

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE &
NEIGHBOURHOOD PLAN COMMITTEE
on Tuesday 14th March 2023 at 6.15 p.m.**

PRESENT: Councillors: Graham Matthews, Paul English, George Grundy, Ros Kissell,
Councillors: Dave Smart, Gloria Moss (Ex Officio)
Councillor Kevin Watson was present in the public gallery.

PL 115. APOLOGIES FOR ABSENCE:

Councillors: Glen Hewlett, Anne Barker, Bob Budd, Mary Harvey, Michael Harvey, Jaine Wild

PL 116. ABSENCES WITHOUT APOLOGIES:

None

PL 117. DECLARATIONS OF INTEREST:

Councillor Dave Smart declared a personal interest in FP/25/23/HH

**PL 118. TO RECEIVE THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD
PLAN COMMITTEE FOR THE 14TH FEBRUARY 2023.**

These were approved as a true and accurate record and had been agreed at Main Council on 7th February 2023 for ratification and adoption.

PL 119. QUESTION TIME:

There were no members of the public present. No questions or issues were raised.

PL 120. CLERK'S REPORT:

The Clerk's Report was distributed to councillors prior to the meeting and will be attached to the minutes.

Councillor George Grundy commented on the new school for children with special needs coming to West Sussex and enquired regarding the availability of places for children in Felpham.

PL 121. CORRESPONDENCE:

(i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:

- FP/223/22/HH - Single storey rear extension and conversion of loft to habitable use including installation 1 x side flat roof dormer and rear Juliet balcony - 41 Summerhill Drive, Felpham
- FP/1/23/HH - Single storey side and rear extensions, following demolition of existing rear garden room - 7 Leinster Gardens Felpham PO22 7RE

(ii) Members noted that the following application had been **refused** by Arun District Council since the last meeting.

- FP/155/22/PL - Construction of a detached 1 No 2-bed dwelling with electric mobility scooter/cycle & refuse storage facilities (resubmission following FP/31/22/PL). This application is in CIL Zone 4 and CIL Liable as a new dwelling - Land to Rear of 107 Felpham Way, Felpham

(iii) Members noted that the following applications had been **withdrawn** since the last meeting:

None

PL 122. PLANNING APPLICATIONS:

<p>FP/227/22/T</p>	<p>35 Berewecke Road Felpham PO22 7EG</p>	<p>Various works to 1 No. English oak (T1).</p>	<p>Object based on Felpham Parish Council’s Tree Warden Report: This application requests to reduce selected oak stems up to 2.5m on the eastern sector of the crown, leaving 6m of growth - while also raising the canopy slightly by removing the epicormic growth at the lower part of the canopy. The canopy height will not be impacted. While this application is being led by the neighbour, the owners of the tree are concerned that the requested works are too invasive (and while sympathetic to the neighbour’s request for more light in their garden), are worried the works raised in this application could have a detrimental impact on the tree.</p> <p>My view is the removal of the lower epicormic growth is reasonable and would have minimal impact on the tree. However, the reduction of selected limbs on the eastern side seems somewhat invasive. Instead, a smaller crown reduction across the whole tree could be a better alternative</p>
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			to help maintain the oak's current structure – rather than reducing limbs on just one side.
FP/16/23/T	5 Golf Links Road Felpham PO22 8EA	Pollard 1 No. Sycamore (T1) back to previous pollard points.	<p>No objection:</p> <p>Tree Warden's Report:</p> <p>These two neighbouring properties (see below FP/17/23/T) have applied for separate (but related) planning applications, which request pollarding back to previous pruning points for a row of sycamore trees. This request for works seems appropriate, given the close proximity of the tree canopy to the nearby telephone line, as well as their general size for the residential area they are situated in.</p> <p>The sycamore at 5 Golf Links has not been pollarded as regularly compared to the sycamores in question at 81 Downview. However, the residents assure me they wish to maintain the sycamore to a similar level moving forward.</p>
FP/17/23/T	81 Downview Road Felpham PO22 8JB	Pollard 3 No. sycamore back to previous pollard points to leave spread 1.5m and height 6m	<p>No objection</p> <p>(As above)</p>
FP/15/23/HH	9 Somerton Green Felpham PO22 8EZ	First floor rear extension	Object: In line with Arun District Council policy a separation at first floor of 1m has not been achieved.
FP/21/23/HH	7 Felpham Gardens Felpham PO22 8QS	Single storey rear extensions and entrance porch. Cladding to all external walls and existing roof re-tiled.	No objection
FP/24/23/HH	4 Ferndown Gardens Felpham PO22 8JL	First floor side extension over existing single storey extension	No objection

FP/25/23/HH	16 Bridger Close Felpham PO22 8FT	Construction of single storey side/rear extension and front porch	No objection
FP/27/23/HH	12 South Drive Felpham PO22 7PZ	Single storey side and rear extension including conversion of garage to habitable use following the demolition of existing rear conservatory	No objection
FP/30/23/T	2 The Midway Felpham PO22 7EZ	1 No. Sycamore (T1) - Reduce crown to a finished height and spread of 7m and 2m respectively	Tree Warden's Report: This application requests to reduce the crown of a sycamore at the rear of the garden, leaving a crown height of 7m and 2m, i.e., back to the previous pollard points. This request is appropriate to ensure the tree remains in a manageable and maintained state, given the tree's location to the nearby road and pavement.

PL 123. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/33/23/T	15 Manor Copse Felpham PO22 7AT	1 No. Lime tree (T1) to be reduced to a crown height of approx 20m and spread of 10m and removing all new growth.	Tree Warden to view
FP/23/23/HH	2 Sea Drive Felpham PO22 7NB	Single storey rear extension, erection of porch to front elevation and addition of Cedral Lap weather boarding to front and side elevations.	Deferred to next meeting.

PL 124. BOGNOR REGIS GOLF CLUB

Councillor Graham Matthews advised councillors that there was no new activity related to application FP/274/21/OUT on the Arun District Council Planning Portal.

It was noted that a Special Planning Committee meeting is timetabled for 28th June 2023.
Clerk awaiting details from Arun District Council Planning Officers as to the subject matter of the meeting.

PL 125. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

Councillor Ros Kissell commented on the A259 Consultations and the lack of consultation with Felpham Parish Council despite being invitees and providing feedback to the original public consultation. **Clerk to email and add to next month's agenda.**

PL 126. BUSINESS AT CHAIRMAN'S DISCRETION:

None

PL 127. DATE OF NEXT MEETING: Tuesday 11th April 2023 18:15

The meeting closed at 6.50pm

Signed.....

Date.....