

**DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 2<sup>nd</sup> APRIL 2018.  
MINUTES OF THE MEETING OF THE  
BLAKE'S MEAD DEVELOPMENT COMMITTEE  
HELD AT THE FELPHAM COMMUNITY HALL, MEADEN WAY, FELPHAM  
MONDAY 26<sup>th</sup> MARCH 2018.**

**PRESENT:** Councillors - G Matthews, M Copeland, A Burrows, D Smart, Mrs G Moss,  
P English & Mrs R Kissell.

Lay Member: Eileen Inwood - Blake's Mead Community Association.

**BMD 127. APOLOGIES FOR ABSENCE:**

No apologies had been received.

**BMD 128. ABSENT WITHOUT APOLOGIES:**

There were no absences without apology.

**BMD 129. DECLARATIONS OF INTEREST:**

All Felpham Parish Councillors present declared personal interests in Agenda Items 8 - 10 and requested that it be recorded in the minutes that they would be taking part in any debate and voting on these items (should it be necessary) as authorised by Felpham Parish Council in its determination of 2<sup>nd</sup> June 2015.

**BMD 130. CORRESPONDENCE/ANNOUNCEMENTS:**

- (i) ADC - the Council had received the timetable for the Community Governance Review to be carried out on the change of boundary between Felpham and Yapton Parish Councils. Copies had been sent to all Councillors by e-mail.
- (ii) County Councillor Ms H Flynn had, further to the last meeting and as requested, sought further information on the school site on Blake's Mead. This was as follows:  
"I understand from the County Council's School Organisation and Development Team that there were conversations with both Arun District Council and the developers last year about the proposed playing field provision being adjacent to the school site and how they could complement each other, but there have been no recent discussions with either party.

You are correct in your understanding that the County Council can no longer open its own schools and all new schools have to be opened as Academies. However, the County Council does consider and fund the expansion of existing schools, where appropriate, although the neighbouring Downview Primary School has already been expanded to 3 Forms of Entry (630 pupils) and so a further expansion is unlikely. The process for opening a new school would be for a Multi-Academy Trust to apply to open a new school as either a Free School (which is still an

Academy), via an application through a future Free School Wave, or through the Academy Presumption Process whereby the County Council would seek a sponsor via a competitive process that is then reviewed and determined by the Secretary of State for Education.

At the current time there is no further need for a new primary school to meet pupil numbers in Felpham as places exist at other local schools, however, there is no suggestion that the school site will instead be used for extra housing”.

- (iii) BMCA – the Council have received a request to install a notice board within the Community Hall, the meeting was requested to consider this.

**After discussion, it was RESOLVED, that the Chairman of this Committee discuss this issue with the Centre Manager with regard to the possible use of a section of the existing community notice board for BMCA information/posters etc**

There was no other correspondence received or announcements to make.

**BMD 131. QUESTION TIME:**

There were 6 members of the public present.

It was agreed by the Committee that any further questions could be raised as and when, during the course of the meeting.

**BMD 132. TO RECEIVE THE MINUTES OF THE BLAKE’S MEAD DEVELOPMENT COMMITTEE MEETING HELD ON 26<sup>th</sup> FEBRUARY 2018:**

These were agreed as a true and accurate record of the meeting and were presented to Main Council on the 6<sup>th</sup> March 2018 for approval and ratification.

**BMD 133. MATTERS ARISING:**

BMD 116 – Councillor M Copeland asked if there was any updates on road Adoption on Blake’s Mead. He was advised that there was nothing new to report.

There were no other matters arising.

**BMD 134. AGENDA ITEMS FOR THE NEXT JWAAC MEETING and JWAAC H&T SUB-COMMITTEE (13<sup>th</sup> June 2018 & 22<sup>nd</sup> May 2018 respectively):**

Councillor M Copeland requested that road adoption be put forward for inclusion on the agenda for the JWAAC H&T Sub-Committee meeting. **This was agreed.**

There were no other new agenda items proposed.

**BMD 135. BDW UPDATE OF BLAKE'S MEAD MATTERS/ISSUES:**

**Report of the Blake's Mead Community Association (BMCA):**

The following update had been received from Eileen Inwood:

“Apparently the land off Bridger/Weller Close has not been bought by Barratts. Neighbours advised that surveyors had been surveying and drilling on site one assumes with the landowners consent. The prospect of the land being developed is of concern and it was agreed to investigate further and to contact the Land Registry to establish ownership.

Guy Barton of Bognor Fire Brigade reported Fire & Rescue had little jurisdiction over parking but do have some input into the planning process. As some of the roads were built without planning at the developers risk they would be able to comment when the issue becomes before planning. If the roads do not meet building regulations the Fire Service will create a fuss. We highlighted to members that until the roads are adopted yellow lines could not be applied. The minimum width for road access is 3.7 metres. Guy agreed to bring a fire tender and drive around the estate one evening to check access and highlight issues.

Noted that £1,000 grant from Aviva which would be used to fund social/community events designed to bring the community together.

Dog waste bins – letter to be sent to FPC re extra bins and suggesting Locations.

Green Spaces - number of complaints regarding the waterlogged green open spaces across the estate and particularly with regards to the Recreation Ground and Play Area. BMCA raised the issue as regards the Recreation Ground with Barrett's and will also ensure Tony Baker of ADC is also aware of the drainage issues – he is on holiday until the 19<sup>th</sup> March. We are also seeking improvements to the footpath crossing the play area adjacent to the A259. Currently the footpath to the North of the Recreation Ground is being surfaced and the former footpath is currently being reinstated across the Park/Green Area off Stanhorn/Red Barn Lane linking up with the North Track.

Looking into possibility of sponsoring one of the roundabouts.

Successful Quiz Night”.

Eileen Inwood.

*Councillor G Matthews reported to the Committee the salient points that had been discussed at the BMCA Meeting held on 13<sup>th</sup> March 2018, which he had attended. His report was as follows:*

*“The Blakes Mead Community Association (B.M.C.A.) last night discussed the block of land to the west of the development, it was all based on rumours and observation. BDW have denied they are involved and members of B.M.C.A. are now trying to find out who the owners are.*

*There was a presentation by Bognor Fire and Rescue based on access and poor parking. I spoke to the presenter and he advised me that Fire and*

*Rescue will not pay a visit to the Community Hall as it is considered low risk.*

*I understand that there is communication on its way to FPC regarding Dog bins to the West of the development and that FPC has to raise it rather than B.M.C.A”.*

**Councillor M Copeland requested that the Clerk contact Tony Baker at ADC again, with regard to the ponding on the skate park. Councillor G Matthews advised that the BMCA also had this on their list of things to do.**

**(b) Community Hall Manager’s Report:**

*“Bookings so far have been good with Main Hall Bookings of:*

WellFit class Monday morning and Just Jive and Sign Language on Monday night.

Slimming World Tuesday for 6hrs in the evening with approx. 120 customers. Pilates in the Conference room.

Baby Sensory in the morning (now extended to 3hrs) and Sama Karate Wednesday evening.

Scouts (Beavers) (Felpham 2<sup>nd</sup> Scout Group) and Sign Language Thursday Evening.

Yummy Mummies Friday Mornings and Baby Ballet later in the Morning, Pilates in the Conference room.

Saturday mornings Rugby Tots (weekly) and Bric a Brac Auction taking several hours once monthly.

Dog training every Sunday for 2 hours, Ongoing  
Holistic Fair 4-5 Sundays per year (£180 per booking).

Rooms are booked and used regularly. More daytime bookings for rooms being sought, Dementia Support taking 2 rooms once monthly.

The local resident’ s association are holding their bi monthly meetings with us and are planning a big list of events with bookings confirmed on many dates throughout the year.

We've had several children's parties booked and I've made many appointments to see people in the immediate future regarding ongoing Business training. I have met with Worthing Homes and will be meeting other Community Organisations soon. Continued discussions with WSCC, Arun and Sussex Police regarding potential Youth Clubs and SCL Ltd regarding ongoing daytime classes for 16-18 year olds.

**£3153.14 for March and a more regular amount, currently upwards of £3200 for April** and slightly increasing ongoing, constantly searching for new hirers to boost this month on month with a few things in the pipeline. I've been updating social media regularly and have added the Skedda Booking system details to it with pricing to accompany the availability.

Snagging list prepared for Arun and Barrett's. Reilly's Construction have been out to investigate works to be done including flooring work, the flooring contractors accompanied them and agree some flooring finishes were substandard. They are planning to visit and complete flooring remedial works imminently by appointment (likely to be Late March early April)".

Doug Millen - Hall Manager

**It was agreed that the Chairman of this Committee discuss with the Centre Manager opportunities for surgeries such as doctor's, police, library etc. It was also agreed that the Chairman, along with the Centre Manager, contact the relevant Council "experts" with regard to advice on progressing the work required on the snagging list for the Community Hall.**

**BMD 136. ROAD TRAFFIC MITIGATION SCHEMES – SUMMERLY LANE/FELPHAM WAY:**

The Council had received the proposed plans for this scheme (copies of which had been provided to all Councillors prior to the meeting). The meeting was requested to determine its support or otherwise for the proposal.

**It was proposed by Councillor G Matthews, seconded by Councillor D Smart and on a vote of 6 for with 1 abstention that the Parish Council, advise WSCC of their acceptance of the proposed road traffic mitigation scheme at the above site.**

**BMD 137. COMMUNITY FACILITY – UPDATE:**

There was no further update to give over and above what had been reported in previously in the meeting.

**BMD 138. MATTERS OF URGENT PUBLIC IMPORTANCE:**

There were no matters of urgent public importance.

**BMD 139. DATE OF NEXT MEETING:**

The date of the next meeting – **Monday 23<sup>rd</sup> April 2018 at 6.15 p.m.**

The meeting closed at 7.18 p.m.

Approved.....Date .....

