

**DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL 6<sup>TH</sup> APRIL 2021.**

**FELPHAM PARISH COUNCIL  
MINUTES OF THE VIRTUAL MEETING OF THE PLANNING & LICENCING ADVISORY  
COMMITTEE & NEIGHBOURHOOD PLAN COMMITTEE  
on Tuesday 9<sup>th</sup> March 2021 at 6.15 p.m.**

**PRESENT:** Councillors: G Hewlett, G Matthews, Mrs M Harvey, M Harvey, G Grundy,  
Mrs R Kissell, Mrs J Wild, Miss A Barker, P English & D Smart.

Councillor K Watson was also in attendance in the public gallery.

**PL 128. APOLOGIES FOR ABSENCE:**

There were no apologies received.

**PL 129. ABSENCES WITHOUT APOLOGIES:**

There were no absences without apology.

**PL 130. DECLARATIONS OF INTEREST:**

There were 2 declarations of interest:

Councillor G Hewlett – FP/30/21/HH and Councillor Mrs J Wild – FP/41/21/HH.

**PL 131. QUESTION TIME:**

There were no members of the public present, therefore, no questions or comments were raised.

**PL 132. TO RECEIVE THE MINUTES OF THE PLANNING & LICENCE ADVISORY COMMITTEE  
AND THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON 9<sup>TH</sup> FEBRUARY  
2021:**

The minutes of the meeting held on the 9<sup>th</sup> February 2021 were **APPROVED** as a true and accurate record and these minutes were ratified at the Main Council meeting on the 2<sup>nd</sup> March 2021.

**PL 133. MATTERS ARISING:**

There were no matters arising.

#### PL 134. CORRESPONDENCE:

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:
- FP/209/20/PL – The Old Barn, 42 Felpham Road, Felpham PO22 7DF – Change of use of the ground floor public house (Sui Generis Use) to create 2 no. 2 bed dwellings (C3 Use Class), subdivision of the first floor 1 no. 5 bed flat to create 1 No. 2 bed flat & 1 No. 1 bed flat. This site is in CIL Zone 4 (Zero Rated) as flats.
  - FP/234/20/HH – 41 Davenport Road, Felpham PO22 7JS – Single storey rear and side extension, part conversion of garage to habitable use, first floor extension with dormers.
  - FP/240/20/HH – 52 Glynde Crescent, Felpham PO22 8HT – Proposed single storey extension and new first floor dormer.
  - FP/241/20/HH – 32 Links Avenue, Felpham PO22 7BX – Side dormer projection to existing first floor.
  - FP/242/20/HH – 11 Sea Drive, Felpham PO22 7NE – Front single storey extension with balcony over and conversion of garage.
  - FP/243/20/HH – 7 Homefield Avenue, Felpham PO22 6AN – Extension to existing roof including part conversion of roof from hip to gable end and alterations to fenestration.
  - FP/5/21/HH – 33 Summerhill Drive, Felpham PO22 6AS – Removal of existing conservatory and erection of single storey rear extension.
  - FP/8/21/PDH – 34 Ley Road, Felpham PO22 7HU – Notification under extended permitted development rights for a rear single storey extension with a tiled pitched roof measuring 5.3m from beyond the rear wall of the original dwelling house, with maximum height of 4m and eaves height of 2.3m.
  - FP/16/21/HH – 28 Ashmere Lane, Felpham PO22 7QU – Single storey front extension following the demolition of existing porch.
  - FP/22/21/NMA – Mutiny Bay, 11 Derwent Grove, Felpham PO22 8NE – Non-material amendment following grant of FP/176/19/HH to increase depth of single storey rear extension by up to 800mm to allow for buried services (expected 500mm).
- (ii) Members noted that there were no applications that had been **refused** by Arun District Council since the last meeting:
- (iii) Members noted that there were no applications that had been **withdrawn** by the applicant since the last meeting.

- (iv) Councillor G Hewlett had received correspondence regarding the External Review of Arun District Council Planning Department from Nigel Lynn in answers to questions he had raised. This was shared with the meeting and had been circulated to all Councillors previously.

**PL 135. AGENDA ITEMS FOR NEXT JWAAC MEETING FEBRUARY 2021:**

**(Meeting cancelled) as advised.**

**PL 136. PLANNING APPLICATIONS:**

<b>Application Number</b>	<b>Address</b>	<b>Planning Application</b>	<b>FPC Decision/Comments</b>
<b>FP/21/21/HH</b>	53 Andrew Avenue, Felpham PO22 Grid ref: 496197 100105	Single storey rear extension and part conversion of garage to habitable use.	No objection.
<b>FP/24/21/T</b>	19 Summerhill Drive, Felpham PO22 6AL Grid ref: 496392 100768	Reduction lateral spread to 1 No. Liquidamber Tree to South and East to 5-5.5m.	No objection. Tree Warden advises work to go ahead using a professional and experienced Tree Surgeon.
<b>FP/26/21/CLP</b>	2 Burley Road, Felpham PO22 7NF	Install cladding in white, to replace existing render, with an engineered cement board cladding system, also in white.	No objection. (Planning Permission not required).
<b>FP/27/21/NMA</b>	24 Outerwyke Road, Felpham PO22 8HX	Non-material amendment following grant of FP/260/19/HH to amend the first floor cladding specification and roof tiles.	No objection. (Already approved on 23/02/21).
<b>FP/28/21/HH</b>	99 Limmer Lane, Felpham PO22 7LP Grid ref: 496008 99729	Two storey extension to side and rear and single storey front porch.	No objection.

<b>FP/30/21/HH</b>	7 Pulborough Way, Felpham PO22 6QR Grid ref: 496725 100886	Extension and conversion of garage to form habitable accommodation.	No objection.
<b>FP/31/21/HH</b>	1 Ormesby Crescent, Felpham PO22 8EN Grid ref: 495009 100436	Removal of existing conservatory and erection of single storey side extension and boundary fence.	No objection.
<b>FP/32/21/PL</b>	Land adjacent to 10 Second Avenue, Felpham PO22 7LJ Grid ref: 495922 99661	Two storey, 4 Bed detached dwelling with new access & parking. This site is in CIL Zone 4 & is CIL Liable as new dwelling.	Objection. Overdevelopment of site. Not in keeping with the street scene.
<b>FP/33/21/DOC</b>	107 Felpham Way, Felpham PO22 8QB	Approval of details reserved by condition imposed under ref FP/185/20/PL relating to Condition No 8 – energy supply.	No objection.
<b>FP/37/21/HH</b>	10 Mornington Crescent, Felpham PO22 8HL Grid ref: 495289 100344	Single storey extension and change of fabric to the front elevation proposed new driveway and dropped kerb and rear alterations to form a new downstairs WC and Utility room.	No objection.
<b>FP/38/21/NMA</b>	3 Southview Road, Felpham PO22 7JA	Non-material amendment following grant of reference FP/236/20/HH for the change of roof material to Redland Cambrian concrete interlocking slates	No objection.

		colour dark grey, provision of two Velux roof lights and reduction in size of kitchen window (W11) from width of 1800 to 1500mm.	
<b>FP/40/21/CLP</b>	10 Bereweke Road, Felpham PO22 7EQ	Lawful development certificate for a proposed loft conversion and extension including two side hip-to-gable roof extensions with 'barn end' hips and rear roof dormer.	No objection.

**PL 137. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:**

- **FP/41/21/HH** – 17 Bala Crescent, Felpham PO22 8LY – Grid ref: 495634 100663 – Single storey rear and side extension to provide family room, utility room and WC. **FPC – No objection.**
- **FP/42/21/HH** – 6 Downview Road, Felpham PO22 8HG – Grid ref: 495130 100154 – Single storey side extension and front infill extension. **FPC – No objection.**
- **FP/43/20/HH** – 14 Felpham Way, Felpham PO22 8QT – Grid ref: 495197 100044 – Proposed side and rear extension. **FPC - No objection.**

**PL 138. NEIGHBOURHOOD PLAN AND DESIGN GUIDE REVIEW:**

The Clerk reported that this had been lodged with ADC and was going through the process of being passed. Once the documents were received these will be forwarded.

**PL 139. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):**

There were no matters of urgent public importance.

**PL 140. BUSINESS AT CHAIRMAN'S DISCRETION:**

There was no business at the Chairman's discretion.

**PL 141. DATE OF NEXT MEETING: Tuesday 13<sup>th</sup> April 2021 at 6:15pm**

The meeting closed at 6.38 pm

**Signed**.....

**Date**.....