

**DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 7TH
JUNE 2022.**

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE
HELD ON TUESDAY 17TH MAY 2022 AT 7.15 PM.**

PRESENT: Councillors: Gloria Moss, Anne Barker, Paul English, George Grundy, Mary Harvey, Michael Harvey, Graham Matthews, Jaine Wild

Councillor Kevin Watson was also in attendance in the public gallery.

PR 1. APOLOGIES FOR ABSENCE:

Councillor Dave Smart - attending ADALC meeting on behalf of Felpham Parish Council, Councillor Bob Budd.

PR 2. NOMINATION OF CHAIRMAN OF THE COMMITTEE FOR 2022/23.

Councillor Anne Barker nominated Councillor Gloria Moss for Chairman, this was seconded by Councillor Jaine Wild, and on a vote was unanimously agreed. Councillor Gloria Moss accepted and thanked the committee for the nomination. There were no other nominations or councillors wishing to stand.

PR 3. NOMINATION OF VICE-CHAIRMAN FOR 2022/23.

Councillor Gloria Moss nominated Councillor Anne Barker for Vice-Chairman, this was seconded by Councillor Jaine Wild, and on a vote was unanimously agreed. Councillor Anne Barker accepted and thanked the committee for the nomination. There were no other nominations or councillors wishing to stand.

PR 4. DECLARATIONS OF INTERESTS:

There were no declarations of interests.

PR 5. PUBLIC QUESTIONS

There were no members of the public present, therefore no questions or issues were raised.

PR 6. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON 19TH APRIL 2022:

The minutes of the meeting held on the 19th April 2022 were **APPROVED** as a true and an accurate record and these had been ratified by Main Council on 3rd May 2022.

PR 7. CLERK'S REPORT:

The Clerk's Report was distributed to councillors prior to the meeting and will be attached to the minutes.

Councillor Paul English requested that CiL payments be held back for potential large public benefit projects. Clerk confirmed that a cost centre had been created under Public Benefits for Cil receipts and expenditure.

Councillor Gloria Moss confirmed that Arun District Council are keen to support the installation of defibrillators in Felpham.

The Clerk advised that copies of the St. Mary's Star of the Sea brochure are in the office and will feature the Felpham Parish Council copy.

Councillors are still asked to contribute to the newsletter.

PR 8. CORRESPONDENCE:

The Clerk reported on correspondence regarding a memorial bench requested by a resident in Felpham. The site has been agreed by Highways and a licence will be obtained with the homeowner signing an agreement to erect, maintain and pay for a bench that will match the street scene.

Councillor George Grundy queried the decision to allow a bench as this had been considered previously by the Projects committee who had agreed not to support further memorial benches. Councillor Paul English clarified that this decision had been made regarding the promenade and allotments only.

PR 9. EXTERNAL PROJECTS

Nothing to report.

PR 10. PROJECTS FOR CONSIDERATION AND PROMOTION:

Councillor Michael Harvey queried the placing of a clock on the pavilion. Clerk confirmed that Allotments and Open Spaces committee are considering redevelopment of King George V pavilion, of which this could form part.

PR 11. ANNUAL EVENTS: (FUN ON THE PROM)

Councillor Gloria Moss confirmed that Steve Gladman from East Sussex Fire and Rescue will provide First Aid for Fun on the Prom. Councillor Gloria Moss also confirmed a recently updated First Aid at Work qualification and the Clerk advised that all office staff will shortly be Level 3 First Aid qualified.

PR 12. FELPHAM PARISH COUNCIL LOGO REDESIGN

Following discussion, **Councillor Jaine Wild proposed that the Felpham Parish Council logo be redesigned to feature the original artwork in a circular logo surrounded by lettering designed by Councillor Jaine Wild's graphic artist. This will proceed to Main Council for approval. This was seconded by Councillor Mary Harvey and unanimously agreed.** Councillor Paul English asked that this form part of the email signatures for all councillors.

Councillor Michael Harvey advised that Quality Parish Council status shown on paperwork no longer exists, and the Clerk confirmed that he will investigate this further.

PR 13. DEFIBRILLATOR (ST. MARY’S/GRASSMERE):

Covered in Clerk’s Report

PR 14. RESILIENCE:

Councillor Gloria Moss reported that she had met informally with the Resilience lead at Middleton Parish Council and that both Yapton and Ford would like to work with Felpham’s Resilience Group and attend the training run by Councillor Gloria Moss and Councillor Dave Smart. A generic plan will be adopted that can then be adapted for each individual location.

PR 15. ENVIRONMENT (CLIMATE CHANGE) – SEA DEFENCE

Councillor Anne Barker confirmed that at Lancing/Worthing seafront some planting has begun to try and stop the erosion of the stones in the Winter. This could be looked at as a potential project in Felpham. **Councillor Gloria Moss to contact Worthing and Adur Council to gain information on this initiative.** Councillor Kevin Watson confirmed that in Aldwick there is also a lot of vegetation on the beach that may be wild. **Clerk to research vegetation at Bay Estate, Aldwick.**

Councillor Kevin Watson suggested that Felpham promenade sea defences need a proper approach and be added as an agenda item with ideas welcome.

Councillor Mary Harvey advised that Southampton University had historically been investigating the sea defences and provided reports. Clerk to investigate.

PR 16. BLUE PLAQUES

Councillor Kevin Watson confirmed that he has circulated a date for unveiling the two new Blue Plaques and this will be 11th June at 12pm when both will be unveiled back-to-back. The Clerk has contacted Connor Gormley at Bognor Regis Observer to attend and take photos. Councillor Kevin Watson asked councillors to look at the Blue Plaque website and view future candidates. The next candidate for consideration will be Barbara Harmer (1953 – 2011) First Woman Supersonic Airline Pilot, who was also a qualified offshore yacht master, and it may be possible to site a plaque at Felpham Sailing Club and celebrate diversity with this plaque. Feedback on the website is requested. **Clerk to recirculate the link to councillors.** Councillor Gloria Moss extended her thanks to Councillor Kevin Watson for his work on this initiative.

PR 17. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN):

There were no matters at the Chairman’s Discretion.

PR 18. OTHER BUSINESS AT CHAIRMAN’S DISCRETION.

None

PR 19. DATE OF NEXT MEETING:

Tuesday 21st June 2022 at 19:15

The meeting closed at 8.15 pm

Signed:

Date:

Projects and Resilience Clerks Report for May 2022

PR410

CiL Payment of £2075 received and placed in Cost Centre of Public Benefit.
Appropriate committee to oversee expenditure to be confirmed.
ADC (latest) Guidelines on expenditure circulated to councillors via email.

PR411

Meeting held on 6th May 2022

PR 413

ADC's Paul Broggi and his team to install post with electrics at Grassmere Parade (expenditure for cabinet previously agreed) Installation imminent .

UPDATES:

PR 394. PROJECTS FOR CONSIDERATION AND PROMOTION (NEWSLETTER): Councillor Jaine Wild also commented that the logo for Felpham Parish Council is outdated and that a new logo is required. Councillor Jaine Wild to investigate, draw up suggestions and bring back to the committee.

Progress has been made to potentially use original artwork with new circular surround

Revised Logo shared with Councillors for consideration

Councillor Graham Matthews suggested that we consider providing copy to St. Mary's Parish Magazine as this is central to the village **Agreed in principle Cllr K Watson to arrange**

UPDATE: NOW DONE AND PUBLISHED

It was suggested that a 'Meet the Councillors' item be included in the Felpham in Focus Magazine. Councillor Graham Matthews commented that "this needs to be non-political, personal and open to all councillors if they so choose, also ensuring GDPR compliance and must consider "promotion" prior to May 2023 elections."

COMING TOGETHER WELL 10 Councillors now appear here :

<https://felphampc.gov.uk/felpham-parish-council/councillors/>

More needed and bios requested

Councillor Graham Matthews suggested the siting of further benches in the village, outside St. Mary's and on popular walking routes. Councillor Kevin Watson commented that this may fit in with the Platinum Heritage Trail. The Clerk advised that permission will be required from various authorities and landowners and for councillors to identify suitable locations in order that the Clerk can seek permission.

Email from Member of the public "..... request for a memorial bench to go outside my house xxxxxxxx, Outram Rd, Po22 7al. This is in memory of my mum xxxxxxx, she used to live here with me.

As mentioned you said there might be a blue plaque bench trail to go along with the Blue plaque house trail. As you know there's a blue plaque going on xxxxxxxx, so would be seemingly apt!?

I've enclosed a picture of the boat outside the house, which is where I'd like the bench to go. We have £1,400 towards the bench, and I can get it placed if that helps with the plan?"

UPDATE: THIS IS NOW IN PROGRESS and bench application displayed on site (21 days remain of 28 day notice)

Suggestions for FOP Event Working Party Meet up last held on 6th May 2022, next one in July tbc

Resilience activities are still being coordinated by Dave and myself and manned by our team of volunteers including our police officer colleague

PR378

Defib - SEE ABOVE

Grassmere would be a good spot

Battery replacement for Unit at FCH and purchase to the value of £1000 (each) agreed at F&A on 8/2/22 – ordered and received 12/4/22