

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 2ND MAY 2023

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
18TH APRIL 2023 6.15pm**

PRESENT: Councillors: Paul English, Kevin Watson, Anne Barker, Bob Budd, George Grundy, Graham Matthews, Jaine Wild
Councillors: Dave Smart, Gloria Moss (Ex Officio)

A 130. APOLOGIES FOR ABSENCE:

None

A 131. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

A 132. QUESTION TIME FROM MEMBERS OF THE PUBLIC

None

A 133. CORRESPONDENCE/ANNOUNCEMENTS:

None

A 134. CLERK'S REPORT:

This had been distributed to all councillors prior to the meeting and the Clerk outlined the contents of the report.

The Clerk advised that contact had been made with Bishop Tufnell School where a coronation bench will be sited, and the Head Teacher confirmed that children would be pleased to take part in an unveiling as part of school coronation celebrations on 5th May.

A 135. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

FAGS had sent in a report which was circulated to all councillors.

Councillors offered thanks to the FAGs committee and representatives for all their work.

A 136. MONTHLY UPDATE ON LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS:

See Clerk's Report.

A 137. GRASSMERE PARADE TREE PLANTING & CORONATION PLAQUE

Councillors discussed the planting of a coronation tree and plaque at Grassmere Parade.

Councillor Anne Barker suggested that in future notices might incorporate Braille.

Councillor George Grundy suggested that council meetings could occasionally take place at a venue in the village.

Councillor Anne Barker proposed that the committee proceed with the purchase and planting of a flowering tree at Grassmere Parade at a cost of £230.50 and an accompanying commemorative coronation plaque at a cost of £259.08. This was seconded by Councillor George Grundy and unanimously agreed.

A 138. REPORT BY TREE WARDEN

The Clerk reported that a stop notice had been placed on works to a tree with a Tree Protection Order in Normans Drive. Councillor Jaine Wild confirmed that she will visit site to request TPOs on trees in this area.

Councillors raised concerns that residents are unaware of their obligations regarding Tree Protection Orders. **Clerk to contact Maureen Chaffe to ensure all TPOs are listed on the website and parish mapping. Clerk to contact Tree Officer at Arun District Council to suggest an article in the Arun Times outlining the regulations surrounding this.**

A 139. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

None

A 140. DATE OF NEXT MEETING: Tuesday 30th May 2023 18:15

The meeting closed at 18.45 pm

Approved.....

Date.....

Allotments and Open Spaces Clerk's Report Apr 2023 Minutes

Tree and plaque at Grassmere Parade

Licence granted by West Sussex County Council and Chanticleer pear tree ordered to be planted Tuesday 25th April at a cost of £230.50



Plaque £187.92 15cm x 10cm or £259.08 20cm x 15cm

MONTHLY UPDATE ON LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS:

Other than Green Flag Judging at Old Rectory Gardens this week, and replacement of the Longbrook Play Area pirate ship, that it's routine and no change from the last update. One oak with severe rot in a large limb on the east edge of KGV also due to be removed in due course following review by our Tree Officer.

Coronation Benches

These will shortly be placed in King George V Recreation Ground (one in east and one in west), Old Rectory Gardens and outside Bishop Tufnell School (Pennyfields). Permissions granted by Arun District Council/West Sussex County Council.