

**DRAFT SUBJECT TO THE APPROVAL OF THIS COMMITTEE AT THE MAIN  
COUNCIL MEETING OF 5<sup>TH</sup> SEPTEMBER 2023**

**FELPHAM PARISH COUNCIL  
MINUTES OF THE MEETING OF THE  
FINANCE & ADMINISTRATION COMMITTEE  
HELD AT FELPHAM COMMUNITY HALL  
ON TUESDAY 11<sup>TH</sup> JULY 2023 AT 7.15 PM.**

**PRESENT: Councillors: Jacki Burton, Bob Budd, Glen Hewlett, Jane Parker**

**Councillors: Russ Marsden-Sear, Rick Parker (Ex Officio)**

**F 23. APOLOGIES FOR ABSENCE:**

Steve Baker, Pat Young

**F 24. DECLARATIONS OF INTEREST:**

Councillor Russ Marsden Sear declared an interest in F.30 as a resident of Felpham Road.

**F 25. QUESTION TIME FROM MEMBERS OF THE PUBLIC:**

There were three members of the public present.

Councillor Steve Goodheart requested support for young people from Felpham Parish Council by continuing their youth project. Speaking as a trustee of The 39 Club who had recently taken over Sussex Clubs for Young People when they ceased trading, he confirmed that they intend to support the previous work and provision including the Felpham Community Hall Youth Club.

**F 26. CLERK'S REPORT:**

**Felpham Community Hall Youth Club:**

The RFO confirmed that contact had been ongoing with Chris Cook and Worthing Homes. The budget to run the Felpham Community Hall Youth Club is still in existence. The only change will be that this will now be run by the 39 Youth Club using the previous staffing and continuing provision under same budget. A councillor from Felpham Parish Council will be invited to become a trustee. Payment is made in arrears and Worthing Homes have confirmed funding until Christmas, which it is hoped will continue. The club will operate on the same day as previously.

**F 27. CORRESPONDENCE/ANNOUNCEMENTS:**

See item F 30.

**F 28. COMMUNITY HALL REPORTS:**

These had been circulated to all Councillors, prior to the meeting, for information.

**F 29. FINANCIAL ACCOUNTS OF THE COUNCIL FOR JUNE 2023:**

These were circulated to all Councillors, prior to the meeting, for information.

It was requested that the meeting formally approve the financial accounts of the Council as a true and accurate financial record for the month of June 2023.

**It was RESOLVED that the accounts as presented, be approved as a true and accurate record and to recommend to Main Council the expenditure as shown on the report.**

**F 30. ROAD MITIGATION SCHEMES INCLUDING FIRS AVENUE COMMUNITY HIGHWAY APPLICATION**

**Speeding in Limmer Lane**

A number of concerns have been raised by residents regarding speeding in Limmer Lane. Consent has been requested to share resident details with West Sussex County Council and there is the potential to lodge a Community Highways Application with the support of West Sussex County Councillor, Jaine Wild. Closing date for applications is 31<sup>st</sup> July 2023. A previous speed survey showed the average speed of 29mph.

**Clerk to seek support of County Councillor Jaine Wild and make a Community Highways Application.**

**Firs Avenue Speed Cushions**

In summary:

Two speed cushions are to be installed along Firs Avenue at approximately 50m intervals, starting at the Firs Avenue / Felpham Way junction, concluding at the roundabout with New Barn Lane / Roundle Square Road.

The speed cushions are to be 3m in length by 1.65m in width. Speed cushions will have a maximum height of 65mm.

Ramps will be 600mm on both approach and exit, and 300mm on the sides of the ramp.

**Clerk to email support to West Sussex County Council**

**Electric Vehicle Charge Points Felpham**

A West Sussex County Council consultation has opened regarding the locations of Felpham charge points – currently proposed to be in the layby on Felpham Road opposite Rainbow Hair and Beauty.

Councillors discussed the proposed location of the charge points. **Clerk to respond to consultation stating that this is not right place. Felpham Parish Council have data to prove that parking in this area is dangerous and not controlled. Councillors are happy to meet and assist in finding an alternative village location. The chargers are also low powered with a very long charge time. Link to consultation to be placed on Felpham Matters to make residents aware.**

**Parking/Double Yellow Lines Links Avenue**

Request sent to West Sussex County Council to reinstate missing lines. These will now be repainted as soon as possible.

Ongoing contact with Arun Car Parks regarding parking problems in this area.

**Pavement at Grassmere Parade**

Following a fall and an injury to a resident, West Sussex County Council confirmed that to request a ramp they would need to make a community highway scheme request or Felpham Parish Council could provide one themselves under a local license or a S278 agreement.

Councillors were concerned that this did not comply with the Disability Discrimination Act. **Clerk to ascertain land ownership at Grassmere Parade.**

**F 31. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN):**

None

**DATE OF NEXT MEETING: Tuesday 5<sup>th</sup> September 2023 at 6.15 pm.**

The meeting closed at 8:04 pm.

Approved.....

Date.....