

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 1st MAY 2018.

**MINUTES OF THE MEETING OF THE
NEIGHBOURHOOD PLAN COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
MONDAY 16th APRIL 2018.**

PRESENT: Councillors: G Matthews, G Grundy & D Smart.

Councillor Mrs R Kissell was also in attendance in the public gallery.

It was unanimously agreed that Councillor G Matthews chair this meeting in the absence of the Chairman and Vice-Chairman of this Committee.

NP 121. APOLOGIES FOR ABSENCE:

Councillors: Mrs G Moss, Ms L Jones, P English & Mrs J Wild.

NP Advisor: Maureen Chaffe.

Lay-Members: Colin Holliday and Glenn Powell

NP 122. ABSENT WITHOUT APOLOGIES:

There were no absences without apology

NP 123. DECLARATIONS OF INTEREST:

There were no declarations of interest at this point of the meeting.

NP 124. QUESTION TIME:

There were no members of the public in attendance.

NP 125. CORRESPONDENCE/ANNOUNCEMENTS:

- (i) ADC – Felpham Conservation Area** – the Clerk advised that whilst the Felpham Conservation Area Character Appraisal and proposed boundary change had been approved by Arun District Council, what had not been made clear, and the Council was unaware of until it had corresponded with ADC, was that the boundary change would need to be the subject of an additional recommendation at ADC. This essentially meant that Church Field was still outside of the current Conservation Area, and therefore not as the Parish Council believed, offered the protection that went with land being in a Conservation Area. To make the issue more concerning was that the Council have been advised that any boundary change would have to be the subject of public consultation which would hold up the process even more significantly.
- (ii) ADC – Grant Funding for new or modified Neighbourhood Development Plans** – the Clerk advised that ADC had recently advised that they could provide funding (of up to £5k) for those groups who intend to produce new or modified Neighbourhood Development Plans. This Council were currently working on a revised NP. The downside lies in the decision of the Cabinet at ADC which was as follows *“Grant funding of up to £5,000.00 per Neighbourhood Plan Group for any Parish that is updating their plan or creating a new plan and will have reached a stage within three years (post Local Plan*

adoption) where a plan is proposing an appropriate scale of housing development: be approved”.

There was no other correspondence or announcements to report.

NP 126. MINUTES OF THE MEETING HELD ON 19th FEBRUARY 2018:

These were approved as a true and accurate record of the meeting and had been ratified by Main Council at its meeting on 6th March 2018.

NP 127. MATTERS ARISING:

There were no other matters arising that had not been already reported, and minuted, at the Main Council meeting of 6th March 2018.

NP 128. NEIGHBOURHOOD PLAN – REVIEW OF PLAN:

The Clerk reported that the next meeting of the Neighbourhood Plan Working Group was due later this month (date to be confirmed).

NP 129. NEIGHBOURHOOD PLAN DESIGN GUIDE - UPDATE:

Lead Persons: Richard Wickens & Maureen Chaffe.

The Clerk reported that a response on the revised Design Guide from Arun District Council was not anticipated until a decision had been made on the Arun Local Plan.

NP 130. ARUN LOCAL PLAN UPDATE:

The decision on Arun District Council's Local Plan, the Council have been recently advised, is now not expected until the end of June/beginning of July, much to the disappointment of all concerned.

Until that time the Council will not know whether or not the current future housing allocation of zero for Felpham, will be the figure going forward. The Council, until that time, need to be aware that there are areas that could be vulnerable within Felpham that are and could generate interest from developers. The Council have already received statements of initial interest (but nothing concrete) for two areas and the issue of the golf club is well known but with very little information forthcoming/available, as has been highlighted by recent correspondence between the Council and ADC. The Clerk advised that the Neighbourhood Plan Working Party (which has been given the authorisation of the Council to meet with potential developers/agents should it be necessary, and in the first instance) had met with an agent who had stated an interest in the former two areas mentioned above and had agreed that no further communications/discussions would/could take place until the Local Plan had been approved. Which leaves the Council with the issue of the Golf Club. In this respect the Clerk sought clarification on how the Committee (and ultimately the Council) now wished to proceed with any discussions, finding further information etc with them. Despite the statements that the golf club wanted to work with the community and the Parish Council going forward (made a year ago) information, at best, was sketchy and no information had been provided to the Council.

It was RESOLVED that the Clerk communicate with the Golf Club to ascertain when they would be advising the Council of their proposals for the site.

**NP 131. COMMUNITY ACTION PLAN:
Current Lead Persons: Richard Wickens & Maureen Chaffe.**

Work on the Community Action Plan would be picked up again after the review of the Neighbourhood Plan had been carried out.

**NP 132. COMMUNITY RESILIENCE PLAN:
Lead Persons: Gloria Moss & Dave Smart.**

The Clerk reported the following (that had been provided by Councillor Mrs G Moss):

“17 people stood by for action in case of mobilisation during the extreme cold spell.

We have been asked to assist Yapton, Walberton and Climping as well as Lancing with their resilience training.

We are progressing the installation of radio communications for the Community Hall and final decisions are imminent”.

Councillor D Smart added that resilience had recently purchased a heavy duty gazebo.

NP 133. AGENDA ITEMS FOR NEXT JWAAC & JWAAC H&T MEETINGS:

There were no new items proposed.

NP 134. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

NP 135. DATE OF NEXT MEETING:

14th May 2018 at 7.00 pm.

The meeting closed at 7.53 p.m

Approved.....

Date