

**DRAFT *SUBJECT TO THE APPROVAL OF THIS COMMITTEE AT THE MAIN
COUNCIL MEETING OF 3RD OCTOBER 2023***

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE
FINANCE & ADMINISTRATION COMMITTEE
HELD AT FELPHAM COMMUNITY HALL
ON TUESDAY 5TH SEPTEMBER 2023 AT 6.15 PM.**

PRESENT: Councillors: Steve Baker, Jacki Burton, Bob Budd, Glen Hewlett, Jane Parker

Councillors: Russ Marsden-Sear, Rick Parker (Ex Officio)

F 32. APOLOGIES FOR ABSENCE:

Councillor Pat Young

F 33. DECLARATIONS OF INTEREST:

None

F 34. QUESTION TIME FROM MEMBERS OF THE PUBLIC:

A representative from the Friends of Downview Primary School attended the meeting and presented their grant request to councillors.

Councillors explained that all grant requests will be assessed by the Grants Working Party at a future date.

F 35. RFO/CLERK'S REPORT:

The RFO explained that The Felpham Youth Club will now continue to be operated by the same staff under a different company – The 39 Club. The contract, under the same terms, is in place with a contribution of one full term by Worthing Homes. This had been budgeted for with the previous provider until the end of term July 2024

Table tennis table/pool table prices to be investigated by the RFO.

The Lobster Pot agreement has been reviewed with Tom Barnes and is due for renewal in September 2024.

Response had been made as requested by councillors to the West Sussex County Council Vehicle Charge point consultation.

F 36. CORRESPONDENCE/ANNOUNCEMENTS:

None

F 37. COMMUNITY HALL REPORTS:

These had been circulated to all Councillors, prior to the meeting, for information.

F 38. FINANCIAL ACCOUNTS OF THE COUNCIL FOR JULY/AUGUST 2023:

These were circulated to all Councillors, prior to the meeting, for information.

It was requested that the meeting formally approve the financial accounts of the Council as a true and accurate financial record for the month of July and August 2023.

It was RESOLVED that the accounts as presented, be approved as a true and accurate record and to recommend to Main Council the expenditure as shown on the report.

F 39. ROAD MITIGATION SCHEMES

The Community Highways Application is progressing with West Sussex Highways and a decision is expected shortly.

F 40. GRANT APPLICATIONS – DOWNVIEW PRIMARY SCHOOL, 4 SIGHT VISION SUPPORT, ARUN COUNSELLING CENTRE, VICTIM SUPPORT, FELPHAM SAILING CLUB

Councillors discussed the fact that the grants budget had been used this year, with additional funding agreed from general reserves for emergency grant requests. It was agreed that it would be wrong to appropriate further money from reserves for additional grant funds. The Grants Working Party will consider grant requests at a future meeting and make recommendations to the Finance Committee which will then proceed to Main Council for ratification and payment from the next year's budget.

F 41. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN):

Councillor Steve Baker explained to the committee that it was the sole intention of the current grants working party to examine the grants process and not to make decisions on grants. The process, any recommendations for an emergency contingency fund and grant requests will now be considered by a Grants Working Party who will initially consist

of Councillors: Steve Baker, Bob Budd, Glen Hewlett, Russ Marsden-Sear, Jane Parker, Rick Parker.

DATE OF NEXT MEETING: Tuesday 3rd October 2023 at 6.15 pm.

The meeting closed at 6.55 pm.

Approved.....

Date.....