

**DRAFT SUBJECT TO THE APPROVAL OF THIS COMMITTEE AT THE MAIN
COUNCIL MEETING OF 7TH MAY 2024**

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE
FINANCE & ADMINISTRATION COMMITTEE
HELD AT FELPHAM COMMUNITY HALL
ON TUESDAY 2ND APRIL 2024 AT 5.30 PM.**

PRESENT: Chair: Councillor Steve Baker
Councillors: Bob Budd, Jacki Burton, Glen Hewlett, Jane Parker, Pat Young
Ex Officio Councillors: Russ Marsden-Sear, Rick Parker

F 117. APOLOGIES FOR ABSENCE:

None

F 118. DECLARATIONS OF INTEREST:

Councillor Russ Marsden-Sear declared a potential interest in F.126. Councillors were reminded that declarations of interest should be made where appropriate.

F 119. QUESTION TIME FROM MEMBERS OF THE PUBLIC:

Questions were asked regarding the changes to car parking in Felpham and the decision by Felpham Parish Council to support this.
Councillor Glen Hewlett explained that this was an Arun District Council decision and that a Felpham District Councillor was present at the Environment Committee Meeting where this was passed and voted in favour of the proposal.
Felpham Parish Council supported the proposal which still retained free parking whilst also allowing combating of the current abuse of the free car parks. There was no suggestion of charges being introduced which would be subject to a consultation were this to be the case. Felpham Parish Council continue to support the current system of free car parking in Felpham as they have always done. Felpham Parish Council currently make an annual contribution to Arun District Council in order to maintain free use of the car parks.

F 120. RFO/CLERK'S REPORT:

None

F 121. CORRESPONDENCE/ANNOUNCEMENTS:

Correspondence received regarding the Felpham Car Parks had been forwarded to Arun District Council.

F 122. COMMUNITY HALL REPORTS:

These had been circulated to all Councillors, prior to the meeting, for information.

F 123. FINANCIAL ACCOUNTS OF THE COUNCIL FOR MARCH 2024:

These were circulated to all Councillors, prior to the meeting, for information.

It was requested that the meeting formally approve the financial accounts of the Council as a true and accurate financial record for the month of March 2024.

It was RESOLVED that the accounts as presented, be approved as a true and accurate record and that bank balances were agreed against reconciliation and to recommend to Main Council the expenditure as shown on the report.

F 124. TO APPROVE GRANT AWARD RECOMMENDATIONS OF THE GRANTS WORKING PARTY FOR RATIFICATION BY MAIN COUNCIL.

4 Sight Vision Support	Councillor Jane Parker proposed that the committee approve the grant recommendation of £330.00. This was seconded by Councillor Russ Marsden-Sear and unanimously agreed.
Arun and Chichester Citizens Advice	Councillor Glen Hewlett proposed that the committee approve the grant recommendation of £500.00. This was seconded by Councillor Russ Marsden-Sear and unanimously agreed.
Bognor Regis Armed Forces Day	Councillor Rick Parker proposed that the committee approve the grant recommendation of £500.00. This was seconded by Councillor Russ Marsden-Sear and unanimously agreed.
Bognor Regis Seafront Lights	Councillor Glen Hewlett proposed that the committee approve the grant recommendation of £250.00. This was seconded by Councillor Bob Budd and unanimously agreed.
Felpham and Middleton Horticultural Society	Councillor Rick Parker proposed that the committee approve the grant recommendation of £500.00. This was seconded by Councillor Glen Hewlett and unanimously agreed.
Felpham Sailing Club	Councillor Russ Marsden-Sear proposed that the committee approve the grant recommendation of £250.00. This was seconded by Councillor Bob

	Budd and agreed with 5 votes for, 2 against and 1 abstention.
St Wildred's Hospice	Councillor Jane Parker proposed that the committee approve the grant recommendation of £1000.00. This was seconded by Councillor Glen Hewlett and unanimously agreed.
Victim Support	Councillor Bob Budd proposed that the committee approve the grant recommendation of £250.00. This was seconded by Councillor Russ Marsden-Sear and unanimously agreed.
Sea Cadets	Councillor Russ Marsden-Sear proposed that the committee approve the grant recommendation of £2000.00 + VAT. This was seconded by Councillor Rick Parker and unanimously agreed. This will be paid directly to the builder on completion of works and receipt of invoice. An additional £1000 match funded grant will be paid in the next financial year.

Councillor Jane Parker queried the information provided relating to one of the grant applications and was reminded of the grant approval process by the Clerk.

F 125. HALL SECURITY

Councillors discussed the hall security and the fact that the hall door should remain locked when a staff member not present and not be left on the latch by hirers. Further security measures may be required when Martyn's Law becomes legislation.

F 126. ST. MICHAEL'S ISLAND (HORSE FIELD)

No further declarations of interest were made.

Councillor Russ Marsden-Sear commented on the drainage and flooding of the land and the fact that councillors who had been previous tenants of the land had refused to inform Felpham Parish Council of where this drainage was located in order that an independent assessment could be carried out and ascertain how this may have become blocked.

The RFO advised councillors that the previous tenant has expressed an interest in seasonal grazing and a renewed tenancy at a reduced rent or on month-to-month basis. Advice from the Arun Planning Department has been against removing the stables.

Councillor Bob Budd suggested that an independent working party made up of councillors who have no previous interests be formed to look at the lease for the horse field and the future use of the area. This will be added to the next agenda.

Councillor Glen Hewlett advised that Planners have recently given clear guidance regarding permitted uses and planning implications associated with the land.

Councillor Rick Parker challenged the Clerk on the need to declare an interest on this matter and the Clerk's assessment during a recent inspection that the stables were in a poor state of repair. The Clerk advised that this conversation was not appropriate at this point in the meeting but that the stables were not in a fit condition for use when the most recent tenant took ownership.

F 127. TO AGREE DONATION OF UNUSED COUNCILLOR ALLOWANCES

This item was deferred.

F 128. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN):

None

The meeting closed at 6.05 pm.

DATE OF NEXT MEETING: Tuesday 7th May 2024 at 5.30 pm

Approved.....

Date.....