

**DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON
6TH OCTOBER 2020.**

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE
HELD ON TUESDAY 15TH SEPTEMBER 2020 AT 7.15PM.**

PRESENT: Councillors: Mrs M Harvey, M Harvey, G Grundy, Mrs G Moss,
Mrs J Wild, G Matthews, P English & Miss A Barker.

Councillor K Watson was in the Public Gallery.

PR 182. APOLOGIES FOR ABSENCE:

Councillor D Smart due to annual leave.

No other apologies had been received.

PR 183. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

PR 184. DECLARATIONS OF INTERESTS:

There were no declarations of interests.

PR 185. PUBLIC QUESTIONS:

There were no members of the public in attendance, therefore no questions or comments were received at this point in the meeting.

**PR 186. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON
18TH FEBRUARY 2020:**

The minutes of the meeting held on the 18th February 2020 were **APPROVED** as a true and an accurate record and these had been ratified by Main Council on 3rd March 2020.

PR 187. MATTERS ARISING:

There were no matters arising.

PR 188. CORRESPONDENCE:

There had been no correspondence to report, other than that which would be brought up within the agenda items.

PR 189. AGENDA ITEMS FOR THE NEXT JWAAC MEETING – 22ND FEBRUARY 2021:

Question to be asked at the next JWAAC meeting for Environmental Health regarding flooding issues.

PR 190. EXTERNAL PROJECTS:

Outstanding external Projects:

Item	Current status	Action
<p>Additional Gateway Sign for Prom – Western Gateway, Bognor Regis end.</p>	<p><i>Councillor Mrs G Moss raising the question of an extra sign to be made using the 5th artwork not previously used in the last signs. Agreed. Discussion on FPC logo appearing on the sign, all agreed on the logo appearing.</i></p> <p>The sign maker was not active during lockdown, Councillor Mrs G Moss is locating and alternative in case this does not change.</p> <p>The artist has been contacted regarding the extra artwork not used in the original signs as he is keen for his work to be used. Felpham Art Group leader has not responded to confirm location of original art work so other artists are to be tracked down to determine if their work was returned.</p>	<p>ADC have stated that planning permission is not required – just notification when sign will be installed as this project falls under advertising as is not illuminated. Councillor P English was concerned about eroding and what material the sign would be made from – Aluminium and Polyurethane. Councillor A Barker proposed the new sign in principle as needed to be weatherproofed, including the graphics, Councillor D Smart seconded and all unanimously agreed. Ongoing into 2021.</p>
<p>Outside BBQ's</p>	<p><i>Agreed for Longbrook Park as money budgeted for.</i></p>	<p>To move project on when quotes are established. Admin Assistant obtaining quotes on a basic concrete BBQ site with grill/ash collector etc. Ongoing - to be actioned in 2021 – siting to not cause a nuisance to residents and to stop the burning of benches.</p>

Bins – Re-cycling etc	<i>Dan Cox from ADC leading.</i>	No contribution asked from FPC – although we have offered to contribute with possible signage to reflect this. Dan Cox and Anthony Baker to update. Recycling bins = 1 at Grassmere Parade, 1 outside the Lobster Pot and 1 outside the Boathouse Café. - Actioned.
Additional Hanging Baskets	<p><i>(Chased up Neoprene brackets quote – Signfix – recommended by SSE).</i></p> <p><i>Signfix have asked for the diameter of the lampposts for the brackets – waiting for SSE to supply these. Admin Assistant to chase up. (Chased up 19th February).</i></p>	<p>SSE have been contacted in the first instance for permission for 25 additional baskets on lampposts. (Permission now received – awaiting quote back for fittings) - from Downview Road, Felpham Way to Tesco Express roundabout. Quotes obtained from FVCS and BR Task Force.</p> <p>THIS PROJECT WILL CONTINUE IN 2021</p>
3 x Additional Solar Prom Lights	<p><i>Company agreed by Council CCSOLAR to supply and install. Residents written to, to advise of positions of new lights. Sam Horwill of ADC has met with Trevor Waller of CC SOLAR to determine the final positions of the lights. *</i></p> <p>All three lights are now in situ and working.</p>	<p>Permission received and lights to be installed in the new year as the outside junction box will be being moved to inside the toilet block housing with the other timers to put an end to repeated vandalism. ***This has now been actioned***</p> <p>ADC dropped off the key to be kept in FPC's key cabinet. Lease received by Sue Loveday's team at ADC. Lights to be installed – weather permitting week commencing 20th January. Lights currently being installed in the three sites approved by ADC.</p> <p>**INSTALLATION COMPLETE***</p>

Replacement 'Fish' Lozenges for promenade lights	<i>Approached Littlehampton Welding with pictures to request an estimate. Amberley Museum, Weald & Downland and Clymping Welders to be approached also. After no response a local welder Les Fuller has produced a template for further lozenges.</i>	2 quotes received – will circulate at February's Finance meeting. Fish Lozenge has been viewed and location to determine the fixings / installation etc. A template is in place and further installation to be taken forward when conditions allow and Installers available.
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Councillor Mrs J Wild had previously suggested a concrete table tennis table for KGV.

Councillor Mrs M Harvey suggested lights on the footpath in KGV to help joggers see.

Both ideas were unanimously agreed with all in favour. ADC to be approached for a possible joint venture.

PR 191. PROJECTS FOR CONSIDERATION – INCLUDING PROMOTION:

(Fish Lozenges for Prom Lights as worded in PR 190).

PR 192. ANNUAL EVENTS: (FUN ON THE PROM)

The event unfortunately had to be cancelled due to COVID19 – the new date suggested to fit in with Tide Times for the Fireworks is Saturday 14th August.

Councillor Miss A Barker suggested a possible Christmas market event for this year or 2021 – locations suggested was Felpham Road, Felpham Village and Longbrook Park. The Committee approved Councillor Mrs G Moss's suggestion that she approach ADC to determine the viability of planning for this year and next because of current or future restrictions and time limitations for this year. It was acknowledged that Road Closure agreements would need to be obtained from Sussex Police for a Felpham Road Event.

PR 193. CLIMATE CHANGE:

Councillor Miss A Barker had forwarded a document on Air Pollution affecting children.

As this had only just been received on the day of this meeting, it was agreed that it would be an agenda item for the meeting 20th October, with a paper being prepared by Councillor Miss A Barker to give time for Councillors to read through and have their comments available in good time.

PR 194. PUBLIC ACCESS DEFIBRILLATOR(S):

Councillor Mrs G Moss reported that the funds for the Methodist Church PAD had now been raised. The defibrillator on the Sea Front would need to be replaced and the Community First Responders have lent FPC a temporary one, as the plaque on this still showed St Mary's Centre for contact (pointed out by

Councillor M Harvey) it was agreed this would be changed when the new PAD was installed.

PR 195. RESILIENCE:

Councillor Mrs G Moss reported that volunteers were at the required capacity, with medication still being delivered to residents that were still self isolating. Phone calls were also still happening for people feeling vulnerable and in need of reassurance.

Councillor Miss A Barker enquired if there would be on line training sessions, this was being looked into by Councillor D Smart and Mrs G Moss.

PR 196. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PR 197. OTHER MATTERS AT CHAIRMAN'S DISCRETION:

There were no matters at the Chairman's Discretion.

PR 198. DATE OF NEXT MEETING: 20TH OCTOBER 2020 at 7:15pm.

The meeting closed at 8.03 pm

Signed: _____

Date: _____

