

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE &
NEIGHBOURHOOD PLAN COMMITTEE
on Tuesday 11th April 2023 at 6.15 p.m.**

PRESENT: Councillors: Glen Hewlett, Graham Matthews, Paul English, Ros Kissell, Jaine Wild
Councillors: Dave Smart, (Ex Officio)

Councillor Kevin Watson was in attendance in the public gallery.

PL 128. APOLOGIES FOR ABSENCE:

Councillors: Anne Barker, Bob Budd, George Grundy, Mary Harvey, Michael Harvey, Gloria Moss

PL 129. ABSENCES WITHOUT APOLOGIES:

None

PL 130. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

**PL 131. TO RECEIVE THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD
PLAN COMMITTEE FOR THE 14TH MARCH 2023.**

These had been agreed at Main Council on 4th April 2023 for ratification and adoption.

PL 132. QUESTION TIME:

There were no members of the public present. No questions or issues were raised.

PL 133. CLERK'S REPORT:

Councillor Glen Hewlett outlined the meetings which he had attended on behalf of the Planning Committee and which were reported in the Main Council minutes of 4th April.

Councillor Glen Hewlett advised councillors that a report of an unauthorised breach of planning control had been made to Arun Planning Officers regarding the sale of parking spaces at 107 Felpham Way Felpham West Sussex PO22 8QB. This was now being investigated but may take several weeks for a response to be received. **Councillor Paul English requested that the Clerk write to the Arun Planning Committee to outline concerns regarding the congestion that will be caused by shop visitors being unable to park in these spaces.**

PL 134. CORRESPONDENCE:

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:
- FP/1/23/HH - Single storey side and rear extensions, following demolition of existing rear garden room - 7 Leinster Gardens, Felpham
 - FP/2/23/HH - Erection of part single, part two storey side and rear extensions and conversion of loft to habitable use - 35 Downview Road Felpham
 - FP/3/23/HH Erection of single storey front/side extension and first floor side extension, following the demolition of existing detached garage - 10 Wyke Lane North, Felpham
 - FP/16/23/T - Pollard 1 No. Sycamore (T1) back to previous pollard points - 5 Golf Links Road, Felpham
 - FP/227/22/T - 1no. English Oak Tree (T1) – Remove epicormic growth from main stem and around crown break. Crown lift (removal/reduction of low branches) creating pruning wounds no greater than 50mm, to achieve a maximum of five metres overhead clearance - 35 Berewecke Road, Felpham
 - FP/6/23/HH - Single storey front extension - 32 Wroxham Way, Felpham
 - FP/8/23/HH - Detached flat roof garage - 2 Hedgeway, Felpham
 - FP/10/23/HH - Single storey flat roof rear extension - 4 Defiance Place, Felpham
 - FP/11/23/HH - Retention of 1.78 metre high closeboarded fencing to north boundary and associated soft landscaping - 2 Hercules Place, Felpham
 - FP/17/23/T - Pollard 3 No. sycamore back to previous pollard points to leave spread 1.5m and height 6m - 81 Downview Road, Felpham
 - FP/19/23/TEL Prior Approval under Schedule 2 Part 16 Class A for proposed 5G telecoms installation - H3G 15m street pole and additional equipment cabinets - Verge at junction of Middleton Road and Park Drive, Felpham
 - FP/224/22/HH - Proposed single storey side extension - 9 Wansford Way, Felpham
- (ii) Members noted that the following applications had been **refused** by Arun District Council since the last meeting.
- FP/5/23/HH - Part single, part two storey side and rear extensions, following demolition of existing rear conservatory - 22 Glynde Crescent, Felpham
 - FP/216/22/HH- Retrospective proposal for the relocation of side fence and hedging to within ownership boundary - 29 Andrew Avenue Felpham PO22 7QW
- (iii) Members noted that no applications had been **withdrawn** since the last meeting.

PL 135. PLANNING APPLICATIONS:

FP/33/23/T	15 Manor Copse Felpham PO22 7AT	1 No. Lime tree (T1) to be reduced to a crown height of approx 20m and spread of 10m and removing all new growth.	Tree Warden: No objection and in agreement with report by Arun District Council Tree Officer.
FP/23/23/HH	2 Sea Drive Felpham PO22 7NB	Single storey rear extension, erection of porch to front elevation and addition of Cedral Lap weather boarding to front and side elevations.	No objection.
FP/27/23/HH	12 South Drive Felpham PO22 7PZ	Single storey side and rear extension including conversion of garage to habitable use following the demolition of existing rear conservatory	No objection
FP/32/23/HH	66 Limmer Lane Felpham PO22 7HD	Creation of new storey, single storey front porch and rear extension, following demolition of existing single storey porch and rear extension.	Object: In line with Arun District Council policy a separation at first floor of 1m has not been achieved on both sides of the building.
FP/42/23/PDH	60 Flansham Lane Felpham PO22 6AH	Notification under extended permitted development rights for a single storey rear extension measuring 5.2m from beyond the rear wall of the original dwelling house, with maximum height of 4m and eaves height of 2.8m.	No objection

PL 136. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/46/23/HH	26 Outerwyke Road Felpham PO22 8HX	Timber frame outbuilding on a concrete base in the rear of garden.	No objection.
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PL 137. BOGNOR REGIS GOLF CLUB

FP/274/21/OUT – Councillor Glen Hewlett advised councillors that West Sussex County Council have objected to the development due to insufficient secondary school space to accommodate children moving into the area. Until such time that a new secondary school to meet Arun requirements in accordance with the Council's commitments is built and open to pupils, transport costs would be required to mitigate the additional costs to transport pupils from Arun District, who were unsuccessful in securing a place at one of their preferred schools or catchment school, to access education places at an alternative secondary school within West Sussex. West Sussex County Council will seek a contribution from proposed developments towards funding the provision of home to school transport in accordance with the West Sussex home to school transport policy.

M/16/22/PL – The Environment Agency have removed their objection due to mitigation measures that will be in place.

PL 138. A259 CONSULTATION

Councillor Glen Hewlett advised councillors that the A259 consultation runs until 23rd April.

PL 139. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

Councillor Glen Hewlett offered his thanks to the committee for their work over the last four years and felt that they had achieved a lot for Felpham residents including holding an Extraordinary Planning Meeting that was very well attended by the public.

Councillor Dave Smart offered his thanks to Councillor Glen Hewlett on behalf of the committee and advised that his steerage and excellent compliance checks which were something that only experience and knowledge could bring.

Councillor Glen Hewlett commented on the good relationship that Felpham Parish Council have with Arun Planning Officers due to the informed objections made by the committee.

PL 140. BUSINESS AT CHAIRMAN'S DISCRETION:

None

PL 141. DATE OF NEXT MEETING: Tuesday 23rd May 2023 18:15

The meeting closed at 18.48 pm

Signed.....

Date.....