

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE
HELD ON TUESDAY 14TH AUGUST 2018.**

PRESENT: Councillors: G Matthews, Mrs M Harvey, M Harvey, Mrs G Moss,
G Hewlett, L Jones, P English & D Smart.

PR 48. APOLOGIES FOR ABSENCE:

Councillors Mrs J Wild & Ms H Flynn.

No other apologies had been received.

PR 49. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

PR 50. DECLARATIONS OF INTERESTS:

There were no declarations of interests.

PR 51. PUBLIC QUESTIONS:

There were no members of the public in attendance.

Therefore no questions or comments were made.

**PR 52. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON
10TH JULY 2018:**

The minutes of the meeting held on the 10th July 2018 were **APPROVED** as a true and accurate record and these minutes will be ratified at Main Council on 4th September 2018.

PR 53. MATTERS ARISING:

PR 34: Councillor P English wished for his absence with apology.

PR 42: Councillor P English asked regarding maintenance of the newly installed Gateway Signs.

Councillor Mrs G Moss said this was discussed at Finance.

There were no other matters arising.

PR 54. CORRESPONDENCE:

Correspondence received would be discussed under the relevant agenda items.

PR 55. AGENDA ITEMS FOR THE NEXT JWAAC MEETING 2018:

There were no items raised for the next JWACC meeting 2018.

PR 56. “FUN ON THE PROM” ANNUAL EVENT 2018:

Report from Councillor Mrs G Moss:

- Banners are in place – Kevin Smith (The Post) has agreed to give us increased promotion
- RNLI and Coast Guard will do display subject to no shout
- Am still in liaison with Bognor Lions who appear to be uncertain because of manpower issues in respect of Candy Floss stand but we are double covering this with the rides provider
- We have a number of other stall holders with confirmed attendance
- We are continuing to remind all amusement providers

PR 57. FUTURE PROJECTS:

Report from Councillor Mrs G Moss:

- Councillor Mrs J Wild had approached me regarding the possibility of a Pavillion on KGV field – after discussion it was decided that a special meeting will be organised to discuss all other Councillor’s possible future projects.

PR 58. PUBLIC ACCESS DEFIBRILLATOR:

Report from Councillor Mrs G Moss:

- We have now agreed with Boots staff to provide a CPR and use of the Defibrillator awareness session. This will not place any responsibility on Boots staff members but it was a condition of using the Boots premises, we are doing this in partnership with the Community First Responders who are to manage the PAD site for us.
- Bognor Lions have had discussions with TESCO stores in Felpham and it is possible that TESCO may fund a defibrillator. We will remain in contact with both the Lions and TESCO.

- Interior of the Community Hall – having researched options for PADS, we already have a Defibrillator at this location. Some PADS are available during fixed periods and it is the view of the writer that the machine that is currently in the cupboard could be made available from a secure box within this building with registration with South East Coast Ambulance in the normal way. The Hall manager could also be made aware of the lock code. This would at least ensure the availability of a defibrillator for hall users at all times. External PAD – we need to ascertain whether this might form part of a budgetary purchase for the building rather than a project.

After discussion a vote was taken as to whether the Community Hall would house the existing resource – to be allocated as an external Public Access Defibrillator (PAD) which would of course also be available for hall users – this was agreed unanimously.

PR 59. RESILIENCE:

Report from Councillor Mrs G Moss:

- We have been asked to present at a West Sussex County Council Resilience Event on the 4th October, to provide a display and also join an end of event response to questions team. We are intending to hold an early autumn table top exercise as a refresher course for FERG.

PR 60. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PR 61. OTHER MATTERS AT CHAIRMAN'S DISCRETION:

- Councillor L Jones had put a proposal forward for funding for a Beach Clean to include Felpham Village Conservation Society, Felpham Sailing Club and the Summerley Estate.

After lengthy discussion Councillor L Jones was asked if she could come up with a monetary list of items needed for this - to go to the next Finance meeting on the 28th August – as the next Beach Clean was the 15th September.

There were no other matters at the Chairman's Discretion.

PR 62. DATE OF NEXT MEETING: 11th September 2018 at 7:00pm.

The meeting closed at 8:35pm

Signed: _____

Date: _____