

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 3rd NOVEMBER 2020.

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
20th OCTOBER 2020**

PRESENT: Councillors: P English, Mrs J Wild, Mrs G Moss, G Grundy, D Smart,
Miss A Barker, K Watson & G Matthews.

A 183. APOLOGIES FOR ABSENCE:

Glenn Powell – Felpham Village Conservation Society & St Michael's Allotment Site.

John Austin & Geraldine Whitehead – FAGS.

Steve Alderton – Tree Warden.

A 184. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

A 185. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

A 186. QUESTION TIME:

There were no members of the public present, therefore no questions or issues were raised.

A 187. CORRESPONDENCE/ANNOUNCEMENTS:

(a) Extra Light Standards in King George V – the Clerk advised the meeting of the response from ADC on this, who felt that there was no necessity for this and would be cost prohibitive. After much discussion and approximate quotes being provided (these costs based on the recent installation of the three solar lights on the promenade), **it was agreed that no further action be taken on this.**

(b) A new proposal to light the playground at King George V was then discussed after which **it was also agreed that it not be proceeded with.**

There was no other correspondence to report or announcements to be made.

A 188. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 15th SEPTEMBER 2020:

These minutes were agreed as a true and accurate record. These were ratified by Main Council at its meeting on 6th October 2020.

A 189. MATTERS ARISING:

There were no matters arising that had not already been reported to Main Council.

A 190. AGENDA ITEMS FOR THE NEXT JWAAC MEETING – VIRTUAL MEETING PROPOSED FOR FEBRUARY 2021:

There were no new proposals/items currently.

A 191. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

FAGS had sent in the following report:

“FAGS Report to FPC (Allotments and OS) October 2020

We are in the process of taking rents for 2021 growing season. We have 2 quarter vacant plots which are being viewed and there are 37 people on the waiting list. With so many people waiting for a plot, Felpham really needs another allotment site in the near future.

We had a very successful October working party when several groups cut the hedge and delivered cuttings to the hired shredder where another team shredded them along with any woody trimmings from the plots. We worked from 9 to 1 and managed to do all that had been planned thanks to the hardworking volunteers.

A large amount of mushroom compost was ordered and delivered for use by the plot holders at a small charge per wheelbarrow. It is proving very popular and the mountain is shrinking fast. With the arrival of the colder weather the summer growing season is coming to an end with much

composting of finished plants. Plot holders will soon be planting winter onion sets and broad beans for the spring.

There are still plenty of crops to be harvested in the brassica cages, and the root vegetables like carrots, turnips and celeriac will be pulled for a good while longer.

As we move through autumn and into winter there is lots of hard work to be done in preparing the soil for next year's crops. Some will be planting green manure which will later be dug in to enhance the soil, others will clear and dig, while some will just clear and mulch over the soil in the 'no dig' method. We all have our own ideas of how to tend our plots in order to produce good crops next year.

Vive la difference!".

A 192. ST MICHAEL'S ALLOTMENT SITE REPORT – PROPOSED ADDITIONS TO PLOT HOLDER LEASES:

The Clerk reported on the responses received to the consultation carried out with allotment plot holders, with regard to the above.

He advised that favourable response had been received from 23 of the 25 plot holders on the site from the consultation process.

The additional information agreed on would now be included within the lease agreements of plot holders, on the St Michael's site, from the lease renewal date of 1st April 2021.

A 193. FACILITIES CONDITION REPORT:

Drygrounds Lane – no update.

Fisherman's Gardens – no update.

Planters – no update.

Grassmere Parade – no update.

Binsted Avenue pond area – no update

A 194. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.

Work in Progress.

<i>Item</i>	<i>Current status</i>	<i>Action</i>
<i>Allotments general</i>	<i>Press for additional allotment sites in</i>	<i>Liaise with ADC as and</i>

	north of Parish. Update from ADC requested.	when possible, sites are identified. This is perceived as a long-term proposal and possible unlikely to occur.
Further Allotment Sites	Identifying new possible sites.	Ongoing.
Binsted Pond area	Potential encroachment by builders. Permission sought for a possible bench and wildlife boxes on grassed area in front of the hedge. Site meeting with Simon Neville of WSCC and Councillor D Smart.	Extend hedge. Hedge cut. Annual Maintenance quote received - 'to maintain the hedge and to remove rubbish created = £395 + VAT - agreed. Paul Cann to be contacted regarding Residents letter to explain any actions to be taken regarding possible risk of flooding, focusing on the current climate change.
King George V Playing Fields	Management Plan prepared by ADC.	Management Plan for 2014-2024 received by Council.
Longbrook Park	General improvements and possible vegetated shingle project.	Management Plan for 2012-2022 received by Council.
Fisherman's Gardens & The Lobster Pot Area	All in a state of good repair.	Ongoing.
Greenswards/Seafront	Clarification being sought from ADC regarding Dog Fouling fines/education by environmental officers. Trip switch box – ongoing vandalism. New box and key requested. This is also a Health & Safety concern. (Key now received and box to be moved inside the housing block with the other Prom timers).	Awaiting ADC to clarify on dog fouling procedures as not consistent, awaiting Calendar of scheduled visits. Admin Assistant to the Clerk to obtain where this has been sub-contracted out to.

**A 195. LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS
UPDATES:**

King George V & Longbrook Parks – Neil O'Connor of ADC had nothing new to report.

Greenswards/Seafront – no update.

Longbrook Park – Andy Camp reported

Old Rectory Gardens – no update received.

A 196. TREES: REPORT BY TREE WARDEN:

Steve Alderton had reported that the cutting back of ground level tree growth on Parish Council trees in the Outerwyke area had been completed.

Councillors D Smart and Mrs J Wild expressed their gratitude to the Tree Warden for the work carried out in saving the two trees in Whitelands.

A 197. FIRST DRAFT OF THE BUDGET SETTING PROCESS FOR FINANCIAL YEAR 2021/22:

The Clerk had sent the paperwork for this to Councillors prior to the meeting.

The meeting was provided with the budget figures agreed for financial year 2020/21 for comparison purpose. It was generally agreed that unless there were compelling reasons the Committee look to a similar budget to this financial year.

After discussion, and scrutiny of the budget for this financial year, the Committee agreed its first draft of the proposed budget for financial year 2021/22 (which are attached to these minutes).

A 198. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

There were no matters of urgent public importance.

A 199. DATE OF NEXT MEETING: 17th November 2020.

The meeting closed at p.m.

Approved.....

Date.....

CODES:	201 ALLOTMENTS	BUDGET	PROPOSED BUDGET
		2020/21	2021/22
1001	Rent Received (Income)	3% increase (£1005)	<i>No Increase</i>
1001	FAGS Contribution	3% increase (£674)	<i>No Increase</i>
4039	St. Michael's Allotments (Water Rates)	800	<i>to be decided</i>
4044	St. Michael's Allotments (Maintenance)	4000	<i>4000</i>
		4800	
CODES:	202 OPEN SPACES	BUDGET	PROPOSED BUDGET
		2020/21	2021/22
1001	Revenue Received - Island Paddock	5% increase (£389.50)	<i>3% Increase = £400</i>
4042	Trees/Arboriculture	4500	<i>4500</i>
4043	Footpath Maintenance (+Knotweed)	2000	<i>2000</i>
4102	Fishermans Gardens (Maintenance)	1000	<i>1000</i>
4103	Street Lighting	0	<i>0</i>
4107	Binsted Avenue	4000	<i>4000</i>
4108	Drygrounds Lane	600	<i>600</i>
4109	Hedgecutting - Felpham Way	700	<i>700</i>
4110	Grassmere Parade	550	<i>550</i>
4111	Longbrook Park	250	<i>250</i>
4112	Planter Maintenance	2250	<i>2250</i>
4117	Street Scene (Verge Cutting)	5000	<i>5000</i>
		20850	<i>20850</i>