



CLERK TO THE COUNCIL  
Doug Millen  
Felpham Parish Council  
Felpham Community Hall  
Meaden Way  
FELPHAM  
West Sussex PO22 8FA

Tel: [01243] 827470  
email: clerk@felphampc.gov.uk

---

**A MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE ON TUESDAY  
9<sup>th</sup> NOVEMBER 2021 at 7.15 p.m.**

**To Councillors:** Matthew Copeland, Glen Hewlett, Paul English, Roslyn Kissell, Graham Matthews, Kevin Watson  
Dave Smart & Gloria Moss (Ex Officio). **To All Other Councillors** – for information.

**AGENDA**

1. Apologies for absence.
  2. Declarations of Interest.
  3. Questions from members of the public (for up to 15 minutes)  
(MEMBERS OF PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS)  
Questions from the Public are limited to 5 minutes per person. Can any public questions be sent to the Clerk by post or email at your earliest convenience, ideally 7 days prior. This will allow Councillors to offer an informed response Local Govt Act 7.6, 7.7, 10.2
  4. To receive the minutes of the meeting held on 12<sup>th</sup> October 2021.
  5. Clerk's Report.
  6. Correspondence.
  7. Report for the Community Hall – *attached*.
  8. Financial Accounts of the Council for: **October 2021** – *attached*.
  9. Road Mitigation Schemes
  10. Budget Setting
  11. Recommendations from the Audit (Banking)
  12. General and Earmarked Reserves
  13. Grants Approval
- (Some items may be closed to public due to its confidential and contractual sensitivity. Public Bodies (Admission to Meetings) Act 1960 and Local Govt Act 1972 7.6 (b) ss100 & 102)
14. Matters of Urgent Public Importance (with the prior consent of the Chairman).
  15. Date of next meeting: Tuesday 14<sup>th</sup> December 2021.

**Date: 2<sup>nd</sup> November 2021**

**Doug Millen - Clerk to the Council**