

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 3RD JULY 2018.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE
held at Felpham Community Hall on Tuesday 10th 2018 at 6.15 p.m.**

PRESENT: Councillors: G Matthews, D Smart, Mrs M Harvey, M Harvey
L Jones & Mrs G Moss.

PL 16. APOLOGIES FOR ABSENCE:

Councillor G Hewlett & P English.

No other apologies had been received.

PL 17. ABSENCES WITHOUT APOLOGIES:

There were no absences without apology.

PL 18. DECLARATIONS OF INTEREST:

There were no declarations of interest.

PL 19. QUESTION TIME:

There was 1 member of the public present:

No questions or comments were made.

**PL 20. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON
8TH MAY 2018:**

The minutes of the meeting held on the 8th May 2018 were **APPROVED** as a true and accurate record and these minutes were ratified at Main Council on 5th June 2018.

PL 21. MATTERS ARISING:

There were no matters arising.

PL 22. CORRESPONDENCE:

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:
- **FP/1/18/T** – Windwhistle, 2 Admiralty Gardens, Felpham West Sussex PO22 7DP – Fell 1 No. Prunus.
 - **FP/25/18/HH** – 52 Minton Road, Felpham PO22 7JX – Two storey side extension, single storey front extension, single storey side infill extension & cladding to first floor elevations.
 - **FP/32/18/HH** – 16 Crossbush Road, Felpham PO22 7LS – First floor extension over existing garage.
 - **FP/35/18/HH** – 27 Gorse Avenue, Felpham PO22 6AY – Removal of existing conservatory with erection of single storey rear extension & alterations to roof to provide gable end & rear dormer projection to existing first floor.
 - **FP/40/18/CLE** – 44A Summerley Lane, Felpham PO22 7HX – Application for Lawful Development Certificate for an existing use – use of a first-floor unit known as Summerley Lane as a self-contained residential flat in breach of planning permission FP/212/00.
 - **FP/66/18/T** – 28 Kingsmead, Felpham PO22 7BH – Crown reduction of 1 No. Holm Oak by 1.5m – 2m & crown raise to 4m.
 - **FP/70/18HH** – 77 Crossbush Road, Felpham, PO22 7LZ – Single storey rear extension to replace conservatory. Existing flat roof to side replaced with pitched roof. New front facade. Internal alterations including garage conversion.
 - **FP/71/18/HH** – 5 Roundle Avenue, Felpham PO22 8LQ – Single storey side extension & internal alterations.
 - **FP/72/18/HH** – 6 Coniston Close, Felpham PO22 8ND – Two storey side extension with cladding to front elevation.
 - **FP/73/18/HH** – 8 Courtlands Way, Felpham PO22 6AW – New room in roof extension including Juliet balcony.
 - **FP/75/18/HH** – 24 Firs Avenue, Felpham PO22 8QA – Changes to existing loft conversion with new dormers.
 - **FP/85/18/HH** – 19 Davenport Road, Felpham PO22 7JR – Single storey side extension. Re-submission of FP/300/17/HH.
 - **FP/88/18/HH** – 35 Outerwyke Road, Felpham PO22 8NF – Proposed first floor roof extension (raising the ridge height) & 2 storey rear extension.
- (ii) Members noted that there were 2 applications that had been **refused** by Arun District Council since the last meeting:
- **FP/45/18/T** – Japonica, 9 Lionel Avenue, Bognor Regis PO22 8LG – Fell 1 No. Silver Birch and 1 No. Ash Tree.
 - **FP/68/18/HH** – Seahaven – Sea Road, Felpham PO22 7AN – Loft conversion.
- (iii) Members noted that there were no applications that had been **withdrawn** by the Applicant.

(iv) Correspondence from Daniel Vick of ADC – re: Neighbourhood Planning Act 2017. ***The Committee decided that FPC would welcome greater clarity – but that item (c) “21 days have elapsed from the date of notification” met the requirements for a decision for agreement. Admin Assistant to the Clerk to email Arun to that effect.***

PL 23. AGENDA ITEMS FOR NEXT JWAAC MEETING 13TH JUNE 2018:

There were no items put forward for the next JWAAC meeting 2018.

PL24. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/83/18/HH	5 Normans Drive, Felpham PO22 8LW Grid ref: 495879 100664	Demolition of existing rear conservatory & erection of a two storey rear & first floor side extensions to include 1 No. dormer window to front.	No objection – providing that there is 1 metre clear to comply with building regulations.
FP/94/18/HH	66 Wroxham Way, Felpham PO22 8ES	Single storey side/rear extension including annexe.	No objection.
FP/103/18/HH	10 Overdown Road, Felpham PO22 7HW	Removal of existing conservatory & erection of single storey rear extension.	No objection.
FP/104/18/HH	16 Vicarage Lane, Felpham PO22 7DZ	Roof alterations to form new 2 nd floor with front and rear dormer projections.	On a vote: of 2 for, 3 against and 1 abstaining: Objection – Overdevelopment of site – view into and out of Conservation Area will be adversely affected – insufficient infrastructure for parking – not in keeping with the street scene.

FP/106/18/HH	29 Roundle Avenue, Felpham PO22 8LL Grid ref: 496011 100700	Two storey rear extension & new front dormer roof window.	No objection – providing obscure glass is used in bathroom windows.
FP/110/18/T	Lynton 46 Roundle Avenue, Felpham PO22 8LJ	Ash Tree – Remove dead wood & reduce by 20%.	Tree Warden advises work to go ahead by an experienced and qualified Tree Surgeon.
FP/111/18/HH	30 Links Avenue, Felpham PO22 7BX Grid ref: 494757 99669	Single storey rear extension.	No objection – as long as proposed extension does not exceed permitted dimensions for an extension.
FP/118/18T	26-28 Oakland Court, Admiralty Road, Felpham PO22 7DW Grid ref: 495009 99532	Re-Pollard two Holm Oak trees (T1 & T2) by 1.5m to previous knuckle heads.	Tree Warden advises work to go ahead – to be carried out by an experienced and professional Tree Surgeon.
FP/119/18/T	2A Blakes Road Felpham PO22 7EB	Crown reduction of 1 No. Holm Oak by 1.5m from the height & 1m from the laterals.	Tree Warden advises work to go ahead – to be carried out by an experienced and professional Tree Surgeon.
FP/122/18/HH	3 George 1V Walk, Felpham PO22 8HJ Grid ref: 495554 100149	Single storey side & rear extension.	No objection.
FP/124/18/HH	2 Ashmere Gardens, Felpham PO22 7QX Grid ref: 496554 100149	Removal & replacement of original garage roof & conversion of rear part of garage to form wet room.	No objection.

PL 25. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

- **FP/128/18/HH** – 3 Second Avenue, Felpham PO22 7LJ – Grid ref: 495880 99641 – Single storey rear extension. **FPC – No objection.**

There were no other applications received after the published agenda.

PL 26. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PL 27. BUSINESS AT CHAIRMAN'S DISCRETION:

There was no business at the Chairman's discretion.

PL 28. DATE OF NEXT MEETING: 10th July 2018 at 6:15pm

The meeting closed at 7:05pm

Signed.....

Date.....