

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 2nd MAY 2017.

**MINUTES OF THE MEETING OF THE
NEIGHBOURHOOD PLAN COMMITTEE
HELD AT THE ST. MARY'S CENTRE, FELPHAM
TUESDAY 18th APRIL 2017.**

PRESENT: Councillors: Mrs E Taylor, Mrs G Moss, Ms H Flynn, G Matthews, Mrs J Wild & D Smart.

Lay Members: Glen Powell.

NP130. APOLOGIES FOR ABSENCE:

Councillors: P English, Mrs B Piedot and D Edwards had sent their apologies.

NP Advisor Maureen Chaffe – had sent her apologies.

NP131. ABSENT WITHOUT APOLOGIES:

There were no absences without apology.

NP132. DECLARATIONS OF INTEREST:

Councillor Ms H Flynn declared a personal interest in any matters relating to the Local Plan.

There were no other declarations of interest at this point of the meeting.

NP133. QUESTION TIME:

There were no members of the public in attendance and therefore no questions raised.

NP134. CORRESPONDENCE:

(a) Bognor Regis Golf Club – the Council have been made aware that a planning agreement with Hallam Land Management Limited is being proposed to members of the golf club to obtain planning permission for the development of their land for residential use, subject to other land being purchased for a new golf course for the club and other caveats relating to this. The Clerk had written to ADC asking if they were aware of this and whether or not any pre-plan meetings had been held with Hallam Land Management Limited.

A response had been received from ADC which was as follows:

“Thank you for the e-mail. I wasn't aware that matters had reached this stage.

You may recall that our Local Plan Sub Committee consider a report about 2 years ago now about how the link road between the sports centre roundabout and the new relief road could be delivered thereby giving access to the LEC airfield. Those conversations did involve the Golf Course as one of the land owners and their representatives which lately involved Hallam. However, there haven't been any recent conversations and of course the ownership of the LEC airfield has also now changed.

As you will see from the Local Plan there is no specific provision made for any redevelopment of the golf course per se, although the plan continues to show the proposed link road as an objective and the allocation of land for employment purposes served by this link road.

In terms of promoting this area as a possible development opportunity I suspect they will either do that as a challenge to the modifications of the local plan or alternatively they will promote the opportunity as a site as a small scale allocation either through any update of your neighbourhood plan (should your Council go down that route) or via us through a small scale allocations plan.

Assuming your Council are going to go down the option of updating your Neighbourhood Plan, then we would want to encourage them to come and engage with your Council. I think there is a great opportunity here for your Council to secure significant benefits for the local community, particularly in terms of public access to land as open space”.

- (b) CPRE – a meeting was attended last week with representatives from the CPRE and the Villages Action Group. Part of the discussions held was for parishes to work together to challenge ADC over their statement that they do not have a three year land supply which invalidates the housing element of the Neighbourhood Plans in Arun. The current consultation period given by ADC, it is believed, allows for so little time to comment on the revisions that there is no time to mount any sort of challenge to either the land supply issues or the OAN figures. There also has been no public consultation and the ways to comment on the revisions are so complicated that most residents will give up and not comment. In this respect the Parish Council has been asked if it would put its signature to a letter requesting an extension to the consultation.

After discussion it was RESOLVED unanimously that the Parish Council not be a signatory to the letter and that this be recommended to Main Council.

- (c) Small Site Allocations – Arun Local Plan and Neighbourhood Plans – the Parish Council have received a letter from ADC advising that currently there is necessity, across the District, to find additional sites for 1,250 homes on non-strategic sites. Therefore the Local Plan sets out triggers for the commencement of work on a Small Site Allocations DPD in the event that Neighbourhood Plans have not made sufficient progress in committing to additional numbers. In essence ADC are asking Parish Councils to identify further smaller sites for development either by themselves (by preparing a new or updated Neighbourhood Plan) or leave it to the District Council to produce its own Site Allocation Plans for those parts of the plan not covered by new or updated Neighbourhood Plans. The meeting was therefore requested as to which of these two options it wished to choose.

It was RESOLVED that the Parish Council review the current NP to ascertain whether or not there are any possible small site allocations that can be proposed.

- (d) Changes to the Neighbourhood Planning funding & support – the Parish Council have been advised that funding (up to £9,000.00) would be available from Government for groups needing to modify their Neighbourhood Plan, irrespective of any previous funding or support that may have been received previously.

There had been no other correspondence received.

NP135. MINUTES OF THE MEETING HELD ON 20th FEBRUARY 2017:

These minutes were agreed as a true and accurate record, and had been ratified and approved by Main Council at its March 2017 meeting.

NP136. MATTERS ARISING:

There were no matters arising that had not already been discussed by Main Council at their meeting of 7th March 2017.

NP137. NEIGHBOURHOOD PLAN DESIGN GUIDE - UPDATE:

Lead Persons: Richard Wickens & Maureen Chaffe.

The Clerk advised that the guide would be amended, but in light of it not being looked at by ADC until after the adoption of the Local Plan, this was not a priority at this time.

NP138. ARUN LOCAL PLAN UPDATE:

The Chairman of the Committee had attended that last Local Plan update meeting held on Wednesday 5th April, at which the Local Plan consultation document had been distributed. The consultation period will be from the 10th April 2017 to the 30th May 2017 at 5 p.m.

Identified Strategic Sites (across the District) within the Local Plan – a number of sites have already been allocated and identified in the submitted Local Plan. Sites already approved are:

- Barnham/Eastergate/Westergate – 3,000
- West Bank – 1,000
- Angmering – 250
- Ford – 1,500
- Fontwell – 400

New allocations as main modifications sites are proposed as:

- West Bersted – 2,500
- Angmering (N) – 800
- Pagham (S) – 800
- Pagham (N) – 400
- Yapton – 400
- Climping - 300

NP139. COMMUNITY ACTION PLAN:

Current Lead Persons: Richard Wickens & Maureen Chaffe.

It was agreed this be picked up again at the next meeting of this Committee.

NP140. COMMUNITY RESILIENCE PLAN:

Lead Persons: Gloria Moss & Dave Smart.

Information given to the meeting:

“Following a number of well attended training sessions we offered a table top exercise utilising the principle of groups from sector locations for response purposes whilst presenting a Felpham based scenario.

Participants were encouraged to consider the evolving situation and make decisions that were relevant to the tasks that they may be asked to undertake should the group be mobilised following an unplanned incident.

The journey for these learners included Risk Management, Briefing, Responding or not and Debriefing.
Feedback from this simulated experience was very positive and we plan to repeat this idea on a regular basis in order to keep the team operational and motivated.
Using in house facilitators, we are planning to present some Emergency First Aid sessions next followed by further Resilience building sessions”.

Councillor Mrs G Moss also reported that in addition we have had publicity from the Bognor Regis Post and were also invited to provide input to the West Sussex Connections publication.

NP141. AGENDA ITEMS FOR NEXT JWAAC MEETING (28th JUNE 2017):

There were no new items proposed.

NP142. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

NP143. DATE OF NEXT MEETING:

Monday 15th May 2017 at 7.00 pm.

The meeting closed at 7.57 p.m.

Approved.....

Date