

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 4th SEPTEMBER 2018.

**MINUTES OF THE MEETING OF THE
BLAKE'S MEAD DEVELOPMENT COMMITTEE
HELD AT THE FELPHAM COMMUNITY HALL, MEADEN WAY, FELPHAM
MONDAY 23rd JULY 2018.**

PRESENT: Councillors - G Matthews, Mrs G Moss, P English, D Smart, Miss A Barker,
M Rumsey & M Copeland.

BMD 28. APOLOGIES FOR ABSENCE:

No apologies had been received.

BMD 29. ABSENT WITHOUT APOLOGIES:

There were no absences without apology.

BMD 30. DECLARATIONS OF INTEREST:

All Felpham Parish Councillors present declared personal interests in Agenda Items 8 – 10 and requested that it be recorded in the minutes that they would be taking part in any debate and voting on these items (should it be necessary) as authorised by Felpham Parish Council in its determination of 2nd June 2015.

BMD 31. CORRESPONDENCE/ANNOUNCEMENTS:

- (i)** Bovis Homes – Adoption of Roads on Phase 3 – the Clerk advised that he had now had a response from Bovis which was as follows (this had been sent to all Councillors prior to this meeting) –

“In response to your email, I can advise that I have now heard from Southern Water authority who advise that the adoptable sewers are now placed on a 12 months maintenance period under the Section 104 agreement. However adoption of the Bovis sewers is still dependent upon the downstream sewers being adopted.
This now enables us to meet with the Highways authority and commence discussions regarding the adoption of the highways, but again, this will be dependent on others having their adopted”.
- (ii)** Request for extra Dog Bins on Blake’s Mead – the meeting was advised that this was an agenda item for the Finance & Administration Committee meeting which was to follow this one.
- (iii)** Deed of Agreement – still pending.
- (iv)** Drains at Community Hall –the Clerk advised that there was nothing new to report on this issue.

- (v) Travellers in the Area – the Clerk reported that with the recent, and close proximity to Blake’s Mead of travellers, he had written to ADC on this. The Clerk had asked, given the open aspect of sites across the development and there being no barrier(s) to access what contingencies were in place by themselves, and in conjunction with the developers, to deal with any incursions on Blake’s Mead. He had also asked whether or not the shower and toilet facilities (that part of the Community Hall belonging to ADC) would be made available to any travellers should they arrive on site (as had been done on previous occasions albeit on different sites).

The response to the former question had been “the risk of entry by travellers to any public land is of concern to ADC. ADC has clearly stated to Barrett David Wilson that, where the land is planned to be transferred to us, that means need to be in place to minimise any risk of unwanted entry onto the land, and thereby reduce any liability and cost to the public”.

In response to the latter the response had been “No. On occasion nearby public toilets have been made available: the reason for this was to reduce any clear up costs and to minimise the public health risk. However, in this case, the risk would be too high that these facilities would be damaged”.

There was no other correspondence received or announcements to make.

BMD 31. QUESTION TIME:

There were 2 members of the public present.

It was agreed by the Committee that any further questions could be raised as and when, during the course of the meeting.

BMD 32. TO RECEIVE THE MINUTES OF THE BLAKE’S MEAD DEVELOPMENT COMMITTEE MEETING HELD ON 25th JUNE 2018:

These were agreed as a true and accurate record of the meeting and were presented to Main Council on the 3rd July 2018 for approval and ratification.

BMD 33. MATTERS ARISING:

There were no matters arising.

BMD 34. AGENDA ITEMS FOR THE NEXT JWAAC MEETING and JWAAC H&T SUB-COMMITTEE (31/10/18 for the former, the latter date tbc):

There were no new agenda items proposed.

BMD 35. BDW UPDATE OF BLAKE'S MEAD MATTERS/ISSUES:

(a) Report of the Blake's Mead Community Association (BMCA):

Eileen Inwood was not present at the meeting and no report had been received.

(b) Community Hall Manager's Report:

"19th June – 22nd July 2018

Bookings so far have been good again with Bookings of:
Rugby Tots from 1.30pm, Kris Moyse baby Fit from 5.30pm and Just Jive and Sign Language on Monday night
Baby Sensory moved to main hall and a Tuesday, Pilates in the conference room and Slimming World Tuesday for 6hrs in the evening with approx. 120 customers.

Happy Dogs Wednesday Mornings has started (they thoroughly clean and disinfect the floor after), they are very soon looking to take another slot for agility classes. Sama Karate Wednesday evening, Dementia Support taking 2 rooms once a month.

Tiny Talk (Baby sign language) on Thursday mornings with Scouts (Beavers) (Felpham 2nd Scout Group) and Sign Language Thursday Evening
Friday Mornings is Baby Ballet later in the Morning, Pilates in the Conference room and a new booking of Matt Fiddes Martial Arts for Friday Evenings.
Saturday mornings Rugby Tots (weekly) and Bric a Brac Auction taking several hours once monthly.

Holistic Fair 4-5 Sundays per year (£180 per booking) (last one held on 24/6/18)
Rooms are booked and used regularly. More daytime bookings for rooms being sought, Dementia Support taking 2 rooms once monthly.

We've had several children's parties booked and I've made many appointments to see people in the immediate future, even had a ballroom dancing couple using us for competition preparation weekly! I have met with Worthing Homes whom now hold monthly drop in mornings at the centre and are planning events here. Worthing Homes will be using outside space during school holidays for Football Clubs with Brighton and Hove Albion in the Community Breakfast and Afterschool club with Rise and Shine delayed from their estimated June start due to Ofsted not having yet visited but this is imminent. It may well be that they now commence in September for the new school year. They are considering a Summer club if Ofsted visit and approve in time. This will help the August slow down due to school holidays.

Income for July @ £3663.19 (down slightly due to preschool breaking up on 15/7 otherwise would have been £3940), similar to June's @ £3711.29 ahead of £3200 projected for May onwards, increasing ongoing to a revised estimate from approx. £4200 to £4500 in September due to Ofsted's delayed visit, August will be quiet due to the pre schools' absence at approx. £2255, however constantly searching for new hirers to boost this month on month with a few

things in the pipeline (additional Martial Arts School and Dog Training). Daily Breakfast and After School Club now confirmed, taking a projected annual income to now over £54,000 pa.

I've been updating social media regularly.

New booking and billing systems, automating the process will be in place very soon. After investigation Hall Master software is by far the most cost effective @ £180 per year, offering more than many much higher priced packages. It is also very similar to our existing system but brings it all under one package. It is used by a huge number of village halls and community centres.

Snagging list prepared for Arun and Barrett's. Reilly's Construction have been out to investigate works to be done. They have visited and completed flooring remedial works. Drains, Ceilings and wall cracks are ongoing but in hand, with a view to works occurring in the quiet August period (no pre- school in).

Many Thanks.

Doug Millen - Hall Manager".

BMD 36. COMMUNITY FACILITY – UPDATE:

There was nothing new to add to what had already been reported previously in the meeting.

BMD 37. ROAD TRAFFIC MITIGATION SCHEMES FOR FELPHAM:

The Clerk reported that the Council had been advised by WSCC of the current status with regard to the schemes proposed for Felpham, which were being carried through the use of monies provided to WSCC by the developers under a section 106 agreement.

The update (previously circulated to Councillors prior to this meeting) was as follows:

" Felpham – highway measures progress update June 2018.

Sea Road pedestrian refuge island – implemented 2016/17.

Old Coastguards/Admiralty Road footway build out – implemented 2016/17.

B2259/Downview Road traffic calming – implemented 2017/18.

Downview Road traffic calming – implemented 2017/18.

Summerley Lane mini-roundabout – design complete, TRO has been advised, objections have been received and are to be considered at the next JWAAC meeting (November 2018). Implementation is planned for later in 2018/19.

Felpham 20 mph speed limit – consultation with owners/managers of private roads is progressing, proposals are due to be advertised later this year. Implementation to follow, probably in 2019/20.

Vicarage Lane junction – currently on hold, will need approval on what is to be included.

Limmer Lane junction – currently on hold, will need approval on what is to be included.

Vicarage Lane footway – currently on hold, will need approval on what is to be included.

Flansham Park – no further action, other than side roads are to be considered within 20mph limit proposals.

BMD 38. MATTERS OF URGENT PUBLIC IMPORTANCE:

There were no matters of urgent public importance.

BMD 39. DATE OF NEXT MEETING:

The date of the next meeting – **Tuesday 28th August 2018 at 6.15 p.m.**

(Councillors were reminded to note the change of day and date for this meeting).

The meeting closed at 19:01p.m.

Approved.....Date