

DRAFT *SUBJECT TO THE APPROVAL OF MAIN COUNCIL MEETING*
6th OCTOBER 2020.

FELPHAM PARISH COUNCIL
MINUTES OF THE VIRTUAL MEETING OF THE
FINANCE & ADMINISTRATION COMMITTEE
ON TUESDAY 8th SEPTEMBER 2020 AT 7.00PM.

PRESENT: Councillors: M Copeland, D Smart, G Hewlett, G Matthews, P English,
Mrs G Moss, Mrs R Kissell & K Watson.

F 30. APOLOGIES FOR ABSENCE:

No apologies had been received.

F 31. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

F 32. QUESTION TIME FROM MEMBERS OF THE PUBLIC:

There were no members of the public present. No questions or issues were raised.

F 33. TO RECEIVE THE MINUTES OF THE VIRTUAL MEETING HELD ON
11th AUGUST 2020:

These were approved as a true and accurate record and had been agreed at Main Council on 1st September 2020 for ratification and adoption.

F 34. MATTERS ARISING:

There were no matters arising.

F 35. CORRESPONDENCE/ANNOUNCEMENTS:

There was no correspondence to report.

F 36. AGENDA ITEMS FOR THE NEXT JWAAC MEETING & JWAAC H&T MEETING:

The Clerk confirmed that a virtual meeting of JWAAC through Zoom was planned for this coming October. A date for this was awaited.

There were no items proposed or put forward.

F 37. FINANCIAL ACCOUNTS OF THE COUNCIL FOR AUGUST 2020:

These had been sent to all Councillors, prior to the meeting, for information.

It was requested that the meeting formally approve the financial accounts of the Council as a true and accurate financial record for the month of August 2020.

It was RESOLVED that the accounts as presented, be approved as a true and accurate record and to recommend to Main Council the expenditure of £ 19,321.48 for the month of August 2020.

F 38. TO DISCUSS THE BUDGET SETTING PROCESS FOR FINANCIAL YEAR 2021/22 WHICH WILL COMMENCE IN OCTOBER 2020:

The Clerk reminded the meeting that next month would see the beginning of the budget setting process for financial year 2021/22. He advised that as this had been an exceptional year, he would like to suggest that unless there were individual mitigating circumstances for any individual budget heading, and in the realisation that there would be very little inflationary increases necessary, that the budget setting process be started from the base of the same budget and expenditure as for financial year 2020/21, whilst recognising that there may be some headings that would need to be re-addressed.

This process would lead to a zero budget increase and would be prudent in the current circumstances as the Council would not have the ability to understand or know/measure on a like for like basis what would have been spent in this financial year had it operated under normal circumstances and conditions.

F 39. ROAD TRAFFIC MITIGATION SCHEMES FOR FELPHAM:

The Clerk advised that there was nothing new to report under this agenda item.

F 40. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN):

It was requested that the issue of the annual review of salaries for the operational staff of the Council be an agenda item for the next meeting.

There were no other matters of urgent public importance.

F 41. DATE OF NEXT MEETING: Tuesday 13th October 2020 at 7.00 p.m

The meeting closed at 7.17 p.m.

Approved.....

Date.....

