



CLERK TO THE COUNCIL  
Richard Wickens  
Felpham Parish Council  
Felpham Community Hall  
Meaden Way  
FELPHAM  
West Sussex PO22 8FA

Tel: [01243] 827470  
email: clerk@felphampc.gov.uk

---

**A MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE FELPHAM COMMUNITY HALL,  
FELPHAM ON MONDAY 26<sup>th</sup> MARCH 2018 at 7.00 p.m.**

**To Councillors:** P English, Ms H Flynn, Mrs Kissell, G Matthews, G Hewlett, A Burrows  
D Smart, Mrs G Moss & M Copeland.

**To All Other Councillors** – for information.

**AGENDA**

1. Apologies for absence.
2. Declarations of Interest.
3. Questions from members of the public.
4. To receive the minutes of the meeting held on 26<sup>th</sup> February 2018.
5. Matters Arising.
6. Correspondence.
7. Agenda Items for next JWAAC meeting & JWAAC H&T Meeting.
8. Financial Accounts – **(please retain for next Main Council meeting)**.

*\* Parish Council – February 2018 – attached.*

9. To receive the time sheet of the Clerk for February 2018.
10. Monthly Report of the Community Hall Manager – *to follow*.
11. Matters of Urgent Public Importance (with the prior consent of the Chairman).
12. Date of next Meeting: 23<sup>rd</sup> April 2018.

**Date: 20<sup>th</sup> March 2018.**

**Richard Wickens - Clerk to the Council**

**MEMBERS OF PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS**