that they have been caused by small "projectiles", for example golf balls, stones, pellets, I have the following questions:

Will any proposed protection be of such density to prevent a small projectile still reaching, and smashing, the windows?

If the design is such that it does prevent small objects, will it be so dense as to adversely affect both the amount of light entering the hall but also make the visual exterior of the hall look ugly?

How will the windows be cleaned when a protective screen is in place?

If the screen fails to prevent small projectiles reaching and smashing the windows how much additional costs will be incurred to a) remove the screen and b) replace the window and c) replace the screen?

Are there any other alternatives which may be most cost effective or more practical?

Councillor Glen Hewlett confirmed that options are being investigated and that similar concerns are held by the committee.

F 30. RFO/CLERK'S REPORT:

None

F 31. CORRESPONDENCE/ANNOUNCEMENTS:

Regarding the Rialtas accounting package, the RFO advised councillors that as income and expenditure have exceeded £200,000.00, the way that figures are reported will need to change. This incurs a charge of £599.00 from Rialtas. As Committee Chair, Councillor Glen Hewlett authorised these associated costs.

F 32. COMMUNITY HALL REPORTS:

These had been circulated to all Councillors, prior to the meeting, for information.

F 33. FINANCIAL ACCOUNTS OF THE COUNCIL FOR JUNE 2024:

These were circulated to all Councillors, prior to the meeting, for information.

It was requested that the meeting formally approve the financial accounts of the Council as a true and accurate financial record for the month of June 2024.

It was RESOLVED that the accounts as presented, be approved as a true and accurate record and that bank balances were agreed against reconciliation and to recommend to Main Council the expenditure as shown on the report.

F 34. TO AGREE A DATE FOR THE QUARTERLY GRANTS WORKING PARTY

It was agreed that the members of Finance and Admin committee will form this Working Party. Thursday 25th July 6pm was the date set for this meeting.

F 35. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN):

None

The meeting closed at 17.47pm.

DATE OF NEXT MEETING: Tuesday 3rd September 2024 at 5.30 pm

Approved.....

Date.....