

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 5th JUNE 2018.
MINUTES OF THE MEETING OF THE
BLAKE'S MEAD DEVELOPMENT COMMITTEE
HELD AT THE FELPHAM COMMUNITY HALL, MEADEN WAY, FELPHAM
MONDAY 21st MAY 2018.

PRESENT: Councillors - G Matthews, Mrs G Moss and D Smart.

Lay Member: Eileen Inwood - Blake's Mead Community Association.

BMD 1. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillors M Copeland, A Burrows, Ms L Jones and P English.

BMD 2. ABSENT WITHOUT APOLOGIES:

There were no absences without apology.

BMD 3. ELECTION OF CHAIRMAN:

Councillor G Matthews was nominated by Councillor D Smart, this was seconded by Councillor Mrs G Moss. There were no other nominations received.

On a unanimous vote Councillor G Matthews was duly elected as the Chairman of this Committee for municipal year 2018/19.

BMD 4. ELECTION OF VICE-CHAIRMAN:

It was unanimously agreed that the election of Vice-Chairman be deferred to the next meeting of this Committee.

BMD 5. DECLARATIONS OF INTEREST:

All Felpham Parish Councillors present declared personal interests in Agenda Items 10 – 12 and requested that it be recorded in the minutes that they would be taking part in any debate and voting on these items (should it be necessary) as authorised by Felpham Parish Council in its determination of 2nd June 2015.

BMD 6. CORRESPONDENCE/ANNOUNCEMENTS:

- (i) ADC – Anthony Baker has advised that he had not had a response from either primary school the initial request he had made for suitable dates for consultation workshop with children as part of the Public Art Consultation process. He has sent new e-mails and will advise the Council when he has some dates in place – he will then be in a better position to also book the adults consultation.

- (ii) John White (Blake's Mead Resident) had advised the Council that he had finally received a response from Bovis Homes with regard to road adoption on Phase 3 of Blake's Mead. He has been advised by the engineering consultants for Bovis that there are still various processes to deal with before the roads would be adopted. The sewer needs to be adopted, the section 104 in place and the pumping station handed over. They predict that the roads would be adopted around the end of 2019. (copies of Mr White's e-mail had been circulated to all Councillors prior to the meeting).
- (iii) Deed of Agreement for Community Hall – as of the date of this meeting the District Council were still awaiting information from the developer's solicitors and the Parish Council confirmation that the title deeds had been registered with Land Registry, from their solicitor.
- (iv) The meeting was reminded that a consultation meeting was being held by Worthing Homes on the potential development of land at Wellers Way. It was understood that the consultation would determine the type of planning application to be placed with the Planning Authority (Arun District Council) in the future. The meeting was due to be held on Wednesday 22nd May 2018 at the Felpham Community Hall from 1.30 p.m. Councillors were reminded that this was a consultation meeting, only, and therefore should not comment, and should demonstrate impartiality on any proposal until such time as a formal planning application had been submitted to ADC and the Parish Council asked for their comments on it. This did not preclude them from listening to any points of view raised by residents or Worthing Homes.

There was no other correspondence received or announcements to make.

BMD 7. QUESTION TIME:

There were 3 members of the public present.

It was agreed by the Committee that any further questions could be raised as and when, during the course of the meeting.

BMD 8. TO RECEIVE THE MINUTES OF THE BLAKE'S MEAD DEVELOPMENT COMMITTEE MEETING HELD ON 23rd APRIL 2018:

These were agreed as a true and accurate record of the meeting and were presented to Main Council on the 1st May 2018 for approval and ratification.

BMD 9. MATTERS ARISING:

There were no matters arising.

BMD 10. AGENDA ITEMS FOR THE NEXT JWAAC MEETING and JWAAC H&T SUB-COMMITTEE (13th June 2018 & 5th June 2018 respectively):

There were no new agenda items proposed.

BMD 11. BDW UPDATE OF BLAKE'S MEAD MATTERS/ISSUES:

Report of the Blake's Mead Community Association (BMCA):

Eileen Inwood of the BMCA had kindly provided their monthly report which is as below:

"Gordon Millar, Regional Operations Manager of Greenbelt, attended the BMCA General Meeting and explained that he was standing in for Nick Upton and Alex Garrett on this occasion. Gordon has only worked for the company for a few months and his expertise is in the drainage side of the business. He was unable to answer many questions and BMCA will email residents questions to Greenbelt, but he did confirm following:-

- Their contract started in March 2018 when residents received their invoices.
- The subsequent bills would include a breakdown of additional charges incurred, it would be index linked.
- They are not responsible for vandalism, fly tipping and the felling of trees.
- ADC own the land and Greenbelt are contracted under a license.
- Litter and dog waste bags would be picked up every 2 months.
- There exists an ecological plan of the area and they are not allowed to mow right up to the ponds and ditches etc as there are water voles in residence.
- The grass will be cut fortnightly.

Barratts and ADC have been contacted with reference to the waterlogging particularly in the play area and the flooding in Wishfield Drive due to a dip in the road surface.

A list of events and coffee morning dates has been produced. A summer party is being organised for which there will be a charge. There will be a race night which will include a comedian and video racing. Tickets will be sold in advance of the event and charged at £10 to include a curry. 100 tickets need to be sold to cover the cost of the evening.

The allotment plot is being worked on - digging and creation of raised beds is taking place and a paved area has been constructed for wheelchair access. More pairs of hands are needed in order to retain our plot.

The fenced area next to the basketball area being used by dogs and their owners - this has been brought to the attention of Tony Baker from ADC. Tony advised that this matter should be addressed by BDW.

Complaints were made about the grass cutting of various areas not being undertaken".

(b) Community Hall Manager's Report:

“17th April 2018 – 22nd May 2018

Bookings so far have been good with Main Hall Bookings of:

WellFit class Monday morning, Rugby Tots from 1.30pm, Kris Moyse baby Fit from 5.30pm and Just Jive and Sign Language on Monday night.

Baby Sensory has moved to main hall and a Tuesday, Pilates in the conference room and Slimming World Tuesday for 6hrs in the evening with approx. 120 customers.

Happy Dogs Wednesday Mornings has started (they thoroughly clean and disinfect the floor after use) and Sama Karate Wednesday evening, Dementia Support taking 2 rooms once a month.

Tiny Talk (Baby sign language) on Thursday mornings with Scouts (Beavers) (Felpham 2nd Scout Group) and Sign Language Thursday Evening.

Friday Mornings is Baby Ballet later in the Morning and Pilates in the Conference room.

Saturday mornings Rugby Tots (weekly) and Bric a Brac Auction taking several hours once monthly.

Holistic Fair 4-5 Sundays per year (£180 per booking).

Happy Dogs starting on Sundays soon too!

Rooms are booked and used regularly. More daytime bookings for rooms are being sought.

The local resident's association are holding their bi monthly meetings with us and have now planned a big list of events with bookings confirmed on many dates throughout the year (approx. 35).

We've had several children's parties booked and I've made many appointments to see people in the immediate future. I have met with Worthing Homes and will be meeting other Community Organisations soon. Continued discussions with WSCC, Arun and Sussex Police regarding potential Youth Clubs and SCL Ltd regarding ongoing daytime classes for 16-18 year olds.

Worthing Homes held a very popular Easter Event with over 140 attendees as did BMCA. Worthing Homes will be using outside space during school holidays for Football Clubs with Brighton and Hove Albion in the Community.

Income for May @ £3773.76 up on £2852.50 for April, ahead of £3200 projected for May and increasing ongoing to a revised estimate from approx. £4200 to £4500 in June/July, constantly searching for new hirers to boost this month on month with a few things in the pipeline.

Daily Breakfast and After School Club now confirmed from June, taking a projected annual income to now over £54,000 pa.

I've been updating social media regularly and have added the Skedda Booking system details to it with pricing to accompany the availability. Looking at new booking and billing systems to automate the process.

Snagging list prepared for Arun and Barrett's. Reilly's Construction have been out to investigate works to be done. They have visited and completed flooring remedial works. Drains, Ceilings and wall cracks are ongoing but in hand.

Doug Millen - Hall Manager".

BMD 12. COMMUNITY FACILITY – UPDATE:

There was nothing new to add to what had already been reported previously in the meeting.

BMD 13. MATTERS OF URGENT PUBLIC IMPORTANCE:

There were no matters of urgent public importance.

BMD 14. DATE OF NEXT MEETING:

The date of the next meeting – **Monday 25th June 2018 at 6.15 p.m.**

The meeting closed at 6.40 p.m.

Approved.....Date