

**MINUTES OF THE VIRTUAL MEETING OF THE MAIN COUNCIL OF  
FELPHAM PARISH COUNCIL  
5<sup>th</sup> JANUARY 2021.**

**PRESENT:** Councillors: D Smart, Mrs J Wild, G Grundy, G Matthews,  
Mrs G Moss, M Copeland, K Watson, Mrs R Kissell  
M Harvey, Mrs M Harvey & G Hewlett.

*The Chairman welcomed everyone to the meeting and wished a Happy New Year to all Councillors.*

*The Chairman advised that there was an additional item to be discussed, that was not on the agenda and that this was the issue of the West Sussex Association of Local Councils subscription fees for 2021. **It was agreed that this be discussed under Matters of Urgent Public Importance on the agenda.***

**MC 106. APOLOGIES FOR ABSENCE:**

Councillors P English and Miss A Barker.

No other apologies had been received.

**MC 107. ABSENCE WITHOUT APOLOGIES:**

There were no absences without apology.

**MC 108. DECLARATIONS OF INTEREST:**

There were no declarations of interest at the outset of the meeting. These could be made as and when necessary during the meeting.

**MC 109. PUBLIC QUESTION TIME:**

There was one member of the public on the telephone link. No questions or issues were raised.

**MC 110. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE  
MAIN COUNCIL MEETING HELD ON 1<sup>st</sup> DECEMBER 2020:**

The minutes were **APPROVED** as a true and accurate record.

**MC 111. MATTERS ARISING:**

**MC 96** – Councillor G Hewlett confirmed that the revised comments of the Parish Council on planning application FP/196/20/HH had been submitted to ADC and had been accepted by them.

**MC 103 (PR 231)** – Councillor G Grundy asked if Tesco's had contacted the Council further since the last meeting. He was advised that they had not. Councillor G Grundy stated that he would call into Tesco to discuss the matter further.

There were no other matters arising.

**MC 112. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:**

There was no Correspondence to report, that had not already been circulated to Councillors prior to this meeting.

**MC 113. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:**

All County and District Councillors for Felpham had been sent agendas for this meeting:

- (i) **Acting (Interim) County Councillor and District Councillor D Edwards** – no report or update had been received.
- (ii) **District Councillor Paul English** (Felpham East) – had sent his apologies for this meeting.
- (iii) **District Councillor Mrs Gill Madeley** (Felpham West) – no report or update had been received.
- (iv) **District Councillor Mrs Elaine Stainton** (Felpham West) - no report or update had been received.
- (v) **District Councillor David Edwards** (Felpham East) – no report or update had been received.

**MC 114. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:**

The Clerk reported the following:

**Past Meetings:**

- (a) Councillor G Hewlett updated the meeting on the Rampian proposal. He advised Councillors that consultation on the proposed project, due to the current circumstances, would be carried out through a "virtual Village Hall

Exhibition” which would be held between the 14<sup>th</sup> January and 11<sup>th</sup> February 2012 and could be accessed through: **Rampian2.com**.

No other meetings had been held since the last Main Council Meeting.

**Future Meetings:**

**WSALC AGM** – February 2021 – date tbc.

**JWAAC** in February 2021 (date tbc)

**MC 115. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 8<sup>th</sup> DECEMBER 2020:**

The minutes were **APPROVED** as a true and accurate record.

**MC 116. MATTERS ARISING:**

There were no matters arising.

**MC 117. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING DATED 8<sup>th</sup> DECEMBER 2020.**

The minutes were **APPROVED** as a true and accurate record.

**MC 118. MATTERS ARISING:**

There were no matters arising.

**MC 119. TO APPROVE THE BUDGET OF THE COUNCIL FOR FINANCIAL YEAR 2021/22:**

The Finance & Administration Committee of the Council had prepared and agreed the overall budget for the Council for the forthcoming financial year 2021/22, at its meeting of 8<sup>th</sup> December 2020, with a recommendation that this now go to Main Council for ratification and agreement

*Councillors Mr & Mrs Harvey requested that the vote be a recorded one. This was agreed.*

**It was proposed by Councillor M Copeland, seconded by Councillor G Matthews and on a vote of 9 for with 2 against that the budget for financial year 2021/22, presented to this meeting by the Finance & Administration Committee, be approved and agreed without amendment. The budget being agreed for financial year 2021/22 was as follows:**

**Expenditure £228,549.00**

**Income £56,079.00**

***Those voting for the budget: Councillors M Copeland, G Matthews, D Smart, G Hewlett, G Grundy, Mrs R Kissell, Mrs J Wild, K Watson and Mrs G Moss.***

***Those voting against the budget: Councillor M Harvey and Mrs M Harvey.***

**MC 120. TO APPROVE AND SET THE PRECEPT FIGURE FOR FINANCIAL YEAR 2021/22:**

The Finance & Administration Committee of the Council had after preparing and agreeing the overall budget for the Council for the forthcoming financial year 2021/22, at its meeting of 8th December 2020, agreed and set a precept figure with a recommendation that it be presented to Main Council for ratification and agreement.

**It was proposed by Councillor G Hewlett, seconded by Councillor Mrs J Wild, and on a unanimous the precept figure for financial year 2021/22, presented to this meeting by the Finance & Administration Committee, be approved and agreed without amendment. The precept figure was set at £115,020.00, which equated to an annual payment of £23.15 for an average Band D property (a decrease of £0.04p on financial year 2020/21).**

**MC 121. MATTERS OF URGENT PUBLIC IMPORTANCE:**

- (a) To discuss the Council's position on renewing its membership to the West Sussex Association of Local Councils (WSALC) in 2021:** the Clerk introduced this item and reminded the Council of the current situation with regard to the review of SSALC being carried out by WSALC, and the possibility of WSALC breaking away from SSALC and becoming an independent and individual representative body for Parish and Town Councils in West Sussex. The Clerk reminded the meeting that this Parish Council had had no problem with the service that had been or were provided to them by SSALC and had already agreed that WSALC's actions were not supported.

**It was proposed that the Council not renew its membership of WSALC on 1<sup>st</sup> April 2021 should WSALC become an independent body, away from the umbrella organisation of SSALC. And that this position be reviewed pending outcomes in the future, and particularly the outcome of the WSALC AGM to be held in February 2021.**

There were no other matters of urgent public importance.

**MC 122. BUSINESS AT THE CHAIRMAN'S DISCRETION:**

- (a) The issue of the current national lockdown and the higher risk of the "new virus" was raised. After discussion it was proposed by Councillor Mrs M Harvey, seconded by Councillor G Matthews, and on a vote of 10 for with 1 against agreed that until the end of the current lockdown Councillors**

would receive all Council information and agendas etc by e-mail only. Council office staff were to be protected from unnecessary exposure to the virus and would therefore, until to the end of the current lockdown period, not deliver hard copies of agendas etc to Councillors and would work from home only. It was agreed, however, that a member of the parish office staff could enter the Community Hall building on one day in any week, only, to check on post, telephone messages and write cheques, and be in attendance for these tasks only.

It was agreed that this be reviewed at the end of the current lockdown period.

There was no other business at the Chairman's discretion.

**Date of Next Meeting:** Tuesday 2<sup>nd</sup> February 2021.

The Chairman closed the meeting at 7.00 p.m.

Approved.....Chairman

Date .....