

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF
FELPHAM PARISH COUNCIL 3RD MAY 2022.**

PRESENT: Councillors: Gloria Moss, Anne Barker, Bob Budd, Matthew Copeland, Paul English, George Grundy, Ros Kissell, Graham Matthews, Kevin Watson, Jaine Wild

MC 1. APOLOGIES FOR ABSENCE:

Councillor Dave Smart, Councillor Mary Harvey, Councillor Michael Harvey, Councillor Glen Hewlett.

MC 2. ABSENCE WITHOUT APOLOGIES:

None

MC 3. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting. These, the meeting was advised, could be made as and when necessary, during the meeting.

MC 4. QUESTION TIME:

None

MC 5. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:

None

MC 6. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 5TH APRIL 2022:

The minutes were **APPROVED** as a true and accurate record.

MC 7. MATTERS ARISING/CLERK'S REPORT:

Councillors noted the previously distributed Clerk's report. There were no other matters arising.

MC 8. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:

None

MC 9. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

All County and District Councillors for Felpham had been sent agendas for this meeting:

- (i) **County Councillor John Charles:** no report or update had been received but it is understood that Councillor Charles was not able to attend due to ill health.

- (ii) **District Councillor Gill Madeley** (Felpham West) – no report or update had been received.
- (iii) **District Councillor Elaine Stainton** (Felpham West) - no report or update had been received.
- (iv) **District Councillor David Edwards** (Felpham East) - no report or update had been received.
- (v) **District Councillor Paul English** (Felpham East) – nothing to report.

MC 10. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 12TH APRIL 2022.

The minutes of 12th April 2022 were APPROVED as a true and accurate record.

MC 11. MATTERS ARISING/CLERK'S REPORT

PL 132. FP/16/22/T **Councillor Paul English requested that the Clerk investigate the reason for refusal and circulate to the Planning Committee and Tree Warden, to inform future decisions.**

PL 131. FP/274/21/OUT Councillor Graham Matthews advised that objections are still being accepted by Arun District Council. Southern Water this week commented that 'additional flows may lead to an increased risk of foul flooding into the network'. **Action: Councillor Graham Matthews to circulate Southern Water comments to all councillors.**

PL 132. Councillor Kevin Watson queried the restrictions on the spending of CIL payments. It was confirmed by the Clerk that there is no restriction on projects that benefit the parish and that alleviate problems created by any development.

MC 12. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE DATED 12TH APRIL 2022.

The minutes were APPROVED as a true and accurate record.

MC 13. MATTERS ARISING/CLERK'S REPORT

None

MC 14. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE DATED 19TH APRIL 2022.

The minutes were APPROVED as a true and accurate record.

MC 15. MATTERS ARISING.

None

MC 16. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS AND RESILIENCE COMMITTEE DATED 19TH APRIL 2022.

The minutes were APPROVED as a true and accurate record.

MC 17. MATTERS ARISING.

Councillor Gloria Moss was pleased to advise that Arun District Council Officer, Paul Broggi, had confirmed installation of the new defibrillator at Grassmere Parade which will be installed by Arun District Council with no charge to Felpham Parish Council.

Councillor Kevin Watson outlined his concerns regarding the future integrity of the promenade and his concerns that within the next twenty years this could be seriously compromised. **Councillor Anne Barker suggested that 'Climate Change' be changed to 'Environment' on the Projects agenda and that this be discussed at the next projects meeting along with adding this item for discussion.**

Councillor Paul English objected to the minutes being approved as a true record and queried whether the Clerk's Report should form part of the minutes of the meeting or be an addendum on a separate sheet. **Following lengthy discussion, it was agreed that the Clerk would seek clarification on this matter and a decision follow as to whether these be an addendum to the minutes, also available on the website.**

PR 410. Councillor Ros Kissell advised that she would be pleased to offer a Queen Elizabeth rose for planting as part of the Jubilee Celebrations outside Community Hall.

PR 409 Councillor Jaine Wild expressed a concern regarding the lighting of fires in open spaces by Forest Schools. Councillor George Grundy confirmed that fires cannot be lit on open land as this requires the consent of a landowner. Councillor Anne Barker advised that the outline of activities provided by Forest Schools did not mean that these would specifically be taking place in Felpham as the possibilities are far ranging.

MC 18. TO AGREE THE TRANSFER OF SAVINGS TO UNITY SAVINGS ACCOUNT FROM HSBC (PRUDENTIAL REGULATION AUTHORITY – PROTECTED BY THE FINANCIAL SERVICES COMPENSATION SCHEME (FSCS)). THE FSCS DEPOSIT PROTECTION LIMIT IS £85,000 PER AUTHORISED BANK.

The Clerk outlined the need for a transfer of savings to Unity Savings Account from HSBC. This was proposed by Councillor Bob Budd, seconded by Councillor Kevin Watson and unanimously agreed by all councillors.

Councillor Matthew Copeland requested that all signatories with authorised access confirm that they can/have accessed the account prior to the next Finance and Administration committee meeting.

MC 19. NEWSLETTER AND WEBSITE “MEET THE COUNCILLORS” UPDATES

The Clerk advised that a few councillors are still to contribute copy for ‘Meet the Councillors’.

The Clerk advised that the newsletter will initially be distributed using copy from Felpham in Focus. Councillor Kevin Watson advised that marketing has also been expanded to include St. Mary’s Star of the Sea for the next nine editions.

Councillor George Grundy suggested that Felpham Parish Council need to review community engagement. Following discussion, it was agreed that Promotion of Community Engagement be included on the agenda for the Projects Committee with the creation of a working party to address this.

MC 20. MATTERS OF URGENT PUBLIC IMPORTANCE:

None

MC 21. BUSINESS AT THE CHAIRMAN’S DISCRETION:

None

Date of Next Meeting: Tuesday 7th June 2022 at 18.15

The Chairman closed the meeting at 7.50 pm.

Approved.....Chairman

Date