

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 6th MARCH 2018.

**MINUTES OF THE MEETING OF THE
NEIGHBOURHOOD PLAN COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
MONDAY 19th FEBRUARY 2018.**

PRESENT: Councillors: G Matthews, P English, Mrs J Wild & D Smart.

Lay Members: Colin Holliday & Glenn Powell.

It was unanimously agreed that Councillor Mrs J Wild chair this meeting in the absence of the Chairman and Vice-Chairman of this Committee.

NP 106. APOLOGIES FOR ABSENCE:

Councillors: Mrs G Moss & Ms H Flynn.

NP Advisor: Maureen Chaffe.

NP 107. ABSENT WITHOUT APOLOGIES:

There were no absences without apology

NP 108. DECLARATIONS OF INTEREST:

There were no declarations of interest at this point of the meeting.

NP 109. QUESTION TIME:

There were no members of the public in attendance.

NP 110. CORRESPONDENCE/ANNOUNCEMENTS:

There was no correspondence or announcements to report.

NP 111. MINUTES OF THE MEETING HELD ON 22nd JANUARY 2018:

These were approved as a true and accurate record of the meeting, and had been ratified by Main Council at its meeting on 6th February 2018.

NP 112. MATTERS ARISING:

There were no other matters arising that had not been already reported, and minuted, at the Main Council meeting of 6th February 2018.

NP 113. NEIGHBOURHOOD PLAN – REVIEW OF PLAN:

The Clerk reported that the next meeting of the Neighbourhood Plan Working Group would be on Tuesday 20th February 2018 at 11.45 a.m.

NP 114. NEIGHBOURHOOD PLAN DESIGN GUIDE - UPDATE:

Lead Persons: Richard Wickens & Maureen Chaffe.

The Clerk reported that a response on the revised Design Guide from Arun District Council, for comment, was still being awaited on.

NP 115. ARUN LOCAL PLAN UPDATE:

The decision on Arun District Council's Local Plan was currently due from the Planning Inspector in Spring of 2018.

The Clerk reminded Councillors that the Main Modifications to the Local Plan Document were currently out for public consultation, with consultation closing on the 23rd February 2018.

**NP 116. COMMUNITY ACTION PLAN:
Current Lead Persons: Richard Wickens & Maureen Chaffe.**

Work on the Community Action Plan would be picked up again after the review of the Neighbourhood Plan had been carried out.

**NP 117. COMMUNITY RESILIENCE PLAN:
Lead Persons: Gloria Moss & Dave Smart.**

Councillor D Smart reported the following:

Radios – we are finalising the details of the radio equipment that will be supplied enabling the Community Hall to be the focal command point should the resilience group be called out. Planning permission for the ariel, we believe, is not required but we are just checking. Once clarification is given we plan to order the radio equipment, to the value of £1200.00. This will require a small top up of equipment in the new financial year. Councillor M Harvey has kindly drafted out a radio protocol sheet and we hope to test the radios with hands on training for the resilience group members soon after its commissioning.

NP 118. AGENDA ITEMS FOR NEXT JWAAC MEETING (date tbc):

There were no new items proposed.

NP 119. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

NP 120. DATE OF NEXT MEETING:

19th March 2018 at 7.00 pm.

The meeting closed at 7.30 p.m

Approved.....

Date

