

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 3rd APRIL 2018.

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
19th MARCH 2018**

PRESENT: Councillors: P English, G Blampied, D Smart, Mrs J Wild & Mrs G Moss

Glenn Powell - St Michael's Allotment Site representative.

A 135. APOLOGIES FOR ABSENCE:

No apologies had been received.

A 136. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

A 137. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

A 138. QUESTION TIME:

There were no members of the public present and therefore no questions or issues raised.

A 139. CORRESPONDENCE/ANNOUNCEMENTS:

- (i) **JWAAC** – at the meeting held on 27th February 2018, and in response to the queries raised by Felpham Parish Council in relation to trees with Tree Preservation Orders on Blake's Mead that had been felled by the developers, the following response had been made:

“the position from Arun District Council remains as previously confirmed to Councillor Wild in that no prosecution will be made but that all 13 trees will be replaced. The size, type and exact location of the replacement planting are subject to ongoing correspondence”.

- (ii) **WSCC Public Rights Of Way Maintenance** - the Parish Council have been advised that WSCC visits the parish every 15 months as part of its

inspection and maintenance programme of Public Rights of Way (PRoW). These inspections are completed by teams of Access Rangers. The annual update of work carried out in the Felpham Parish during the last year were as follows:

- (a) Vegetation Clearance (June to August) – Footpaths 3038/3 117.41 metres, 3049 42.24 metres, 153 224.90 metres, 2988/1 275.88 metres, 3042 378.83 metres and 2988 330.37 metres.
- (b) The Council have also been advised that their point of contact for PRoW matters is Darryl Hobden.

There was no other correspondence to report.

A 140. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 19th FEBRUARY 2018:

These minutes were agreed as a true and accurate record. These had already been ratified by Main Council at its meeting of 6th March 2018.

A 141. MATTERS ARISING:

There were no other matters arising, that had not already been reported to Main Council on 6th March 2018.

A 142. AGENDA ITEMS FOR THE NEXT JWAAC & JWAAC H&T MEETINGS:

There were no proposals at this time.

A 143. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

Val Parfoot of FAGS was in attendance and reported the following:

“Waiting list: 12 on waiting list, a half plot to be split into two qtrs.
2 plots holders to be contacted.

We recently called an extra ordinary meeting as the AGM last November was poorly attended; the numbers were below the quorum stated on the F.A.G.S. Constitution.

The present committee had concerns in respect of new committee members and officers. It was pointed out to the plot holders that we are due to stand down at the next AGM and to ensure continuity, new plot holders needed to get involved. It was a successful meeting as the outcome is favourable; we now have three new officers, co-opted on and two new committee members. The present committee will reshuffle after the next AGM, the rents officer will

continue for another year and I will become a fund raiser. We are hopeful that a new chairman will be found. The running of the allotments and its assets has become a straight forward task. With everything documented and well maintained. Many of the plot holders are willing to get involved. Some of the of the present committee's work load has been lightened.

Funding for the disabled loo is well underway, our target figure being £10,000 – In the funds £250.00 PC, £1,000.00 Tecso, £1,250.00 Co-op, money in our funds above £2,000.00. Funding being sought from the Lottery Fund.

Plans for 2018

Plant Sale 28.04.18

Work Parties once a month.

School visits to the allotments in May.

Charity event 30th June with St Wilfred's Hospice.

Open Day date to be decided

BBQ 22.07.18

AGM 26.11.18

Valerie Parfoot".

A 144. ST MICHAEL'S ALLOTMENT SITE REPORT:

(i) Report from FVCS Representative (Glenn Powell):

"The first work party was on Saturday 24th February 10am-12noon. 14 volunteers turned up and cleared hedgerows, reed piles and general rubbish. Also planted all the donated hedging. Decided on three work parties a year. Two in spring and one in Autumn. Next one is on Saturday 21st April.

We still need the tree stakes agreed at a previous meeting to finish the dead hedge. These are being purchased through the tree wardens in order to get the best price.

The Parish Council, via the tree wardens, bought some more hedging. This was planted at the work party. Still some left for the remainder of the ditch boundary still to be cleared.

The contractors GailfordTry have offered more fencing to complete the security. We reckon about ten more panels.

GailfordTry has widened the entrance access to St Michaels as part of the works for the university. They have agreed to give us a load of scalplings to reinforce the car park area that get mired in mud during the winter. We will continue to liaise with them.

We are pleased that the grass cutting contract has been agreed.

We understand that all the remaining unlet plots have now been let.

The Society salvaged one of the beach huts being demolished on the seafront with the intention of re-erecting it on the allotments. Partly because it would be useful, partly for posterity. If not required we can find another home for it.

The open morning is on Saturday 19th May (third Saturday of the month). We intend to have a small plant sale with compost and unwanted equipment”.

Felpham Village Conservation Society
March 2018.

The FVCS were thanked for all the work that had carried out on the site.

It was agreed that waiting lists for the FAGS and St Michael’s sites be shared to counteract people getting plots on both sites.

A 145. FACILITIES CONDITION REPORT:

Drygrounds Lane – there was nothing new to report.

Planters – in good condition.

Binsted Avenue pond area – nothing new to report.

The Clerk was requested to contact Land Registry to determine ownership of the land in and around the site. Councillor Mrs J Wild offered to find out the address of one of the properties who appeared to be “grabbing” land.

The Clerk reported that the Grassmere Parade area was in a neat and tidy condition.

A 146. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.

(a) Work In Progress.

<i>Item</i>	<i>Current status</i>	<i>Action</i>
<i>Allotments general</i>	<i>Press for additional allotment sites in north of Parish.</i>	<i>Liaise with ADC as and when possible sites are identified. This is perceived as a long term proposal and possible unlikely to occur.</i>

Binsted Pond area	Potential encroachment by builders	<i>Extend hedge</i>
Further Allotment Sites	Identification and approach to landowners etc with regard to area earmarked for school on Site 6 proposal and land above Downview school	<i>Currently WSCC are carrying out the process for inviting proposals/interest for a new school.</i>
King George V Playing Fields	Management Plan prepared by ADC	<i>Management Plan for 2014-2024 received by Council.</i>
Longbrook Park	General improvements and possible vegetated shingle project.	<i>Management Plan for 2012-2022 received by Council.</i>
Fisherman's Gardens & The Lobster Pot Area	All in a state of good repair	<i>Ongoing</i>

A 147. LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS UPDATES:

- (i) **King George V & Longbrook Parks** – no updates had been received.
- (ii) **Old Rectory Gardens** – to be included, under this agenda item, as a reported item from next month's meeting.

A 148. TREES: REPORT BY TREE WARDEN:

Steve Alderton was absent from the meeting and therefore no report had been received.

The Clerk was requested to clarify with ADC the fact that there is no consent, under the law, for a TPO to be made retrospectively. This was in particular reference to the response that had been received from ADC on this Council's request for TPO's to be placed on trees across the golf course. Councilor Mrs J Wild offered to do this in the first instance and copy in the Clerk.

A 149. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

There were no matters of urgent public importance.

A 150. DATE OF NEXT MEETING: 16th April 2018.

The meeting closed at 7.18 p.m.

Approved.....

Date.....