

**FELPHAM PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE**  
held at **Felpham Community Hall** on **Tuesday 14<sup>th</sup> August 2018** at 6.15 p.m.

**PRESENT:** Councillors: G Matthews, D Smart, Mrs M Harvey, M Harvey & Mrs G Moss,  
G Hewlett, P English & L Jones.

*Councillor Mrs M Harvey – Chairman had requested to bring FP/171/18/PL to be discussed first. The meeting would also be recorded. Representatives from Worthing Homes attended the meeting to provide information on the above application.*

**PL 42. APOLOGIES FOR ABSENCE:**

No apologies had been received.

**PL 43. ABSENCES WITHOUT APOLOGIES:**

There were no absences without apology.

**PL 44. DECLARATIONS OF INTEREST:**

Councillor D Smart declared a prejudicial interest in FP/171/18/PL.

Councillor L Jones declared a personal interest in FP/156/18/PL.

There were no other declarations of interest.

**PL 45. QUESTION TIME:**

There were 10 members of the public present – including members from Worthing Homes.

Questions were asked re: FP/171/18/PL from:

- Michael Lawery of 4 Wellers Close – who raised concerns regarding more traffic on the surrounding roads due to more properties.
- Marian Ewart of 6 Wellers Close – raised concerns of speeding cars and the increase of vehicles due to the extra housing.
- Malcolm Luxton of 35 Stanhorn Grove asked how the traffic was monitored – representative from Worthing Homes explained the process. Councillor G Hewlett also explained that a traffic impact assessment had been done and Worthing Homes confirmed that the plan had been accepted.
- Carl Lilley of 39 Stanhorn Grove raised a query on written objections to ADC and showed concerns over flooding and parking considering the amenities were struggling already – Councillor P English explained the process and assured Mr Lilley that ADC would be checking that all criteria's would be met. Councillor Mrs M Harvey also raised concerns

over flooding – Worthing Homes advised that all drainage would be addressed. Councillor G Hewlett asked if supporting statements that all utilities are resilient could be provided.

- Dawn Lawery of 4 Wellers Close raised concerns over one side of the site being higher than the other – Worthing homes replied that to improve the situation the site would be tiered.
- Pip Hobbs of 31 Stanhorn Grove asked about the ecological studies carried out and if any more studies are to be organised. Worthing Homes replied that more clarification will be asked for and reported. Councillor G Matthews advised that the studies covered all areas of wildfowl.

**PL 46. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 10<sup>TH</sup> JULY 2018:**

The minutes of the meeting held on the 10<sup>th</sup> July 2018 were **APPROVED** as a true and accurate record and these minutes will be ratified at Main Council on 4th September 2018.

**PL 47. MATTERS ARISING:**

There were no matters arising.

**PL 48. CORRESPONDENCE:**

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:

- FP/91/18/HH – 4 St Catherines Terrace, Canning Road Felpham PO22 7AD – Loft conversion with dormer window on south elevation.
- FP/92/18/HH – 5 Hercules Place, Felpham PO22 7RF – Two storey side extension with 2 No. velux windows in place of existing side garage & rebuild existing sun room.
- FP/94/18/HH – 66 Wroxham Way, Felpham PO22 8ES – Single storey side/rear extension including annexe.
- FP/110/18/T – Lynton, 46 Roundle Avenue, Felpham PO22 8LJ – Ash tree – remove deadwood & reduce by 20%.
- FP/118/18/T – 26-28 Oakland Court, Admiralty Road Felpham PO22 7DW – Re-Pollard two Holm Oak trees (T1 & T2) by 1.5m to previous knuckle heads.
- FP/119/18/T – 2A Blakes Road, Felpham PO22 7EB – Crown reduction of 1 No. Holm Oak by 1.5m from the height & 1m from the laterals.
- FP/123/18/HH – 40 Leverton Avenue, Felpham PO22 7RA – Single storey rear extension.
- FP/124/18/HH – 2 Ashmere Gardens, Felpham PO22 7QX – Removal & replacement of original garage roof & conversion of rear part of garage to form wet room.
- FP/128/18/HH – 3 Second Avenue, Felpham PO22 7LJ – Single storey rear extension.
- FP/145/18/HH – 57 Crossbush Road, Felpham PO22 7LY – Single storey side extension (re-submission following FP/29/18/HH).

- (ii) Members noted that there were 2 applications that had been **refused** by Arun District Council since the last meeting:
- FP/69/18/PL – The Felpham Club, 43 Felpham Way Felpham PO22 8PT – Retention of extraction unit with steel flue, external lighting, 2 No. air condition units & external decking. This application may affect the setting of a listed building.
  - FP/76/18/T – 1 Westmorland Drive, Felpham West Sussex PO22 8LX – Fell 1 No. English Oak.
- (iii) Members noted that there were no applications that had been **withdrawn** by the Applicant.
- (iv) Members had been sent by e-mail and hard copy the Planning Peer Challenge – Arun District Council Feedback Report – 6<sup>th</sup> – 8<sup>th</sup> June 2018 – after discussion it was decided as this was quite a lengthy paper – to give Councillor's a chance to read it and to discuss at the next planning meeting on the 11<sup>th</sup> September 2018.
- (v) Arun District Council's Draft Statement of Gambling Licensing Principles 2019-2022. (already distributed to all Councillor's prior to this meeting). Any comments made to Andy Burrows.

**PL 49. AGENDA ITEMS FOR NEXT JWAAC MEETING 2018:**

There were no items put forward for the next JWAAC meeting 2018.

**PL 50. PLANNING APPLICATIONS:**

Application Number	Address	Planning Application	FPC Decision/Comments
<b>FP/144/18/HH</b>	12 Flansham Lane, Felpham PO22 6AB Grid ref: 496170 100388	Replace low level side extension & conservatory with single side extension set back to allow additional parking.	No objection.
<b>FP/153/18/HH</b>	61 Limmer Lane, Felpham PO22 7HE Grid ref: 495687 99855	Demolition of one garage, erection of single storey side extension, front porch & 1 No. new window to ground floor west elevation.	No objection.

<b>FP/154/18/HH</b>	10 Thirlmere Way, Felpham PO22 8NQ Grid ref: 495736 100523	Single storey side extension.	No objection.
<b>FP/156/18/HH</b>	8 Broomcroft Road Felpham PO22 7NJ Grid ref: 496216 99905	Single storey rear extension, covered terrace to rear & flat roof porch to front.	No objection.  Councillor L Jones declared a personal interest in this application.
<b>FP/157/18/T</b>	37 Felpham Road, Felpham PO22 7DA Grid ref: 494864 99668	Crown lift of 3m to 1 No. Hornbeam & shorten remaining branch length heading North East by 3m.	Tree Warden advises work to go ahead and carried out by an experienced and professional Tree Surgeon.  No objection.
<b>FP/158/18/T</b>	Gateway Lodge Felpham Road, Felpham PO22 7NS Grid ref: 494871 99710	Various work to various trees (description and locations of work available on Arun District Council's Planning Website).	Tree Warden advises all work to be carried out by an experienced and professional Tree Surgeon - <b>except for T6 Holm Oak opposite 32 &amp; 34 Gateway Lodge – not deemed necessary at this time.</b>  No objection.
<b>FP/160/18/HH</b>	2 Second Avenue, Felpham PO22 7LJ Grid ref: 495876	Single storey front garage extension, first floor rear extension with Juliette balcony & 1 No. new first floor landing window to side elevation (resubmission following FP/261/17/HH)	No objection.
<b>FP/165/18/HH</b>	106 Felpham Road Felpham PO22 7PL Grid ref: 495103 99962	Two storey side extension, reduced scheme of FP/97/16/HH. This application affects the character and appearance of Felpham Conservation Area.	No objection – subject to size and conservation area guidelines.
<b>FP/171/18/PL</b>	Land at Stanhorn Grove, Felpham Grid ref: 495335 101042	Erection of 18 No. dwellings, creation of new access, landscaping & associated works.	No objection – although with concerns and considerations. On a vote of 6 for (with considerations) and 2 against it was decided this to be approved

			– subject to concerns and conditions regarding utilities resilience – FPC would need to see supporting statements that ALL utilities are resilient. Councillor D Smart declared a prejudicial interest in this application.
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**PL 51. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:**

- FP/166/18/HH – 63 Outerwyke Road, Felpham PO22 8LT – Grid ref: 495617 100508 – New conservatory to front. **FPC – Objection – not in keeping with the street scene.**
- FP/172/18/PL – Abergail, Clyde Road, Felpham PO22 7AH – Grid ref: 494872 99350 – Change of use from single dwelling arranged as two units into two self-contained flats with parking. **FPC – No objection.**
- FP/176/18/HH – 10 Sea Drive, Felpham PO22 7NE – Grid ref: 496705 99713 – Single storey rear extension to replace existing garden room & single storey front porch to replace existing conservatory. **FPC – No objection.**

There were no other applications received after the published agenda.

**PL 52. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):**

There were no matters of urgent public importance.

**PL 53. BUSINESS AT CHAIRMAN’S DISCRETION:**

There was no business at the Chairman’s discretion.

**PL 54. DATE OF NEXT MEETING: 11<sup>th</sup> September 2018 at 6:15pm**

The meeting closed at 7:50 pm

Signed.....

Date.....