

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 3rd JULY2018.

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
18th JUNE 2018**

PRESENT: Councillors: P English, G Grundy, Mrs J Wild, Mrs G Moss & D Smart.

Councillor G Matthews was substituting for Councillor Ms L Jones.

Councillor Mrs R Kissell was also in attendance in the public gallery.

Val Parfoot – FAGS representative and Chairman.

A 19. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillor Ms L Jones.

Glenn Powell – FVCS & St Michael’s Allotment Site representative.

A 20. ABSENCE WITHOUT APOLOGIES:

Councillor D Chuter was absent without apology.

There were no other absences without apology.

A 21. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

A 22. QUESTION TIME:

There were two members of the public present. No questions or Issues were raised.

A 23. CORRESPONDENCE/ANNOUNCEMENTS:

- (i) Councillor Mrs J Wild** – wished to talk to the Committee on two issues – the first being about proposed litter signs to be placed in King George V Park (which she working on with Neil O’Connor at ADC), and the second the issue of tamarisk trees along the sea front..

Prior to discussion on the litter signs issue there had been a misunderstanding that the proposed signs that were to be presented to the meeting had been distributed to Councillors prior to the meeting. The signs presented had not been seen by either the Clerk or the Councillors in attendance other than two. As a decision was required to refer or not to Main Council, the Chairman felt that to delay would be inappropriate. The issue went forward at the meeting despite this, and on the above basis.

Councillor Mrs Wild stated that the issue of litter was an ongoing problem within the park, which was created predominantly by youths. She was dealing with this with ADC. Signs that were to be placed in the park were shown to the meeting for approval. The signs had both the District and Parish Council logos on it.

Councillor G Grundy felt that the signs were provocative and could create an adverse reaction. Councillor P English stated that these style of signs were used in parks across the County. Councillor Mrs G Moss asked if an alternative wording could be used. Councillor P English pointed out that at present this was what was on the table and other ideas could come forward later. He also reminded all that they were an experiment and temporary to gauge public support.

After much further discussion, to and for the signs and its wording, the proposal to install the signs, as presented, and to be recommended to Main Council, was made by Councillor Mrs J Wild, this was seconded by Councillor P English. On a vote of 4 for with 2 against the proposal was carried. Councillor P English stated that he wished for this to be a named vote. Those for the proposal to go forward to Main Council for approval were Councillors P English, Mrs J Wild, D Smart & G Matthews. Those against the proposal (on the basis of the wording of them) were Councillors G Grundy and Mrs G Moss.

Copies of the proposed sign are attached to these minutes.

It was also agreed that a letter be written to Tesco advising them of the new anti-litter campaign and requesting their involvement and participation.

With regard to the tamarisk hedging, along the sea front, Councillor Mrs J Wild had sought for these to be TPO'd. ADC had responded that this would not be defensible and therefore there would be no TPO.

- (ii) Arun District Council** – the Parish Council had finally received correspondence from ADC in relation to the two street lights in Old Rectory Gardens. The Council have been advised that the lighting in place is solar lighting which was contributed by the Parish Council in

1996. ADC believe that rather than replacing the solar lighting like for like, consideration is being made to replace them with up to date LED lighting. The cost and timing of replacement lights is being undertaken by ADC and they will come back to the Parish Council once the project is progressed. Indicators currently are that ADC would like the Parish Council to consider supporting this through partnership funding.

There was no other correspondence or announcements to report.

A 24. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 14th MAY 2018:

These minutes were agreed as a true and accurate record. These had already been ratified by Main Council at its meeting of 5th June 2018.

A 25. MATTERS ARISING:

There were no other matters arising, that had not already been reported to Main Council on 5th June 2018.

A 26. AGENDA ITEMS FOR THE NEXT JWAAC (31st OCTOBER 2018) & JWAAC H&T MEETINGS (Date tbc):

There were no proposals at this time.

A 27. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

Val Parfoot of FAGS was in attendance and distributed, and talked through the articles in the Society's Summer Newsletter.

A 28. ST MICHAEL'S ALLOTMENT SITE REPORT:

(i) Report from FVCS Representative (Glenn Powell):

Glenn had sent his apologies for this meeting and no report had therefore been received.

(ii) The Clerk advised the meeting that all plot holders had been contacted with regard to travellers in the area and to be vigilant and ensure that the entrance gate to the site was locked at all times.

Councillor D Smart advised that there was an inspection of the site on Friday 22nd June 2018.

A 29. FACILITIES CONDITION REPORT:

Drygrounds Lane – no visit made since last meeting.

Planters – all in a good condition and had recently been planted up with summer flowers.

Binsted Avenue pond area – the Clerk advised the meeting that he had contacted Sue Furlong at WSCC three times now with regard to possible funding under the Operation Watershed banner. No response, to date, had been received, the last e-mail of 12/06/2018 had been copied into Felpham’s County Councillor, Ms H Flynn.

The Clerk reported that the **Grassmere Parade** area was in a neat and tidy condition.

The Clerk advised that the Parish Council were expecting the delivery of the WWW 1 Commemorative seats at any time now. Arrangements to install two of the seats at the Community Hall and Fisherman’s Gardens had been made. The third seat would be installed at Grassmere Parade once permission had been granted by WSCC (this was in hand).

A 30. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.

(a) Work In Progress.

<i>Item</i>	<i>Current status</i>	<i>Action</i>
<i>Allotments general</i>	<i>Press for additional allotment sites in north of Parish.</i>	<i>Liaise with ADC as and when possible sites are identified. This is perceived as a long term proposal and possibly unlikely to occur.</i>
<i>Binsted Pond area</i>	<i>Potential encroachment by builders</i>	<i>Extend hedge</i>
<i>Further Allotment Sites</i>	<i>Identification and approach to landowners etc with regard to area earmarked for school on Site 6 proposal and land above Downview school</i>	<i>Currently WSCC are carrying out the process for inviting proposals/interest for a new school.</i>
<i>King George V Playing Fields</i>	<i>Management Plan prepared by ADC</i>	<i>Management Plan for 2014-2024 received by Council.</i>

Longbrook Park	General improvements and possible vegetated shingle project.	<i>Management Plan for 2012-2022 received by Council.</i>
Fisherman's Gardens & The Lobster Pot Area	All in a state of good repair	<i>Ongoing</i>

A 31. LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS UPDATES:

The Clerk confirmed that, as requested, he had sent to all Councillors copies of the latest ADC Management Plans for both King George V and Longbrook Parks.

King George V & Longbrook Parks – Neil O'Connor from ADC had reported that currently he was working with Parish Councillor Mrs J Wild on anti-litter signs for King George V Park.

Andy Camp of the Snook's Corner Community Group had advised the Council the following:

"Our regular litter picking exercise took place in Longbrook Park on Sunday 3rd June and a few small working parties (just me) took place during May and early June to cut back the weeds surrounding the buddleia bushes planted by Arun District Council. Hopefully the buddleias will come into flower in the next few weeks rather than being strangled to death!

Members of Felpham Village Conservation Society kindly put up our flower baskets along Sea Road last month - several residents have expressed their appreciation and it is good to see that we now have flower baskets right the way from the traffic lights at the end of Felpham Road all the way to the sea at the end of Sea Road.

Still no news about our boat though - one way or the other.

The Snook's Corner Community Group's Fun Dog Show is taking place on Saturday June 23rd in Longbrook Park".

Old Rectory Gardens – no report had been received from ADC, despite requesting information from them on any updates news etc.

The Clerk reminded Councillors of the Felpham Village Conservation Society's annual fete that would take place on July 14th, in Old Rectory Gardens.

A 32. TREES: REPORT BY TREE WARDEN:

Steve Alderton was not in attendance but had advised, prior to the meeting, that there was nothing new to report.

A 33. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

There were no matters of urgent public importance.

A 34. DATE OF NEXT MEETING: 16th JULY 2018.

The meeting closed at 7.04p.m.

Approved.....

Date.....

