

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF
FELPHAM PARISH COUNCIL
2nd JUNE 2021.**

PRESENT: Councillors: Dave Smart, George Grundy, Graham Matthews, Gloria Moss, Kevin Watson, Paul English, Ros Kissell, Anne Barker, Matthew Copeland, Michael Harvey, Mary Harvey, Jaine Wild & Glen Hewlett.

County Councillor John Charles was also in attendance.

MC 28. APOLOGIES FOR ABSENCE:

No apologies had been received.

MC 29. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

MC 30. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting. These, the meeting was advised, could be made as and when necessary during the meeting.

MC 31. PUBLIC QUESTION TIME:

There were no members of the public present at the meeting. No questions or issues were raised.

MC 32. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD ON 4th MAY 2021:

The minutes were **APPROVED** as a true and accurate record.

MC 33. MATTERS ARISING:

There were no matters arising.

MC 34. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF

THE MAIN COUNCIL MEETING HELD ON 4th MAY 2021:

The minutes were **APPROVED** as a true and accurate record.

MC 35. MATTERS ARISING:

MC 2 – it was agreed that, in future, reference to gender i.e. Miss, Mrs etc before Councillor names not be used.

MC 19 – Councillor George Grundy advised that the meeting due to be held between himself and the Foreshore Manager, with regard to beach safety, had been temporarily put on hold, due to illness.

There were no other matters arising.

MC 36. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:

a) Letters of gratitude, for the receipt of Grant Awards, had been received by the Council from the following:

- * 4 Sight
- * Victim Support
- * St Mary's Centre (acknowledgement of receipt only)
- * Arun & Chichester CAB
- * Arun Kite Festival
- * Felpham Memorial Village Hall

b) Request from the Lobster Pot Cafe re- the number of tables to be sited on Fisherman's Gardens. The Chairman outlined the proposal received by the Council and asked for comments on this from Councillors.

Councillor Hewlett confirmed, that on his most recent visit, all tables were clearly marked as being available for general use and not just patrons of the café.

Councillor English was concerned about the number of tables proposed and the current concerns over the new strain of Covid, and the ability to be able to protect the community accordingly.

After much further discussion it was proposed by Councillor Copeland that from the 12th July 2021 (when the existing temporary arrangement between the Council and the Lobster Pot Café ends) the number of tables that the café can have on Fisherman's Gardens revert back to the existing (pre-Covid) contract figure. This was seconded by Councillor Matthews, and on a vote of 6 for with 2 against and 2 abstentions the motion/proposal was carried.

There was no other Correspondence or Announcements to report, that had not already been circulated to Councillors prior to this meeting.

MC 37. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

All County and District Councillors for Felpham had been sent agendas for this meeting:

- (i) **County Councillor John Charles** – reported on the recent County Council elections and that the training and induction of new County Councillors was being carried out at present.

Councillor Michael Harvey asked the County Councillor on how effective he felt that the redesigned roundabout at the top of Summerly Lane was. John Charles believed that it was very effective and that the only accident that there had been was as a result of a speeding stolen car.

Councillor Mary Harvey asked if the County Councillor could look into the issue of cars parking on kerbs etc throughout Felpham. The County Councillor advised that this issue had been part of his manifesto and would be a focus of his. Similarly, Councillor Glen Hewlett asked if the issue referred to previously could include the problems caused by people parking their cars up to the apex of corners, particularly in the Flansham Park Area. It was stated that this would also be taken on board by the County Councillor.

- (ii) **District Councillor Paul English** (Felpham East) – outlined the recent meetings he had attended at ADC.
- (iii) **District Councillor Gill Madeley** (Felpham West) – no report or update had been received.
- (iv) **District Councillor Elaine Stainton** (Felpham West) - no report or update had been received.
- (v) **District Councillor David Edwards** (Felpham East) – no report or update had been received.

MC 38. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:

There were no new meetings to report, nor meetings that had taken place since the last Main Council Meeting.

Councillor Glen Hewlett advised the meeting that the consultation period for the Rampian 2 proposals had been extended, with new dates for comments to be submitted now being between the 14th July and the 16th September 2021.

MC 39. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 11th MAY 2021:

The minutes were **APPROVED** as a true and accurate record.

MC 40. MATTERS ARISING:

PL 11- Councillor Glen Hewlett wished to register his gratitude to the Council's Administration Assistant for all the hard work put in to collate and forward the Council's comments on the Ford Circular Technology Park planning application.

There were no other matters arising.

MC 41. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING DATED 11th MAY 2021.

The minutes were **APPROVED** as a true and accurate record.

MC 42. MATTERS ARISING:

There were no matters arising.

MC 43. UPDATE ON THE FILLING OF VACANCIES FOR BOTH THE CLERK TO THE COUNCIL AND ADMINISTRATIVE ASSISTANT:

The meeting was advised of the following:

- Revised adverts had been out for a few weeks now for both positions with closing dates for applications of the 4th June for the Administration Assistant position and the 11th June for the Clerk.
- Currently three applications had been received for each position.
- Interviews were planned for the 18th and 22nd June for the Administration Assistant and Clerk's positions accordingly.

There have also been a number of enquiries about the Clerk's position, a number of which are expected to result in applications.

MC 44. PROPOSALS FOR THE SELECTION PROCESS FOR NEW COUNCILLORS:

Discussions took place on the Chairman's proposals paper that had been distributed to all Councillors, prior to this meeting.

All Councillors were given to Councillors to comment on these proposals, and after which, **two proposals were made, the first proposal by Councillor Mary Harvey, seconded by Councillor Michael Harvey that the selection process be carried out in the format that had been used in the past, and a second proposal put forward by Councillor Anne Barker, seconded by Councillor George Grundy that the process be the structured format outlined in the Chairman's paper.**

The proposals were voted on in reverse order and on a vote of 11 for a with two against, the structured format proposed was agreed as the preferred option.

It was also confirmed that a special Main Council meeting would be called

on Tuesday 27th July 2021, with a single agenda item of interviews to fill the current Councillor vacancies.

MC 45. TO DETERMINE THE APOLOGIES RECEIVED FROM COUNCILLOR JAINE WILD SUBSEQUENT TO, AND IN RESPONSE TO THE RECOMMENDATIONS OF THE STANDARDS COMMITTEE OF ARUN DISTRICT COUNCIL IN THEIR FINAL DECISION NOTICE:

Councillor Wild left the meeting for this agenda item, and returned on the conclusion of the business associated with this, and was then advised of the determination of the meeting.

Councillors had received both “apology” letters from Councillor Wild and were now requested to consider whether or not they complied with the recommendations of the ADC Standards Board and the subsequent resolution of the Parish Council.

Councillor English believed that neither conformed in any way with the resolutions/recommendations of the ADC Standards Board. He reiterated his belief that a simple “sorry” right from the outset was all that had been necessary and would have stopped all that had happened subsequently.

Councillors Harvey thought that ADC had misinterpreted the issue and that therefore what had been received from Councillor Wild should be accepted.

There followed further comments after which Councillor Hewlett drew the meetings attention to the resolution that had been passed previously at Main Council, by a majority vote, and felt that this was clearly the only issue that Councillors should now be judging with regard to whether or not Councillor Wild had satisfied the resolution made, and therefore whether or not the expectations of that resolution had been met.

It was proposed by Councillor Barker, that Councillor Wild had been compliant with the recommendations of the ADC Standards Board, this was seconded by Councillor Mary Harvey.

A second proposal was made by Councillor Hewlett, which was that neither of the two “apologies” were compliant with either the ADC Standards Board nor the Parish Council’s resolution. This was seconded by Councillor Grundy.

Voting then took place in the reverse order of proposals received.

For the second proposal there was a vote of 7 for with 4 against and therefore this proposal was carried and the first proposal fell.

The meeting was therefore advised that the will of the Council was that Councillor Wild had not through her “apology” letters complied with either the ADC Standards Board recommendations nor the subsequent resolution of the Parish Council, and that in this respect the sanction currently in place against Councillor Wild would remain until such time as a decision is made otherwise.

This determination would also be sent to the ADC Standards Committee for further guidance/options etc.

MC 46. MATTERS OF URGENT PUBLIC IMPORTANCE:

There were no matters of urgent public importance.

MC 47. BUSINESS AT THE CHAIRMAN'S DISCRETION:

There was no business at the Chairman's discretion.

Date of Next Meeting: Tuesday 6th July 2021.

The Chairman closed the meeting at 8.02 p.m.

Approved.....Chairman

Date