

**DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 5<sup>TH</sup> SEPTEMBER 2023**

**MINUTES OF THE MEETING OF THE  
ALLOTMENTS & OPEN SPACES COMMITTEE  
HELD AT FELPHAM COMMUNITY HALL FELPHAM  
18<sup>TH</sup> JULY 2023 6.15pm**

**PRESENT:** Councillors: Antony Bassett, Bob Budd, Jacki Burton, Kirsty Halls, Jane Parker, Graham Page

Councillors: Russ Marsden-Sear, Rick Parker (Ex Officio)

**A 10. APOLOGIES FOR ABSENCE:**

Emma Aylward, Emma Carrick, Martin Harvey, Jules Verhulpen

**A 11. DECLARATIONS OF INTEREST:**

Councillor Russ Marsden-Sear declared an interest as a FAGS allotment holder.

**A 12. QUESTION TIME FROM MEMBERS OF THE PUBLIC**

None

**A 13. CORRESPONDENCE/ANNOUNCEMENTS:**

None

**A 14. CLERK'S REPORT:**

A response from the Cabinet Member for Highways and Transport to County Councillor Jaine Wild regarding the use of glyphosate had previously been circulated to all councillors and was found to be in line with current Allotments guidance issued by Felpham Parish Council.

The request and response for the removal/alteration of the railings at the Western Greensward had been discussed at Main Council on 4<sup>th</sup> July 2023.

A St. Michael's Allotments review was carried out on Wednesday 28<sup>th</sup> June by Karen Woolgar and Councillor Bob Budd, and the report was outlined to councillors.

#### **A 15. ARUN WEST COMMUNITY WARDENS**

The Arun West Community Wardens attended the meeting to introduce themselves to councillors and outline the work that they do assisting the community.

Sean and Christine have extensive experience in enforcement, Local Government, and policing. They are employed by Arun District Council's Wellbeing and Communities Directive, working throughout Pagham, Ford, Slindon, Felpham and up to Bognor Regis.

They carry out foot patrols and litter picks and are reactionary to anti-social behaviour, operating flexibly to meet requirements. Working closely with police they engage with residents and offer signposting.

Councillor Russ Marsden-Sear enquired regarding the possibility of Resident's Alliance foot patrols, and this will be an initiative that will be explored going forward.

#### **A 16. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:**

FAGS had sent in a report which was circulated to all councillors in advance.

#### **A 17. MONTHLY UPDATE ON LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS:**

There were no updates to report from Arun District Council, but the Community Wardens reported that the illegal encampment at Longbrook Park had now been evicted and that they attended the Village Fete at Old Rectory Gardens.

#### **A 18. TREE PLANTING FIRS AVENUE WEST AND WESTMORLAND DRIVE**

##### **Firs Avenue West**

The Clerk reported that although the grass verge appears to be maintained by West Sussex County Council, the land is not owned by them and so Felpham Parish Council are unable to obtain a tree planting licence.

##### **Westmorland Drive**

A recent tree survey showed that several trees are missing from this road due to storm damage and age. The Clerk has contacted West Sussex County Council to enquire whether they would replace the missing trees and to request a list of original tree locations from their system.

##### **Tree in fenced area at Community Hall**

Despite watering, the tree at this location has died and will need to be replaced. Clerk has contacted the company that this tree was originally purchased from.

**A 19. WILDLIFE AND COUNTRYSIDE ACT 1981 - SECTION 53 ORDER  
(CHICHESTER NO.1 – BOGNOR REGIS AND FELPHAM (ADDITION OF  
PUBLIC FOOTPATHS)) DEFINITIVE MAP MODIFICATION ORDER 202**

Details of the order were circulated to councillors in advance of the meeting and councillors discussed the contents.

**A 20. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY  
AGREED WITH THE CHAIRMAN:**

Councillor Kirsty Halls raised the issue of vet bills caused by grass seeds becoming lodged in dogs' ears due to the reduction in the West Sussex County Council summer clearance this year. The Clerk advised that all complaints should be made individually to West Sussex County Council Highways as each one is allocated a number on the system. Councillor Bob Budd confirmed that he had posted this link to Felpham Matters so that residents are aware.

**DATE OF NEXT MEETING: Tuesday 12<sup>th</sup> September 2023 7pm**

The meeting closed at 6.40 pm

Approved.....

Date.....