



CLERK TO THE COUNCIL  
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**A VIRTUAL MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE ON TUESDAY  
11<sup>th</sup> MAY 2021 at 7.15 p.m.**

**To Councillors:** M Copeland, G Hewlett, P English, Mrs Kissell, G Matthews, D Smart,  
& Mrs G Moss. **To All Other Councillors** – for information.

**AGENDA**

1. Apologies for absence.
2. Nomination of Chairman of the Committee for 2021/22.
3. Nomination of Vice-Chairman for 2021/22.
4. Declarations of Interest.
5. Questions from members of the public.
6. To receive the minutes of the virtual meeting held on 13<sup>th</sup> April 2021.
7. Matters Arising.
8. Correspondence.
9. Agenda Items for next JWAAC meeting & JWAAC H&T Meeting.
10. Report of the Community Hall Manager – attached.
11. Financial Accounts of the Council for: **April 2021** – *attached*.
12. Proposed Amendments to Financial Regulations of the Council – *proposal attached*.
13. Option proposals for replacing the Administration Assistant of the Council – *paper attached*.
14. Internal Audit report – *Clerk to advise*.
15. Annual Performance Review of the Community Hall Manager – *information attached*.
16. Parish Online Mapping Options – *information attached*.
17. Road Traffic Mitigation Schemes.
18. Matters of Urgent Public Importance (with the prior consent of the Chairman).
13. Date of next Meeting: Tuesday 8<sup>th</sup> June 2021.

**Date: 4<sup>th</sup> May 2021**

**Richard Wickens - Clerk to the Council**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS**

**THE TELEPHONE NUMBER TO JOIN THIS MEETING: +44 20 3855 5316.**

**CONFERENCE I.D REFERENCE: 772 002 950#**

**PLEASE NOTE THAT THIS IS FOR JOINING THE MEETING BY AUDIO METHOD ONLY.**

**SHOULD YOU WISH TO JOIN THE MEETING BOTH VISUALLY AND BY AUDIO THEN PLEASE CONTACT THE COUNCIL BY E-MAIL ([clerk@felphampc.gov.uk](mailto:clerk@felphampc.gov.uk)) AT LEAST 24 HOURS BEFORE THE DATE OF THE MEETING SO THAT A LINK CAN BE SENT TO YOU, FOR THIS.**