

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF  
FELPHAM PARISH COUNCIL 7<sup>TH</sup> FEBRUARY 2023.**

**PRESENT:** Councillors: Dave Smart, Anne Barker, Bob Budd, Matthew Copeland, George Grundy, Glen Hewlett, Mary Harvey, Michael Harvey, Graham Matthews, Ros Kissell, Kevin Watson, Jaine Wild

**MC 175. APOLOGIES FOR ABSENCE:**

Councillors: Paul English, Gloria Moss

**MC 176. ABSENCE WITHOUT APOLOGIES:**

None

**MC 177. DECLARATIONS OF INTEREST:**

There were no declarations of interest at the outset of the meeting. These, the meeting was advised, could be made as and when necessary, during the meeting.

**MC 178. QUESTION TIME:**

There were four members of the public present at the meeting. No questions or issues were raised.

**MC 179. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:**

No updates.

**MC 180. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 3<sup>RD</sup> JANUARY 2023**

The minutes were APPROVED as a true and accurate record.

**MC 181. MATTERS ARISING/CLERK'S REPORT:**

Councillor Glen Hewlett confirmed that the solar lights at Felpham Promenade are all working.

The Clerk advised that Arun District Council had logged the issue regarding the lights at Culver Road toilet block with their repairs team for their attention.

MC 150. Councillor Graham Matthews advised councillors that the S106 funding was not discussed last week at the Environment Committee meeting. **Clerk to enquire.**

**MC 182. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:**

All other correspondence has been directed by the Clerk to the relevant committees.

**MC 183. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:**

**(i) County Councillor Jaïne Wild** reported the following:

- A TRO request has been requested at Drygrounds Lane. Additionally, there was some concern that site traffic may be using this road for works to the Caretaker's Cottage. **Councillor Jaïne Wild to investigate with West Sussex County Council.**
- Arun District Council had objected to the Leverton Avenue Mast and refused to prior approve.
- Following a Youth Cabinet Meeting, it was confirmed that Felpham Community College had proactive initiatives in place including recycling uniforms and textbooks.
- The TRO at Snooks Corner will be progressing imminently.

Councillor Ros Kissell expressed some concerns regarding the lack of gritting in Felpham and damage caused to the pavement following works by Portsmouth Water. **Councillor Jaïne Wild to investigate gritting issues with West Sussex County Council and damage to pavements with Portsmouth Water/West Sussex County Council.**

**(ii) District Councillor Gill Madeley** (Felpham West) – no report or update had been received.

**(iii) District Councillor Elaine Stainton** (Felpham West) - no report or update had been received.

**(iv) District Councillor David Edwards** (Felpham East) – no report or update had been received.

**(v) District Councillor Paul English** (Felpham East) – no report or update had been received.

**MC 184. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 10TH JANUARY 2023.**

The minutes were APPROVED by the members present of the Planning, Licencing and Neighbourhood Plan Committee as a true and accurate record.

**MC 185. MATTERS ARISING/CLERK'S REPORT**

None

**MC 186. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE DATED 10<sup>TH</sup> JANUARY 2023.**

The minutes were APPROVED by the members present of the Finance and Administration Committee as a true and accurate record.

**MC 187. MATTERS ARISING/CLERK'S REPORT**

Councillor Glen Hewlett confirmed that the planned cleaning and maintenance of the prom lights were programmed to take place next year and that this had been budgeted for.

**MC 188. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE DATED 17<sup>TH</sup> JANUARY 2023.**

The minutes were APPROVED by the members present of the Allotments and Open Spaces Committee as a true and accurate record.

**MC 189. MATTERS ARISING/CLERK'S REPORT.**

The Clerk advised councillors that the tree planting on Site 6 would take place on Friday 10<sup>th</sup> February.

Councillor Anne Barker enquired whether Steve Hill, West Sussex County Council, would be attending the next Allotments meeting and the Clerk confirmed that this was the case.

A 101. Councillor Jaine Wild and Councillor Kevin Watson advised that they will shortly be assessing the footpath near Downview School.

A 100. Following the Butlins residents meeting it was confirmed that some concerns had been raised regarding the poplars planted by Butlins near Snooks Corner. **Clerk to check whether these fall under the remit of Bognor Regis Town Council.**

**MC 190. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS COMMITTEE DATED 17<sup>TH</sup> JANUARY 2023.**

The minutes were APPROVED by the members present of the Projects Committee.

**MC 191. MATTERS ARISING/CLERK'S REPORT**

Councillor Matthew Copeland enquired as to whether a response had been made to the email from local businesses and it was confirmed that this was on the agenda for the next Projects meeting. Councillor Anne Barker requested that any ideas and thoughts be shared prior to the meeting.

**MC 192. ELECTIONS TIMETABLE**

Councillor Dave Smart outlined the elections timetable to councillors. Drop-in days are planned to allow residents to access more information.

**MC 193. ARUN DISTRICT COUNCIL MONITORING OFFICER INVESTIGATION REPORT**

**It was proposed by Councillor Michael Harvey and seconded by Councillor Bob Budd that this item be closed to the public (Public Bodies (Admission to Meetings) Act 1960 and Local Govt Act 1972 7.6(b) ss100 and 102) due to its confidential and contractual sensitivity. This was unanimously agreed.**

**MC 194. MATTERS OF URGENT PUBLIC IMPORTANCE:**

None

**MC 195. BUSINESS AT THE CHAIRMAN'S DISCRETION:**

None

**Date of Next Meeting:** Tuesday 7<sup>th</sup> March 2023 at 18.15 hrs.

The Chairman closed the meeting at 19.45 hrs

Approved.....Chairman

Date .....