

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 2nd FEBRUARY 2021.

**MINUTES OF THE VIRTUAL MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
19th JANUARY 2021**

PRESENT: Councillors: P English, Mrs J Wild, G Grundy, Mrs G Moss,
Miss A Barker, K Watson & G Matthews.

A 216. APOLOGIES FOR ABSENCE:

Councillor D Smart.

Glenn Powell – Felpham Village Conservation Society & St Michael's
Allotment Site.

John Austin & Geraldine Whitehead – FAGS.

Steve Alderton – Tree Warden.

A 217. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

A 218. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

A 219. QUESTION TIME:

There were no members of the public present, therefore no questions or
issues were raised.

A 220. CORRESPONDENCE/ANNOUNCEMENTS:

There was no correspondence to report or announcements to be made.

A 221. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 17th NOVEMBER 2020:

These minutes were agreed as a true and accurate record. These were ratified by Main Council at its meeting on 5th December 2020.

A 222. MATTERS ARISING:

There were no matters arising that had not already been reported to Main Council.

A 223. AGENDA ITEMS FOR THE NEXT JWAAC MEETING – VIRTUAL MEETING PROPOSED FOR FEBRUARY 2021:

There were no new proposals/items currently.

A 224. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

FAGS had sent in the following report:

“Reporting on a cold and wet January day there does not appear to be a lot to say concerning the allotment. However as January progresses things do start to happen. Seed potatoes are obtained and sit in egg boxes to chit and broad beans and winter onions shiver in the ground at about 10 cm tall while waiting for the first hints of spring to shoot up for early harvest.

We are still harvesting leeks (lovely in cheese sauce) and brassica (not all the sprouts went on Christmas day) as well as some carrots, turnips, celeriac and parsnips which have escaped the onslaught of the ever hungry bugs. Many stews and soups have benefited from late veg of all types as these do not need perfect shapes to go into the pot.

On dry days many plot holders continue the winter job of digging over and preparing their plots for the spring planting.

Before lockdown Barfoots allowed us to collect their used coir grow bags which many have dug in to lighten and improve the soil.

Even in January there is plenty to do and on wet days there is planning for crop rotation and seed catalogues to peruse.

All our plots are now allocated with 37 still on the waiting list and all those with plots are really pleased to have the opportunity to work and grow on one. However, judging by our ever increasing waiting list numbers and the ever decreasing garden sizes, there is a real need to find more land available for a new allotment site in Felpham”.

A 225. FACILITIES CONDITION REPORT:

Drygrounds Lane – quote requested from Millstone Landscapes for annual maintenance work.

Fisherman’s Gardens – no update.

Planters – a quote had been requested from Bognor Regis Town Force for the cost of replacing the two planters, in Felpham Road, that were in poor condition. **It was further requested that the Clerk contact the BRTF with regard to the possibility of whether or not these could just be repaired rather than replaced.**

Grassmere Parade – no update.

Binsted Avenue pond area – no update

A 226. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.

Work in Progress.

| <i>Item</i> | <i>Current status</i> | <i>Action</i> |
|--------------------------------|---|---|
| <i>Further Allotment Sites</i> | <i>Identifying new possible sites.</i> | <i>Ongoing.</i> |
| <i>Binsted Pond area</i> | <i>Potential encroachment.</i> <i>Permission for a possible bench and wildlife boxes on grassed area in front of the hedge</i> | <i>Extend hedge. Annual Hedge cut.</i> <i>Approach made to Gleeson’s re-small pocket of land at site.</i> <i>Actions to be taken regarding possible risk of flooding, focusing on the current climate change.</i> |

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| <i>King George V Playing Fields</i> | <i>Management Plan prepared by ADC.</i> | <i>Management Plan for 2014-2024 held by Council.</i> |
| <i>Longbrook Park</i> | <i>General improvements and possible vegetated shingle project.</i> | <i>Management Plan for 2012-2022 held by Council.</i> |
| <i>Footpath from Middleton Road onto King George V Playing Fields</i> | <i>Maintenance and rubbish clearance – no mans land.</i> | <i>Councillor K Watson in communication with Tesco and is chasing up how they can/may help. Report to be produced to bring to this Committee</i> |
| <i>Greenswards/Seafront</i> | <i>Clarification to be sought from ADC regarding Dog Fouling fines/education by environmental officers and point of contact. Trip switch box – ongoing vandalism. New box and key requested. This is also a Health & Safety concern. (Key now received and box to be moved inside the housing block with the other Prom timers).</i> | <i>ADC to clarify dog fouling procedures as not consistent, awaiting Calendar of scheduled visits.</i> |
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A 227. LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS UPDATES:

King George V & Longbrook Parks – Neil O'Connor of ADC reported that he had nothing new to report.

Greenswards/Seafront – no update.

Longbrook Park – Andy Camp advised that there was nothing new to report as lockdown rules were being obeyed.

Old Rectory Gardens – James Jones-McFarland of ADC had been contacted for an update but as of the time of the meeting, none had been received.

A 228. TREES: REPORT BY TREE WARDEN:

The Tree Warden had nothing new to report.

A 229. UPDATE ON FOOTPATH BETWEEN MIDDLETON ROAD AND KING GEORGE V:

The Clerk had sent the paperwork for this, kindly provided by Councillor K Watson, to all other Councillors prior to the meeting.

Councillor Watson advised that he had arranged with the manager of the Tesco store for a joint litter pick to take place towards the end of February. He confirmed that Tesco would be providing two helpers and suggested that he and Councillor Mrs J Wild be the helpers from the Parish Council. It was agreed that should circumstances and government guidelines change by then that an invitation to help be extended to other Councillors. It was also agreed that Councillor Watson liaise with the Felpham Community College and ADC on this, with regard to possible input.

A 230. "WATER ME" PROJECT RUN OUT BY WSCC:

All Councillors had received information on this, prior to the meeting, which had been put together by Councillor Mrs J Wild, along with a possible template picture to be used in Felpham, in support of the project.

After discussion it was agreed that the Clerk obtain a quote for the production of 200 x A6 signs to be affixed to Parish Council planted (new) trees.

A 231. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

- (a) FP/103/19/PL – Land at Site 6, Felpham (Blakes Mead – land allocated for senior football pitch and Pavilion) – an update on this application was requested and after discussion it was agreed that the Clerk contact BDW Homes and ADC for updates, as it was very unclear what the current position was and what the land would be eventually used for.**

There were no other matters of urgent public importance.

A 232. DATE OF NEXT MEETING: 16th February 2021.

The meeting closed at 6.57 p.m.

Approved.....

Date.....