

**DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL MEETING
2nd MARCH 2021.**

**FELPHAM PARISH COUNCIL
MINUTES OF THE VIRTUAL MEETING OF THE
FINANCE & ADMINISTRATION COMMITTEE
ON TUESDAY 9th FEBRUARY 2021 AT 7.15 PM.**

PRESENT: Councillors: M Copeland, D Smart, G Hewlett, G Matthews, P English,
Mrs G Moss, Mrs R Kissell & K Watson.

Councillors in Public Gallery: G Grundy.

F 96. APOLOGIES FOR ABSENCE:

No apologies had been received.

F 97. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

F 98. QUESTION TIME FROM MEMBERS OF THE PUBLIC:

There were no members of the public present. No questions or issues were raised.

**F 99. TO RECEIVE THE MINUTES OF THE VIRTUAL MEETING HELD ON
12th JANUARY 2021:**

These were approved as a true and accurate record and had been agreed at Main Council on 2nd February 2021 for ratification and adoption.

F 100. MATTERS ARISING:

There were no matters arising.

F 101. CORRESPONDENCE/ANNOUNCEMENTS:

There was no correspondence to report or announcements to make.

F 102. AGENDA ITEMS FOR THE NEXT JWAAC MEETING & JWAAC H&T MEETING:

There were no items proposed or put forward. (Cancelled until further updates).

F 103. REPORT OF THE COMMUNITY HALL MANAGER:

This would be sent out to all Councillors.

F 104. FINANCIAL ACCOUNTS OF THE COUNCIL FOR JANUARY 2021:

These had been sent to all Councillors, prior to the meeting, for information.

It was requested that the meeting formally approve the financial accounts of the Council as a true and accurate financial record for the month of January 2021.

It was RESOLVED that the accounts as presented, be approved as a true and accurate record and to recommend to Main Council the expenditure of £ 8,605.97 for the month of January 2021.

F 105. TO DISCUSS THE PAPER PRESENTED ON THE FUTURE MAINTENANCE OF COUNCIL ASSETS:

The Chairman of the Council had produced a paper, on the above subject, for discussion at this meeting and which had been distributed to all Councillors prior to the meeting. Councillor M Copeland wished to thank Councillor D Smart for putting together the paper – Councillor D Smart to alter regarding awareness calendar of assets. Councillor G Hewlett recommended the paper and agreed to ‘tweeks’ which Councillor D Smart would make and represent after a lengthy discussion. All members agreed to this. Councillor P English also wished to commend Councillor D Smart on his work.

F 106. ROAD TRAFFIC MITIGATION SCHEMES FOR FELPHAM:

Councillor D Smart advised that he had contacted WSCC regarding a possible Radar Speed Watch and had consulted PCSO Justy Grant.

The Clerk advised that there was nothing else to report under this agenda item.

F 107. BUSINESS AT THE CHAIRMAN’S DISCRETION:

Chairman of this meeting Councillor M Copeland wished to convey his support of SHAREPOINT option on our IT system. All agreed it was a better way forward.

The folder layout for SHAREPOINT and to upload documents ahead of training to be conducted by Maureen Chaffe – Admin Asst to the Clerk to liaise with Maureen for possible training dates.

There was no other business at the Chairman’s discretion.

F 108. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN):

There were no matters of urgent public importance.

F 109. DATE OF NEXT MEETING: Tuesday 9th March 2021 at 7.15 p.m.

The meeting closed at 7:48 p.m.

Approved.....

Date.....