

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 5th DECEMBER 2017.

FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE
held at **Felpham Community Hall** on **Tuesday 14th November 2017** at 6.15 p.m.

PRESENT: Councillors: G Blampied, G Matthews, G Hewlett, Mrs G Moss, M Harvey,
Mrs M Harvey & D Smart.

PL 69. APOLOGIES FOR ABSENCE:

Councillor P English had sent his apologies.

No other apologies had been received.

PL 70. ABSENCES WITHOUT APOLOGIES:

There were no absences without apologies.

PL 71. DECLARATIONS OF INTEREST:

Councillor G Blampied declared an interest in FP/261/17/HH

Councillor G Matthews declared an interest in FP/259/17/HH

There were no other declarations at this time.

PL 72: QUESTION TIME:

There were no members of the public present and therefore no questions or comments made.

PL 73: TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 10th OCTOBER 2017:

The minutes of the meeting held on the 10th October 2017 were **APPROVED** as a true and accurate record and these minutes were ratified at Main Council on 7th November 2017.

PL 74: MATTERS ARISING:

There were no matters arising.

PL 75: CORRESPONDENCE:

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting: **FP/190/17/A – Beachcroft Hotel Clyde Road Felpham**

PO22 7AH – 1 No. non-illuminated fascia sign on eastern gable wall. FP/194/17/HH
 - 6 Roundle Avenue, Felpham PO22 8LQ – Single storey rear extension. FP/196/17/HH – 20 Downview Road Felpham PO22 8HG – Removal of existing conservatory & erection of single storey rear extension. FP/199/17/T – 6 Ceres Place Felpham PO22 7RG – Fell 1 No. Sycamore tree. FP/201/17/A – Upper Bognor Road, Felpham Way, Flansham Lane & Middleton Road Felpham – 4 No. non illuminated sign panels with posts. FP/206/17/HH – Beach Lodge 1 Strand Way Felpham PO22 7LH – Replacement 13 No. windows, 3 No. new windows, re-cladding of all external wall surfaces, re-instatement of balcony & single storey rear extension. FP/214/17/TC – 4 Hayley’s Garden Felpham PO22 7ES – Fell 1 No. Laburnham tree within the Felpham Conservation Area. FP/215/17/T – 6 Ceres Place Felpham PO22 7RG – Reduce length of large diameter lateral branch overhanging by 1.5m to 1 No. Monterey Pine. FP/219/17/HH – 88 Flansham Lane Felpham PO22 6AH – Vehicular access. FP/222/17/HH – 24 Sea Drive Felpham PO22 7NE – Balcony to first floor rear elevation. FP/223/17/HH – 24 Sea Drive Felpham PO22 7NE – Entrance porch & conversion of garage to include changing existing door to wall with window. FP/224/17/HH – 9 The Loop Felpham PO22 7ND – Porch & cement board cladding to front elevation. FP/225/17/HH – 38 Outerwyke Road Felpham PO22 8NF – Single storey extension to front of property under pitched roof & single storey rear extension under flat roof. FP/227/17/T – Reduce crown by 1.25m to 1 No. Cherry Prunus tree. FP/233/17/T – 2 The Midway Felpham PO22 7EZ – Sycamore (T1) – Crown thin by 15% and crown raise to 4m.

- (ii) Members noted that there were 3 applications that had been **refused** by Arun District Council since the last meeting: **FP/177/17/OUT – Rear of 9 Downview Road Felpham PO22 8HG – Outline application with some matters reserved for 1 No. dwelling.** FP/185/17/T – 28 Kingsmead Felpham PO22 7BH – 1 No. Holm Oak – deadwood & thin by 30%, reduce crown by 4m & raise crown by 4m. FP/234/17/PL – 10 South Road Felpham PO22 8EF – Development of 1 No. residential detached chalet. Plans to include partial demolition of 10 South Road extension to allow for suitable access.
- (iii) Members noted that there were no applications that had been **withdrawn** by the applicant.
- (iv) E-mail received from Geoff Farrell regarding FP/246/17/PL. This had been circulated to the committee.
- (v) E-mail received from Michael Leete of Middleton-on-Sea Association thanking us for our support regarding Planning Scheme of Delegation.

PL 76. AGENDA ITEMS FOR NEXT JWAAC:

There were no items put forward for the next JWAAC meeting on 6th March 2017.

PL 77. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/242/17/HH	29 Davenport Road Felpham PO22 7JS Grid ref: 495564 99570	Retention of rear extension & cladding on first floor level.	No Objection.
FP/246/17/PL	Public Conveniences adjacent to Felpham Sailing Club, Blakes Road Felpham PO22 7EE Grid ref: 495079 99430	Alterations to layout of existing public conveniences & new shutter door on south elevation.	No Objection.
FP/253/17/HH	11 Wedgewood Road Felpham PO22 7EE	Single storey side extension & new vehicular access.	No Objection.
FP/257/17/T	Open space bordered by Copeland Road, The Ridgeway and Minton Road Felpham PO22 6QL Grid ref: 496724 100739	Fell 1 No. Horse Chestnut tree, deadwood 2 No. Pine trees, reduce height by 4m & width by 2m to 1 No. White Poplar tree & reduce 1m off west side of 1 No. Holm Oak tree.	No Objection. Tree Warden advises all work to go ahead and to be carried out by a professional tree surgeon.
FP/259/17/HH	22 North Way, Felpham PO22 7BT Grid ref: 494698 99858	Two storey rear infill & two storey side extension for loft conversion with 2 No. dormers at rear & 1 No. dormer to front.	No Objection.
FP/261/17/HH	2 Second Avenue Felpham PO22 7LJ Grid ref: 495876 99622	Single storey front garage extension & first floor rear extension with balcony.	No Objection.
FP/262/17/HH	8 Wedgewood Road Felpham PO22 7JF Grid ref: 495357 99703	Demolition of existing garage & construction of side extension, new dormer at first floor south elevation, new roof & 1 No. new window to ground floor west elevation.	No Objection.

FP/267/17/T	12 The Midway Felpham PO22 7HA Grid ref: 495375 99956	Reduce crown of 1 No. Horse Chestnut tree by 2.5m & deadwood.	No Objection. Tree Warden advises work to go ahead and to be carried out by a professional tree surgeon.
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PL 78. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/270/17/T – Virginia Gardens Bognor Regis PO22 6BE Grid ref: 496282 100591
- 1m Crown Reduction to 1 No. Oak tree – Tree Warden advises work to go ahead
and to be carried out by a professional tree surgeon. **FPC – No Objection.**

FP/271/17/T – 37 Lindsey Court Felpham PO22 8JQ Grid ref: 495551 100687 – Crown
reduction 2 No. Field Maples by 2.5m – Tree Warden advises work to go ahead and to be
carried out by a professional tree surgeon. **FPC – No Objection.**

FP/274/17/HH – 3 Links Avenue Felpham PO22 7BL Grid ref: 494784 99538 – Single
storey front & side extensions, replace existing roof with new pitched roof & re-cladding
with render & tile hanging – **FPC – No Objection.**

FP/276/17/HH – 37 Andrew Avenue Felpham PO22 7QQ – Grid ref: 496317 100053 –
Single storey side extension – **FPC – No Objection.**

There were no other applications received after the published agenda.

**PL 79. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the
Chairman):**

Councillor Mrs G Moss had approached Councillor Mrs M Harvey regarding Felpham in
Focus magazine to highlight FPC's role in planning procedures. After discussion it was
decided that the wording should be that FPC are consultees only – and have to remain
impartial and abide by planning laws, comments are made relying on our detailed local
knowledge and experience. FPC are routinely consulted, however ADC have the final
decision. (Admin Assistantt checking with the Clerk re: Statutory Consultees).

Acknowledgement of Geoff Farrell's e-mail regarding FP/246/17/PL – Public
Conveniences opposite Felpham Sailing Club. It was decided after discussion that
this would be referred to Main Council as FPC had agreed to pay to keep these
open.

Acknowledgement of Middleton-On-Sea Association's e-mail regarding Planning
Scheme of Delegation – after discussion it was decided that this be discussed at
Main Council also.

There were no other matters of urgent public importance.

PL 80. BUSINESS AT CHAIRMAN'S DISCRETION:

There was no business at the Chairman's discretion.

PL 81. DATE OF NEXT MEETING: 12th December 2017 at 6:15pm

The meeting closed at 7:10pm

Signed.....

Date.....