

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 1ST MARCH 2022

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
15TH FEBRUARY 2022 6.15pm**

PRESENT: Councillors Paul English, Kevin Watson, Anne Barker, George Grundy, Graham Matthews, Jaine Wild, Dave Smart (Ex Officio)

John Austin & Geraldine Whitehead (FAGS Representatives)

Councillor Bob Budd was also in attendance in the public gallery.

A 107. APOLOGIES FOR ABSENCE:

Councillor Dave Smart, Councillor Gloria Moss, Jon Bray (Tree Warden).

A 108. DECLARATIONS OF INTEREST:

Councillor Graham Matthews declared a personal interest in A.120 Horse field (neighbour).

A 109. QUESTION TIME FROM MEMBERS OF THE PUBLIC

There were two members of the public present who wished to comment regarding Agenda item A.120, however as this agenda item was closed to the public due to its confidential and contractual sensitivity, it was explained that they would be invited back to speak to the committee at a later date.

A 110. CORRESPONDENCE/ANNOUNCEMENTS:

None

**A 111. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES
COMMITTEE MEETING 16TH NOVEMBER 2021:**

These minutes were agreed as a true and accurate record. These were ratified by Main Council at its meeting on 7th December 2021.

A 112. MATTERS ARISING/CLERK'S REPORT:

Allotments and Open Spaces Committee Clerks Report Feb 2022

This was circulated to all councillors prior to the meeting.

From: Jess Meagher <Jessica.Macey@westsussex.gov.uk>

Sent: 06 January 2022 08:54

To: Clerk <clerk@felphampc.gov.uk>

Cc: Steve Hill <Steve.Hill@westsussex.gov.uk>

Subject: Community Road Verge Application

Queens Canopy enquires ongoing. Felpham Tree locations needed BUT Arun and West Sussex are running projects of their own in which Felpham can be included

A78. Awaiting details of any plot holders NOT wishing to continue at FAGS allotments

St Michael's waiting list cleared, 1 plot remains, allotment holders have asked if we can donate to Felpham Community College?

A80. (agenda item 9) Longbrook equipment supply chain issues still ongoing. *The Longbrook Park plan update from Oliver Handson, ADC.* Tony Baker is specifically reviewing an action plan of short and medium term aspirations for Longbrook Park and I believe has committed to sharing these with the Parish in the near future. **Awaiting update**

An action plan is the backbone of any management plan, and so currently negates the need for a formal review of the whole document.

Andy Camp of Snooks Corner Community Group Litter Pick had taken place art beginning of month

BBQ's, For info only: ADC have removed shrub border at Blakes Road putting green, adjacent to the boundary fence near the road and turfing it over. They feel that this would be the most appropriate location for the BBQs with high visibility, easy access for maintenance and unlikely to cause a nuisance to beach hut owners. **For Projects Consideration – Awaiting Licence**

Agenda item 10. From Oliver Handson "Other than a mysterious person planting trees in, nothing to report this month."

A83 and Agenda item 12.

From Oliver Handson

Oliver Handson, Environmental Services & Strategy Manager, Neighbourhood Services, Arun District.

“It is due to go to the Environment & Neighbourhoods Committee on the 17th November. I believe the agenda and papers are due to be published on 3rd November.

Please note - Alongside the overarching strategy document, a proposed planting programme is included. It is important to note that further engagement with Parishes will develop post adoption of the strategy, we would see this as especially relevant to Felpham Parish to ensure we're aligned with any proposals for future tree planting at such sites like Felpham Site 6 for example.”

Awaiting update

A84. (agenda item 13). On 8/11/21 a stake went up on the unregistered land with a notice 'to whom it may concern' notifying that the application for a public right of way has been made.

The notices have been sent to B5 regarding and to Arun District Council. Save Aldingbourne Rife group have informed West Sussex County Council with correspondence, as required, to say that they have served the notice.

SAR are now in the process of gathering evidence which requires witness forms to be completed by walkers who have used the riverside path from Felpham Way up to Whitfield Close (or part of it) as we wish to protect the entire path from being closed in the future.

The small section is barricaded off by the bridge (Bognor TC not FPC) preventing walkers and school children to cross into the fields to Downview school from Felpham.

Updates received from Mr Woods Solicitors, documents in Assoc Docs Folders for Councillors perusal.

From: David Meagher

To: Christopher Best <christopher.best@arun.gov.uk>

Sent: Monday, 10 January 2022, 13:00:12 GMT

Subject: Re: ENF-304-21

A85. Awaiting Outcome and decision of Site 6 Pitches and Facilities FP/248/20/PL (was due 12/11/21) – **Still outstanding – Still outstanding – awaiting Decision 25/2/22**

A 113. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

FAGS had sent in the following report:

FAGS Report to FPC (Allotments and green spaces) February 2022

We are sad to say we have lost our longest standing plot holder Frank Edwards who died recently. He came to the allotments when they were first marked out some 50 years ago and has been a plot holder ever since, helping all who asked with his font of veg growing knowledge. He will be sorely missed.

While the allotments have been fairly quiet in the last month, we have used the time to start repairing the footpaths which become muddy in wet weather. We have also ordered stones to make the entrance and carpark in better condition.

We are adding to our supply of wheelbarrows which had become depleted.
The hedge to the north of the plots has been cut and we are in the process of filling the gaps that have appeared in the lower part of the hedge.
A lot of plot holders have collected coir from a local chilli grower which is now covering a large part of the ground.
There are always jobs to do on our plots and this is the time of year when plots have to be made ready for the first planting in March and April and the beginning of the new growing season.

A 114. PARISH COUNCIL MAINTAINED FACILITIES REPORT:

The Clerk reported that Karen Woolgar, Community Hall Assistant, is currently undertaking an asset register review. The current asset list is in the associated documents folder and the updated list will be circulated to all committees prior to finalisation.

A 115. MEDIUM TO LONG TERM STRATEGIC UPDATES/INFORMATION ON ARUN DISTRICT COUNCIL OPERATED OUTDOOR AREAS:

See Clerk's report.

It has been agreed that all information and updates will be requested from Arun District Council officers 10 days prior to the meeting to enable councillors to read any report prior to agendas being published.

A 116. MONTHLY UPDATE ON LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS:

Report from Neil O'Connor, Arun District Council:

Subject: RE: Updates on Longbrook and King George V Parks and Old Rectory Gardens, Felpham

New toddlers swings installed in play area and surrounding fence repaired in places.

Wildflower areas to be prepared shortly.
Neil.

A 117. TREES: REPORT BY FELPHAM PARISH COUNCIL TREE WARDEN:

Monthly report submitted to planning committee.

A 118. COMMUNITY VERGES (UPDATE)

A75. Community Road Verge 2022. The expression of interest submitted and supported by John Charles, was not successful for the March round but is still being considered for November 2022. Councillor Graham Matthews expressed his disappointment as this will cut down the orchids just as they have flowered, although he stated that he was pleased that will be considered in November. Councillor John Charles was offering support but due to ill health has not been able to offer continued support. Councillor **Graham Matthews formally proposed that Felpham Parish Council contact West Sussex County Council to ask that they leave the first cut for as long as possible (suggest July) in that area or agree a reduced cut of a one metre strip for road safety purposes. This was seconded by Councillor Kevin Watson and unanimously agreed.**

Councillor Anne Barker commented on the eco highways linking greenswards to north of the parish. Councillor Graham Matthews confirmed that he had seen literature suggesting that West Sussex County Council are considering an ecological corridor from Felpham seafront to Downs. **Clerk to add to agenda for next committee meeting.**

A 119. BINSTED PONDS

Nothing to report.

A 120. HORSE FIELD PROPOSALS

It was proposed by Councillor Anne Barker and seconded by Councillor Kevin Watson that this item be closed to the public (Public Bodies (Admission to Meetings) Act 1960 and Local Govt Act 1972 7.6 (b) ss 100 and 102) due to its confidential and contractual sensitivity. This was unanimously agreed.

A 121. ST. MICHAEL'S ALLOTMENTS

The Clerk reported that there is now no waiting list, and that February 26th will now be a St. Michael's Working Party/Community Day. All are invited to attend. It was requested that payment for a skip be approved (under £500) and be made available for allotment holders to use and for disposal of waste created by clearing of new plots. **This was proposed by Councillor Anne Barker, approved by Councillor George Grundy, and unanimously approved.**

The potential of a community plot was also discussed.

**A 122. LAND TO NW OF FELPHAM ADJACENT TO ARUN LEISURE CENTRE
(LAND LYING TO THE EAST OF BROOKS LANE):**

See Clerk's report.

A 123. BOGNOR REGIS GOLF CLUB

No updates to report.

Councillor Jaine Wild reported that a Felpham Action Group had distributed 6000 leaflets throughout Felpham opposing the redevelopment of the Golf Club.

Felpham Parish Council continue to take an impartial stance until the plans are validated and available to view.

**A 124. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY
AGREED WITH THE CHAIRMAN:**

None

A 125. DATE OF NEXT MEETING: Tuesday 15th March 2022 18:15.

The meeting closed at 7.15 p.m.

Approved.....

Date.....