

FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE &
NEIGHBOURHOOD PLAN COMMITTEE
on TUESDAY 9TH APRIL 2024 at 7.15 p.m.

PRESENT:

Chair: Glen Hewlett

Vice Chair: Graham Page

Councillors: Bob Budd, Russ Marsden-Sear, Rick Parker

PL 102. APOLOGIES FOR ABSENCE:

Councillor Tom Harty

PL 103. DECLARATIONS OF INTEREST:

Councillor Bob Budd declared an interest in FP/49/24/L Blakes Cottage.

PL 104. QUESTION TIME:

None

PL 105. CLERK'S REPORT:

The Clerk reported that the Arun Local Plan Direction of Travel Consultation 2023-41 is now underway and that a briefing had been held for all parish councils.

PL 106. CORRESPONDENCE:

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:
- FP/12/24/T Remove 1 damaged branch on southwest aspect, remove 2 damaged branches on south western and north eastern aspects, remove 3 lateral lower branches back to stem on north eastern aspect to 1 No Monterey Pine tree. 9 Ceres Place Felpham
 - FP/8/24/HH New single storey rear extension. Alterations to existing fenestration. 2 Third Avenue Felpham
 - FP/2/24/HH Single storey rear extension with rooflight. 79A Flansham Park, Felpham
 - FP/13/24/HH First floor side extension. Front porch and external alterations. Ground and first floor internal alterations - 54 Minton Road Felpham
 - FP/28/24/NMA Non-material amendment following the grant of FP/46/19/PL relating to revised design to front porch, omission of glazing bars on the windows above the porch, changes to garage door, pitched roof light instead of a flat glazed roof light in the rear ground floor single storey room, additional triangular windows on the rear gables and change of material from metal railings to toughened glass panels on the rear balcony - 28 Sea Drive Felpham

- FP/9/24/HH Retrospective single storey summer house in rear garden - 96 Felpham Way Felpham

(ii) Members noted that no applications had been **refused** by Arun District Council since the last meeting:

(iii) Members noted that no applications had been **withdrawn** since the last meeting:

PL 107. PLANNING APPLICATIONS:

FP/37/24/HH	11 Somerton Green Felpham PO22 8EZ	Single storey side extension and the removal of the rear door.	No objection. Comment: Southeast elevation windows do not appear to correspond on drawings.
FP/39/24/T	9 Broomcroft Road Felpham Bognor Regis PO22 7NJ	1 No. Monterey Pine (T1) crown reduction to 14m spread.	No objection
FP/41/24/HH	1 Normans Drive Felpham PO22 8LW	Single storey front and rear extensions, conversion of garage to habitable use and alterations to fenestration.	No objection
FP/43/24/HH	7 Second Avenue Felpham PO22 7LJ	Single storey side extension, installation of car port, new resin driveway and alterations to fenestration, following the demolition of existing integral garage and detached store.	No objection Comment: There are concerns that the proposed resin driveway does not meet with the Felpham Parish Council design guide requirement for permeable paving.
FP/45/24/PL	Land to the Rear of 107 Felpham Way Felpham PO22 8QB	1 No detached 2-bedroom chalet bungalow with electric mobility scooter/cycle & refuse storage facilities. This application is in CIL Zone 4 and is CIL Liable as a new dwelling.	No objection
FP/46/24/HH	36 Hinde Road Felpham PO22 7QJ	Single storey side extension.	Object: No dimensions are shown on the plans and the proposed extension height

			appears to exceed 2.5 metres.
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PL 108. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/49/24/L	Blakes Cottage 1 Blakes Road Felpham PO22 7EB	Listed building consent for the repair or replacement of structural roof timbers and the carrying out of rethatching of the roof including making good and redecoration of internal finishes affected by the works.	No objection
FP/50/24/NMA	2 Third Avenue Felpham PO22 7LN	Non-material amendment following the grant of FP/8/24/HH relating to the first floor single door to the balcony to be changed with a double door.	No objection
Application for an Environmental Permit to operate an installation	SCS Waste, Hangar 3, Rudford Industrial Estate, Ford Road, Ford, West Sussex, BN18 0BD	Application for a permit to operate a Schedule 13 Small Waste Incineration Plant for the co-incineration of refuse derived fuel	No objection

PL 109. BOGNOR REGIS GOLF CLUB

There are currently no reported updates.

PI 110. RAMPION 2

All documentation and updates are available on the Felpham Parish Council website.

PL 110. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

Councillor Glen Hewlett outlined recent updates on West Sussex Highways, Transport and Planning Projects (attached to minutes) that have recently been added to the Felpham Parish Council website. Works to the A259 (outline business case currently, with a possible construction start date Autumn 2025) and the A29 (demolition of nursery will commence next month, with completion of Phase 1 winter 2026) will affect Felpham and the Planning Committee will continue to keep residents informed.

DATE OF NEXT MEETING: Tuesday 14th May 2024

Signed.....

Date.....



Halogen Bulb Replacement Programme

In 2010, West Sussex County Council conducted several trials on traffic signals sites using the latest in LED technology. The trials were successful in both cost savings and environmental benefits, resulting in the decision to amend the WSCC signal design standards going forward requiring all new sites or site refurbishments to use the LED technology.



Image 1. Halogen Bulb Traffic Signal Head



Image 2. LED Traffic Signal Head

Within West Sussex 99 of the 128 traffic signal junctions and 296 of the 399 pedestrian crossings have already been successfully converted to LED.

Along with upgrading the halogen bulbs to LED, we are also using this opportunity to address any additional upgrades required to bring the crossing locations to the latest WSCC standards. The project will contribute significantly towards our pledge to become [carbon neutral by 2030](#), by delivering an 11% energy and carbon reduction value of the total traffic signals usage.

The implementation of this project would generate a revenue saving of approximately £44,249 per annum.

[Click here for further information](#)

A284 Lyminster Bypass

The Scheme aims to alleviate traffic issues through Lyminster Village with the northern section of the bypass completing the link road from the A27 at Crossbush, providing access to Littlehampton.

The progress made in the last six months:

North of Ancient Hedgerow:

Improvements to the condition of the poor soil to support the new culvert at the tie in point with Lyminster Road has begun. To facilitate this, the water in Brookfield stream was being over pumped. However, after working successfully for several weeks there was a failure of the pumps that led to a build-up of water on the Eastern side of the road and some flooding on the low point of Lyminster road. This was managed through additional water crossings and pumps on site.

Ancient Hedgerow to Bridleway:

A Pegasus crossing which involves an equestrian, agricultural plant, pedestrian, and cyclist crossing is being built. The underground ducts, sockets and boxes have been installed for the required cabling and poles to be installed once surfacing is complete.

Viaduct:

The viaduct consists of 10 piers with a northern and southern abutment. The structure is installed, steel reinforcements are being fixed into place and concrete is being poured over these areas. We have now poured 40% of the concrete deck and 90% of the steel works for the viaduct.



Image 1 North abutment reinforcement



Image 2 Steel work progress



Image 3 View of viaduct facing North

We have positioned bolt clusters along the edge (parapet) of the viaduct, allowing the safety fencing (VRS) which is used to absorb and decrease the force of a crashing vehicle to be installed.

[click here for further information](#)

Railway Approach, Worthing

As part of Worthing Growth Programme with a budget of £2.9 million, the work to create a station gateway and sustainable transport interchange at Railway Approach

scheme is being delivered in partnership with the Active Travel funded scheme to provide improved walking and cycling facilities along Cross Street in Worthing

The scheme which aims to improve connections between the train station, the seafront and key redevelopment sites includes accessibility enhancements, tree planting and the promotion of walking and cycling through improved pedestrian access.

Construction started on 5th Feb 2024 and is anticipated to complete by the end of November 2024.

[Click here for further details](#)

A29 Realignment Scheme

The scheme will deliver a new 4.34km road to the east of Eastergate, Westergate and Woodgate villages in two phases:

Phase 1 (north): From the A29 south of Eastergate Lane to a new junction with Barnham Road. Video link [here](#)

Phase 2 (south): From Barnham Road to a new junction on the A29 south of Lidsey bends.

Completed so far:

- Advanced utility diversion and protection works for BT at Fontwell and Barnham Road.
- Second round of detailed archaeological investigations on part of the route. Finds have included a small mixture of neolithic, bronze age and Romano-British features and small items (such as flints, ceramic building materials, fired clay and pottery fragments).
- Ecological works were completed during Autumn 2023.

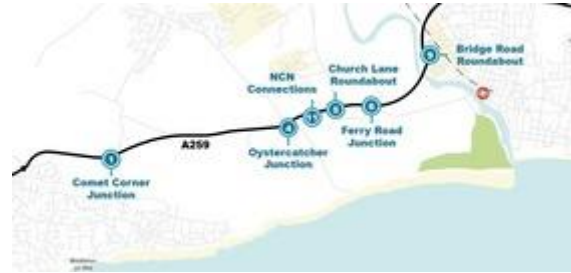


The scheme was successfully altered to include an additional field access. We are now in the latter stages of agreements for demolition of the Springfield (Fleurie) Nursery site off Barnham Road.

[Click here for further information](#)

A259 Bognor Regis to Littlehampton

This scheme aims to enhance the highway at various locations along the A259 Bognor Regis to Littlehampton corridor between Comet Corner and Bridge Road roundabout. The outline business case is awaiting approval from Department for Transport (DfT). If that is approved, a full business case will need to be submitted and approved before construction can start.



[Click here for further information](#)

Burgess Hill Place and Connectivity Programme

The Burgess Hill Place and Connectivity Programme, which is part of the wider Mid Sussex Growth Programme, has delivered a number of integral developments in Burgess Hill.



Phase 1: Was completed in September 2023 and has delivered approximately 14km of off-highway and Public Rights of Way pedestrian and cycle improvements.

Phase 2: Is currently progressing through the Mid Sussex Growth Programme governance process which will determine the scope and timeframes.

[Click here for further information](#)

A259 Littlehampton Improvements

The scheme, which had the aim of widening approximately 2km of the existing single carriageway on the A259 to a dual carriageway, was completed in Spring 2023.



The scheme has resulted in an increase in peak hour traffic movements despite an overall decrease in daily trips following changes in travel behaviours post Covid19. This suggests that the objectives of reducing congestion and relieving rat running will have been achieved. Noise levels measured adjacent to the scheme are lower than designed, which suggests that the mitigation implemented is effective.

We are now within a defect correction period for the works. We expect to revisit the site in July 2024 to resolve some defects with the drainage system.

[Click here for further information](#)

Bognor Regis Esplanade

As part of the Arun Growth Programme, the project will improve areas of the public realm, accessibility, reduce the speed limit to 20mph, increase greening and introduce raised crossings. This will complement wider improvements in the area including works to place at:

- St Maur (completed)
- Alexandra Theatre
- Bognor Regis Arcade
- The new Premier Inn hotel

The construction period is anticipated to commence in October 2024 and run until mid-April 2025 with a £1.8 million budget.

[Click here for further details](#)

Haywards Heath - South Road (East)

The scheme emerged from the Haywards Heath Town Study 2015 and aims to discourage traffic through the shopping area and provide an environmental enhancement.

Following public engagement in summer 2022, the scheme was costed, and funding opportunities were reviewed. The prospect of receiving additional funding from Central Government is no longer looking to be viable within the foreseeable future and so the scope of the scheme is being reviewed in order that it is deliverable using available developer Section 106 contributions.



Centenary House Access - Durrington

An agreement has been reached with Sussex Police to formally split ownership of the land, creating clear boundaries of possession and responsibility. As part of this divide, a planning application for the construction of a new access road to the east of the site, off Littlehampton Road, for WSCC's use has been submitted.

The division in land ownership, along with the new access road, will allow us to progress with disposal and/or development of our asset while removing the risk of causing access issues to Sussex Police's custody suite. It also removes significant site constraints providing more options for future use of the land.

Sussex Police plan to stay onsite and upgrade existing facilities.

[Click here for further details](#)

Our Council Plan, budget, and Council Tax changes 2024/25

[Click here for details](#)

Produced by the Stakeholder and Partnerships team, Highways Transport and Planning. Please contact active.communities@westsussex.gov.uk with any comments or suggestions regarding and you'd like to see in future editions.

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