

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 2nd MARCH 2021.

**MINUTES OF THE VIRTUAL MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
16th FEBRUARY 2021**

PRESENT: Councillors: P English, Mrs J Wild, G Grundy, Mrs G Moss,
Miss A Barker, K Watson, D Smart & G Matthews.

In the absence of the Chairman – Vice-Chairman Councillor Mrs J Wild took the meeting. Councillor P English – Chairman joined the meeting at 6:40pm.

A 233. APOLOGIES FOR ABSENCE:

Glenn Powell – Felpham Village Conservation Society & St Michael's Allotment Site.

John Austin & Geraldine Whitehead – FAGS.

Steve Alderton – Tree Warden.

A 234. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

A 235. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

A 236. QUESTION TIME:

There were no members of the public present, therefore no questions or issues were raised.

A 237. CORRESPONDENCE/ANNOUNCEMENTS:

There was no correspondence to report or announcements to be made

A 238. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 19th JANUARY 2021:

These minutes were agreed as a true and accurate record. These were ratified by Main Council at its meeting on 2nd February 2021.

A 239. MATTERS ARISING:

There were no matters arising that had not already been reported to Main Council.

A 240. AGENDA ITEMS FOR THE NEXT JWAAC MEETING – VIRTUAL MEETING PROPOSED FOR FEBRUARY 2021:

This meeting has now been cancelled. Future dates are awaited.

A 241. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

FAGS had sent in the following report:

“Writing in the middle of a freezing week there is not a lot going on as the ground is too hard to dig and getting up the remaining veg is proving difficult. However, no doubt by next week when it warms up we will all be back to sorting things for the new season. Those who have left the hard work of clearing or digging their plots over the winter will have less time for the work and will have to brave the dodgy late winter weather to be ready for the first planting (early potatoes or other early plantings). Those who have worked hard over the winter will look at their plots feeling smug that they are all ready for early planting or maybe if they are feeling generous they will end up helping the tardy ones.

The committee keep in touch by Email and any essential jobs are done as they become apparent. We send out information newsletters to the members and ask for any suggestions on future actions.

The allotment plots are checked regularly by some of the committee and any problems are reported to the holder for their attention. However the vast majority of plot holders have kept their plots in good condition.

We have boxes sited around the allotment which are regularly checked and refilled to control the rats. We appear to be keeping on top of the problem, which of course will never be completely eradicated.

We have no vacant plots and a waiting list of 37, some of which are from the new estate. Is there no chance of land being available on or near that estate?

We are all eagerly awaiting the warmer weather and the start of the growing season which hopefully will be as productive as the last”.

A 242. FACILITIES CONDITION REPORT:

Drygrounds Lane – Quote from Barry Woodland – Estimate accepted – Councillor D Smart proposed – Councillor Mrs G Moss seconded the proposal on a unanimous vote all members present agreed £360.00 plus VAT.

Fisherman’s Gardens – no update.

Planters – awaiting quote for repair.

Grassmere Parade – no update.

Binsted Avenue pond area – no update

A 243. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.

Work in Progress.

<i>Item</i>	<i>Current status</i>	<i>Action/Update – Date:</i>
<i>Further Allotment Sites</i>	<i>Identifying new possible sites.</i>	<i>Ongoing.</i>
<i>Binsted Pond area</i>	<i>Potential encroachment.</i> <i>Permission for a possible bench and wildlife boxes on grassed area in front of the hedge</i>	<i>Extend hedge. Annual Hedge cut.</i> <i>Approach made to Gleeson’s re-small pocket of land at site.</i> <i>Actions to be taken regarding possible risk of</i>

		<i>flooding, focusing on the current climate change. H A chased date of this meeting 16/02/21</i>
<i>King George V Playing Fields</i>	<i>Management Plan prepared by ADC. Closure date 2nd March HA contacted Simon Neville ADC re: this. Contacted on 2nd February.</i>	<i>Management Plan for 2014-2024 held by Council.</i>
<i>Longbrook Park</i>	<i>General improvements and possible vegetated shingle project. HA to ensure that we are informed in 2022. Contacted date of this meeting 16/02/21. Renewal requested FPC to be kept informed.</i>	<i>Management Plan for 2012-2022 held by Council.</i>
<i>Footpath from Middleton Road onto King George V Playing Fields</i>	<i>Maintenance and rubbish clearance – no mans land.</i>	<i>Councillor K Watson in communication with Tesco and is chasing up how they can/may help. Report to be produced to bring to this Committee - KW to update.</i>
<i>Greenswards/Seafront</i>	<i>Clarification to be sought from ADC regarding Dog Fouling fines/education by environmental officers and point of contact.</i>	<i>ADC to clarify dog fouling procedures as not consistent, awaiting Calendar of scheduled visits. AWAITING UPDATE: 16/02/2021.</i>

Councillor Miss A Barker raised concerns that there wasn't enough transparency regarding dates of actions / updates – this has now been actioned with an amendment showing the date in the table when and where possible, Admin Asst to the Clerk pointed out that unfortunately some duplication will happen as the nature of topics will overlap.

A 244. LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS UPDATES:

King George V & Longbrook Parks – Neil O'Connor of ADC reported that there was nothing new to report. (Councillor G Grundy requested information on usage of the playing fields). **HA to ask Neil regarding this, after this meetings date.**

Greenswards/Seafront – no update.

Longbrook Park – Andy Camp advised that there was nothing new to Report.

Old Rectory Gardens – James Jones-McFarland of ADC, who reported the following:

“Nothing significant to report at this time concerning ORG. All fairly routine. consent for volunteering on Arun land continues to be withdrawn for as long as ‘lockdown’ remains”.

Councillor Mrs G Moss raised concerns over the dog waste bins overflowing causing a health hazard. HA to ask James regarding the emptying of bins in general. HA to ask after this meetings date for a map of all bins – both waste and dog bins with the numbers on and also a telephone number to contact regarding emptying.

Councillor D Smart wished to inform the meeting that the new lights from FPC would be installed from Monday 22nd February – this would be put on our website.

A 245. TREES: REPORT BY TREE WARDEN:

The Tree Warden had nothing new to report.

A 246. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

Councillor Mrs J Wild – regarding the ‘water me’ signs. It was decided that Black and White would weather better and not fade like Colour ones.

Councillor P English proposed we go ahead, this was seconded by Councillor Mrs G Moss. – a unanimous vote – all members agreed. HA to tell SignQuick to go ahead for the quote of £290 for 200 labels + VAT.

There were no other matters of urgent public importance.

A 247. DATE OF NEXT MEETING: 16th March 2021.

The meeting closed at 6:49 p.m.

Approved.....

Date.....