

**DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON
2ND MARCH 2021.**

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE
HELD ON TUESDAY 16TH FEBRUARY 2021 AT 7.15PM.**

PRESENT: Councillors: G Grundy, Mrs J Wild, G Matthews, Mrs G Moss, D Smart,
Mrs M Harvey, M Harvey, P English & Miss A Barker.

Councillor K Watson was in the Public Gallery.

PR 252. APOLOGIES FOR ABSENCE:

No apologies had been received.

PR 253. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

PR 254. DECLARATIONS OF INTERESTS:

There were no declarations of interests.

PR 255. PUBLIC QUESTIONS:

There were no members of the public in attendance, therefore no questions or comments were received at this point in the meeting.

**PR 256. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON
19TH JANUARY 2021:**

The minutes of the meeting held on the 19th January 2021 were **APPROVED** as a true and an accurate record and these had been ratified by Main Council on 2nd February 2021.

PR 257. MATTERS ARISING:

There were no matters arising.

PR 258. CORRESPONDENCE:

There had been no correspondence to report, other than that which would be brought up within the agenda items.

PR 259. AGENDA ITEMS FOR THE NEXT JWAAC MEETING :

Question to be asked at the next JWAAC meeting for Environmental Health regarding flooding issues.

No other questions were raised for the agenda. Future meetings will be determined in May 2021.

PR 260. EXTERNAL PROJECTS:

Outstanding external Projects:

| Item | Current status | Action |
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| Additional Gateway Sign for Prom – Western Gateway, Bognor Regis end. | <p><i>Previous meetings agreed: Councillor Mrs G Moss raised the question of an extra sign to be made using the 5th artwork not previously used in the last signs. Agreed. Discussion on FPC logo appearing on the sign, all agreed on the logo appearing.</i></p> <p>The sign maker was not active during lockdown, Councillor Mrs G Moss is locating and alternative in case this does not change.</p> <p>The artist has been contacted regarding the extra artwork not used in the original signs as he is keen for his work to be used. Councillor Mrs G Moss informed the meeting through Councillor Miss A Barker that LOVESIGNS had possibly retained the artwork in question and were going to look for them.</p> | <p>As previous, ADC have stated that planning permission is not required – just notification when sign will be installed as this project falls under advertising as is not illuminated. Councillor P English was concerned about eroding and what material the sign would be made from – Aluminium and Polyurethane. Councillor A Barker proposed the new sign in principle as needed to be weatherproofed, including the graphics, Councillor D Smart seconded and all unanimously agreed.</p> <p>Ongoing into 2021.</p> <p>Councillor Mrs G Moss contacting Anthony from Love Signs to use image not previously included and will circulate in due course.</p> |
| Outside BBQ's | <p><i>As previous: Agreed for Longbrook Park as money budgeted for.</i></p> | <p>No change. To move project on when quotes are established. Admin Assistant obtaining quotes on a basic concrete BBQ site with grill/ash collector etc. Ongoing - to be actioned in 2021 – siting to not cause a nuisance to residents and to stop the burning of benches.</p> |

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| Bins – Re-cycling etc | As previous - Dan Cox from ADC leading. | No contribution asked from FPC – although we have offered to contribute with possible signage to reflect this. Dan Cox and Anthony Baker to update. Recycling bins = 1 at Grassmere Parade, 1 outside the Lobster Pot and 1 outside the Boathouse Café. - Actioned. HA to contact Environmental Health over dog bins and general waste bins emptying. HA to contact ADC regarding bin map (both dog and waste) to ensure both bin numbers and a telephone number for contact regarding reporting any overflowing bins. (17/02/21). |
| Additional Hanging Baskets | <i>(Chased up Neoprene brackets quote – Signfix – recommended by SSE).</i> <i>Signfix have asked for the diameter of the lampposts for the brackets – waiting for SSE to supply these. Admin Assistant to chase up. (Chased up 19th February).</i> | SSE have been contacted in the first instance for permission for 25 additional baskets on lampposts. (Permission now received – awaiting quote back for fittings) - from Downview Road, Felpham Way to Tesco Express roundabout. Quotes obtained from FVCS and BR Task Force. THIS PROJECT WILL CONTINUE IN 2021 |
| 3 x Additional Solar Prom Lights | <i>Company agreed by Council CCSOLAR to supply and install. Residents written to, to advise of positions of new lights. Sam Horwill of ADC has met with Trevor Waller of CC SOLAR to determine the final positions of the lights. *</i> All three lights are now in situ and working. | Maintenance policy to be looked into (2021). |

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| Replacement 'Fish' Lozenges for promenade lights | <i>Previously approached Littlehampton Welding with pictures to request an estimate. Amberley Museum, Weald & Downland and Clymping Welders to be approached also. After no response a local welder Les Fuller has produced a template for further lozenges.</i> | <p>2 quotes received – will circulate at February's Finance meeting. Fish Lozenge has been viewed and location to determine the fixings / installation etc.</p> <p>A template is in place and further installation to be taken forward when conditions allow and installers available. Issues re: installations discussed previously. Ongoing. Site visit 20th January with Tivoli/ADC Trevor Waller CC Solar and Councillor G Hewlett to determine health & safety aspects and electrical check – estimates for maintenance / replacement to be discussed at a later date once problems determined.</p> <p>ONGOING 2021.</p> |
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PR 261. PROJECTS FOR CONSIDERATION – INCLUDING PROMOTION:

Councillor K Watson will obtain quotes regarding the Blue Plaque project and forward once received, to the next meeting – **HA to obtain 3 quotes if possible, for Plinth, - Blue Plaque to be sited on top with a Brass Plaque explaining the meaning behind the Blue. KW/HA to work together on this project.**

PR 262. ANNUAL EVENTS: (FUN ON THE PROM)

Admin Assistant to the Clerk has filled in and sent off Events Form to ADC with all attachments, insurances and all attractions/stalls have been contacted with the new date of Saturday 14th August, to date six positive confirmations. St John Ambulance had also been contacted and all Safety Plans and Risk Assessments had been forwarded to them at their request.

After a lengthy discussion and advice from ADC the decision was made to cancel the FUN ON THE PROM event for 2021 – due to COVID restrictions.

HA to contact all attractions etc. to advise. (17/02/21).

As agreed, at a previous meeting: Councillor Miss A Barker to research a possible Christmas Market event for **2022/2023** – will check this would not clash with other events taking place.

PR 263. CLIMATE CHANGE:

Councillor Miss A Barker had forwarded a document on Air Pollution affecting Children prior to the meeting. This was in the process of being researched in to and when more information had been obtained on Air Pollution concerns and flooding defences Councillor Miss A Barker would pass on to Councillors.

The Clerk had circulated an email received from WSCC on climate change to all Councillors.

There would be a discussion with WSCC.

UPDATE: All discussions are on hold due to the COVID restrictions.

PR 264. PUBLIC ACCESS DEFIBRILLATOR(S):

Councillor Mrs G Moss reported that Paul Broggi was looking into an independent supply for the above – not connected to the Sports Facility. The Community First Responders would check and update on any battery issues. CFR's annual report to come in due course.

PR 265. RESILIENCE:

Councillor Mrs G Moss stated that FERG continued to provide ongoing support to Residents.

Councillor G Grundy had raised the problem of transporting shopping and Prescription drugs to residents. He suggested a 'crate' system and was looking into obtaining these and possible storage solutions once received. It was agreed at the meeting to purchase on his recommendations and he would be re-imbursed.

PR 266. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PR 267. OTHER MATTERS AT CHAIRMAN'S DISCRETION:

There were no matters at the Chairman's Discretion.

PR 268. DATE OF NEXT MEETING:

Tuesday 16th March 2021 at 7:15pm

The meeting closed at 8.20 pm

Signed: _____

Date: _____

