

**MINUTES OF THE VIRTUAL MEETING OF THE MAIN COUNCIL OF  
FELPHAM PARISH COUNCIL  
6<sup>th</sup> APRIL 2021.**

**PRESENT:** Councillors: D Smart, Mrs J Wild, G Grundy, G Matthews, M Copeland,  
Mrs G Moss, K Watson, M Harvey, Mrs M Harvey,  
P English, Mrs Kissell, Miss A Barker & G Hewlett.

**MC 168. APOLOGIES FOR ABSENCE:**

No apologies had been received.

**MC 169. ABSENCE WITHOUT APOLOGIES:**

There were no absences without apology.

**MC 170. DECLARATIONS OF INTEREST:**

There were no declarations of interest at the outset of the meeting. These could be made as and when necessary during the meeting.

**MC 171. PUBLIC QUESTION TIME:**

There was 1 member of the public on the telephone link. No questions or issues were raised.

**MC 172. PRESENTATION BY SARAH BOOTE-COOK ON A PROPOSAL FOR A  
QUEEN'S JUBILEE STREET PARTY:**

Sarah Boote-Clark presented, to the Council, a proposal for a big Street Party event all along the Promenade, stretching from Felpham in the East (or further if Middleton are up for it!) and as far as possible to Aldwick to the West. The idea would be to get in the Guinness Book of Records for having the longest street party, to bring some good publicity to the area as well as having a great celebration for residents. The current record is 1.5 miles and we have approximately 3, so if the will is there, this would be possible.

The event would be on Sunday 5th June 2022, from 2-4pm. Organisers would provide tables, bunting etc, entertainment, street food along the route, or people could bring a picnic. Red, white blue /Royalty themed. Simple, and not a very expensive, but could really put us on the map, as well as being a great community event for all the family to remember.

The Council was asked by Sarah if it would be interested in the proposal she had outlined (a budget would be forwarded later).

**After discussion, it was RESOLVED that the Council would proceed with, and support this initiative through its Projects & Resilience Committee, in the first instance.**

**MC 173. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 2<sup>nd</sup> MARCH 2021:**

The minutes were **APPROVED** as a true and accurate record.

**MC 174. MATTERS ARISING:**

**MC 151** – Councillor G Hewlett advised the meeting that the work on the lights in King George V Playing Fields had been completed.

**MC 164** - Councillor G Hewlett advised that the new promenade light installation was anticipated to be carried out around mid-May 2021.

There were no other matters arising.

**MC 175. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:**

There was no Correspondence or Announcements to report, that had not already been circulated to Councillors prior to this meeting.

**MC 176. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:**

**All County and District Councillors for Felpham had been sent agendas for this meeting:**

- (i) **Acting (Interim) County Councillor and District Councillor D Edwards** – advised that emergency pavement work had recently been carried out in Ditchfield Close and that apart from that all was quiet at the County Council pending the forthcoming elections in May.
- (ii) **District Councillor Paul English** (Felpham East) – advised that the Flax Mean issue had moved on whereby residents had been approached to identify the specific help they require from ADC.
- (iii) **District Councillor Mrs Gill Madeley** (Felpham West) – no report or update had been received.
- (iv) **District Councillor Mrs Elaine Stainton** (Felpham West) - no report or update had been received.
- (v) **District Councillor David Edwards** (Felpham East) – had nothing new to report.

**MC 177. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:**

There were no new meetings to report.

**MC 178. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 9<sup>th</sup> MARCH 2021:**

The minutes were **APPROVED** as a true and accurate record.

**MC 179. MATTERS ARISING:**

**PL 138** – Councillor Miss A Barker asked where the Felpham Neighbourhood Plan and Design Guide could be accessed. She was advised that these documents are posted on the Council's web site.

There were no other matters arising.

**MC 180. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING DATED 9<sup>th</sup> MARCH 2021.**

The minutes were **APPROVED** as a true and accurate record.

**MC 181. MATTERS ARISING:**

**F 119** – Councillor Miss A Barker asked what progress, if any, had been made on the formation of a Working Group to deliver a strategy on the Council's Assets. She was advised that no progress had currently been made on this.

There were no other matters arising.

**MC 182. UPDATE ON THE INTERVIEW PROCESS FOR THE CLERK/RFO POSITION:**

Councillors D Smart, M Copeland and G Hewlett updated the meeting on the methods that had been utilised in promoting and advertising this position, and the current uptake of interest.

Councillor M Copeland suggested that at this point it may be prudent for the Council to determine the composition of the interview panel, with Councillor D Smart advising the meeting of the discussions he had had with SSALC on this, whereby he had been advised that a maximum of three persons was the accepted norm.

**It was agreed that this be discussed at this meeting, and after discussion, and the permutations looked into, it was proposed by Councillor Miss A Barker, seconded by Councillor P English and unanimously agreed that the interview panel comprise of three Councillors and that these be:**

- \* **Councillor D Smart**
- \* **Councillor Mrs G Moss**
- \* **Councillor M Copeland**

**It was also agreed that Councillor G Hewlett be the reserve interviewer, to be on stand by, and used should it be necessary.**

**MC 183. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE OF 16<sup>th</sup> MARCH 2021:**

The minutes were **APPROVED** as a true and accurate record.

**MC 184. MATTERS ARISING:**

**A 260** – Councillor G Grundy requested the inclusion of the issue of safety on the promenade be included on the agenda for the next Allotments & Open Spaces Committee.

There were no other matters arising.

**MC 185. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & RESILIENCE COMMITTEE OF 16<sup>th</sup> MARCH 2021:**

The minutes were **APPROVED** as a true and accurate record.

**MC 186. MATTERS ARISING:**

**PR 282** – Councillor Miss A Barker asked if a way forward' for the Resilience Group' had been formulated post Covid. She was advised that currently a meet up and discussion on this was proposed to be held after 21<sup>st</sup> June 2021.

There were no other matters arising.

**MC 187. TO AGREE HOW MEETINGS WILL BE HELD UP TO END OF JUNE 2021:**

In light of the recent Government announcement that they would not be extending the current dates/timetable for Councils to be able to hold meetings remotely, the meeting was requested to determine how it wished to hold its meetings between the 7<sup>th</sup> May and end of June 2021, and in what form.

**After much discussion around Government guidance and the stringent requirements that were necessary to be in place in order to hold face to face meetings from the 7<sup>th</sup> May 2021, it was proposed by Councillor M Copeland, seconded by Councillor M Harvey and unanimously agreed that the following occur:**

- \* virtual meetings of the Council continue up to and including the 4<sup>th</sup> May 2021 (Annual Parish Council and Main Council Meetings).**
- \* that the Annual Parish (Electors) Meeting be held as soon as possible in July 2021.**
- \* with regard to meetings due to be held between the 7<sup>th</sup> May and beginning of July 2021, that a decision on these be put on hold pending the outcome of the current challenge by Hertfordshire County Council on the continued use of virtual/remote meetings.**

**MC 188. TO AGREE THE RECOMMENDATION OF ARUN DISTRICT COUNCIL'S ASSESSMENT PANEL ON THE DECISION MADE WITH REGARD TO A COMPLAINT MADE AGAINST A FELPHAM PARISH COUNCILLOR:**

***Councillor Mrs J Wild left the meeting during discussion and determination of this agenda item.***

The Council had received the determination and recommendations of Arun District Council's Assessment Panel, in relation to a complaint made against

Councillor Mrs J Wild by members of the public. The recommendations made by the independent panel now had to be approved, or not, by the Parish Council, for Action.

**On a vote of 9 for with 3 against it was resolved that the Council agree/approve the determination and recommendations of the Assessment Panel.**

The following resolution was then proposed, with immediate effect:

1. The Parish Council agrees to the recommendations within the Arun District Council's Assessment Panel and thanks them for their independent and impartial review of the complaint received against Councillor Mrs J. Wild.
2. Further to 1) above the Parish Council seeks a written, personal apology from Councillor Wilde and a written apology from her to the complainants.
3. The apology will be for her actions and behaviour as an individual Councillor, solely, and will be without any conditions or any perceived mitigation factors for her behaviour/actions that are believed to have been caused by other persons or organisations.
4. Councillor Wild will take part in a designated Code of Conduct training session as an individual and unconditionally.
5. Until such time as the Council receives an acceptable written apology, with a similar apology being received by the complainants, and has attended a designated training session, Councillor Wild will be excluded from all of the Council's Committee meetings (other than Main Council), and will not represent the Council on any outside body or other meeting.

**On a vote of 8 for (Councillors D Smart, M Copeland, Mrs G Moss, Miss A Barker, G Matthews, P English, Mrs R Kissell and G Hewlett), 3 against (Councillors Mrs M Harvey, M Harvey and K Watson) and 1 abstention (Councillor G Grundy) the resolution was passed and agreed.**

***Councillor Mrs J Wild then returned to the meeting and advised of the Council's decision and further advised that she would separately get a hard copy of the resolution sent to her by e-mail.***

**MC 189. TO DETERMINE AFFILIATION TO, AND THE PAYMENT SUSSCRIPTIONS TO THE NEW WEST SUSSEX ASSOCIATION OF LOCAL COUNCILS (WSALC):**

Paperwork relating to this matter had been distributed to all Councillors prior to the meeting. The meeting was therefore requested to now consider whether or not it wished to join/affiliate to the new WSALC body and if so confirm

the acceptance of the affiliation fees for 2021/22 of £2,278.27 which is split between WSALC and NALC (the national body).

**It was proposed by Councillor G Hewlett, seconded by Councillor M Copeland and on a vote of 10 for, with 1 against and 2 abstentions Agreed that the Council affiliate to WSALC and NALC for 2021/22, for the subscription sum of £2,278.27, and that its membership be reviewed prior to renewal in 2022.**

**MC 190. MATTERS OF URGENT PUBLIC IMPORTANCE:**

There were no matters of urgent public importance.

**MC 191. BUSINESS AT THE CHAIRMAN'S DISCRETION:**

There was no other business at the Chairman's discretion.

**Date of Next Meeting:** Tuesday 4<sup>th</sup> May 2021.

The Chairman closed the meeting at 8.15 p.m.

Approved.....Chairman

Date .....