

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 7TH FEBRUARY 2023

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
17TH JANUARY 2023 6.15pm**

PRESENT: Councillors: Paul English, Kevin Watson, Anne Barker, George Grundy, Jaine Wild

Councillors: Dave Smart, Gloria Moss (Ex Officio)

Councillor Graham Matthews attended the meeting remotely.

A 90. APOLOGIES FOR ABSENCE:

Councillor Bob Budd, FAGS representatives

A 91. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

A 92. QUESTION TIME FROM MEMBERS OF THE PUBLIC

None

A 93. CORRESPONDENCE/ANNOUNCEMENTS:

None

A 94. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING OF 13TH DECEMBER 2022:

These minutes were agreed as a true and accurate record. These were ratified by Main Council at its meeting on 3rd January 2023.

A 95. CLERK'S REPORT:

This had been distributed to all councillors prior to the meeting and the Clerk outlined the contents of the report.

A 38. Pollinator Pathways

Councillor Anne Barker reported on the meeting held on 16th January 2023 to discuss the possibility of creating a Felpham pollinator pathway and advised councillors that Steve Hill, Stakeholder and Partnerships Lead, S&P Team, West Sussex County Council has offered to come and talk to committee on 17th February with a view to making the whole parish a green parish.

Councillors discussed possible locations and suggested that other community groups may also like to be involved.

Councillor Dave Smart suggested that we contact other parishes to obtain information on the process involved and how the initiative has progressed.

Councillor Anne Barker to provide maps/suggestions as to which areas would be suitable for a pollinator pathway. Clerk to contact Lancing Parish Council/Hurstpierpoint & Sayers Common Parish Council to enquire regarding the process for their initiatives. Clerk to invite Steve Hill to the next meeting and when confirmed, to invite allotments groups and Conservation Society members to attend.

Management of the Aldingbourne Rife:

Councillors discussed the recent flooding and concerns regarding the Felpham pumps. The Clerk advised that a response is still awaited from the Environment Agency regarding further enquiries made.

Councillor George Grundy conformed his intention to raise this matter at the upcoming Arun Joint Action Group meeting.

A 96. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

FAGS had sent in a report which was circulated to all councillors.

The Clerk advised councillors that an inspection will shortly be carried out of the condition of all plots at St. Michael's allotments. Plot holders whose plots are not being worked will be advised that agreements will not be renewed unless this is immediately rectified, otherwise the plots will be offered to those on the waiting list with the additional creation of a community benefit plot.

A 97. MEDIUM TO LONG TERM STRATEGIC UPDATES/INFORMATION ON ARUN DISTRICT COUNCIL OPERATED OUTDOOR AREAS:

These had been distributed to all councillors prior to the meeting.

A 98. MONTHLY UPDATE ON LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS:

This had been distributed to all councillors prior to the meeting.

A 99. REPORT BY TREE WARDEN

Clerk to email Arun District Council tree officer to check whether a date has been set for a visit to the Golf Club to assess trees.

A 100. SITE 6 TREE PLANTING

Councillors had been emailed details of proposed planting and costings prior to the meeting.

Councillor Gloria Moss proposed that planting proceed as outlined on the Blakes Mead Estate/Site 6 and agreed with Arun District Council, at a cost of £2239.51 from the Allotments trees budget and with the order of a King Charles Coronation bench at a cost of £1695 + VAT from the Public Benefit (seating and benches) budget. This was seconded by Councillor Anne Barker and unanimously agreed.

A 101. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

Councillor Jaine Wild updated councillors on enforcement progress regarding the Land NW of Arun Leisure Centre, off Brooks Lane.

Councillor Jaine Wild updated councillors on the findings of the recent Felpham footpaths walk conducted with the Conservation Society and West Sussex County Council Footpaths Ranger. Footpath 39808 has two sections of path that were missed when this was resurfaced in 2022 and the Conservation Society volunteers have offered to lay more Type 1 MOT if this paid for by Felpham Parish Council with half the cost being kindly being donated by the Conservation Society.

Councillor George Grundy questioned whether this covering would last and suggested that consideration be given to the longevity before proceeding, with assessment being made and photographs taken of the last section completed, prior to a decision being made.

Councillor Jaine Wild and Councillor Kevin Watson to obtain costings, photographs and relevant information for the committee.

A 102. DATE OF NEXT MEETING: Tuesday 21st February 2023 18:15

The meeting closed at pm

Approved.....

Date.....