



CLERK TO THE COUNCIL
Nicola Meaney
Felpham Parish Council
Felpham Community Hall
Meaden Way
FELPHAM
West Sussex PO22 8FA

Tel: [01243] 827470
email: clerk@felphampc.gov.uk

**A MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE
ON TUESDAY 14TH MAY 2024 at 17:30**

Councillors: Emma Aylward, Antony Bassett, Steve Baker, Bob Budd, Kirsty Halls, Glen Hewlett, Jules Verhulpen
Ex Officio Councillors: Russ Marsden-Sear, Pat Young, To All Other Councillors – for information.

AGENDA

1. **Nomination of Chair of the Committee 2024/25**
2. **Apologies for absence**
3. **Declarations of Interest.**
4. **Nomination of Vice Chair of the Committee 2024/25**
5. **Questions from members of the public (for up to 15 minutes) Questions will be limited to 5 minutes per person relating to items on the agenda. Can any public questions be sent to the Clerk by post or email at your earliest convenience, ideally 7 days prior. This will allow Councillors to offer an informed response.**
6. **Clerk's Report.**
7. **Correspondence.**
8. **To approve the Executive Committee Remit of the Finance and Administration Committee**
9. **Reports for the Community Hall – *attached*.**
10. **Financial Accounts of the Council for: April 2024 – *attached*.**
11. **To agree the formation of a St. Michael's Island/Horsefield Working Party**
12. **To agree to re-appointment of the internal auditor Mulberry and Co for 2024/25**
13. **Felpham Car Parks**
14. **Provision of continued lobby use for weekly Crafternoon.**
15. **To agree donation of unused councillor allowances.**
16. **Matters of Urgent Public Importance (with the prior consent of the Chairman).**

Date of next meeting: Tuesday 4th June 2024 5.30pm

Date: 8th May 2024

Nicola Meaney - Clerk to the Council

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
COMMITTEE MEETINGS**

ALL COUNCIL AND

(Some items may be closed to public due to its confidential and contractual sensitivity. Public Bodies (Admission to Meetings) Act 1960 and Local Govt Act 1972 ss 100 & 102).