

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 6th MARCH 2018.

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
19th FEBRUARY 2018**

PRESENT: Councillors: G Blampied, D Smart, Mrs J Wild & P English (arrived at 6.42 p.m.)

Councillor G Matthews was also in attendance, as a substitute for Councillor Mrs G Moss.

Glenn Powell - St Michael's Allotment Site representative.

Steve Alderton – Tree Warden.

A 119. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillor Mrs G Moss.

A 120. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

A 121. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

A 122. QUESTION TIME:

There were no members of the public present and therefore no questions or issues raised.

A 123. CORRESPONDENCE/ANNOUNCEMENTS:

- (i) **ADC** – the Council have been advised that there is no current application from Bognor Regis Golf Club to redevelop the site and ADC had rejected this as a site for future development in the emerging Local Plan. A decision has been taken not to confirm the temporary Area Order and that ADC now had a full time Tree Officer which meant that ADC were now better placed to review TPO trees and re-assess their worthiness for protection. Time has been set aside in March to do this and any recommendations will be reported back to the Parish Council.

- (ii) **CPRE Sussex** – the Council had received the Spring 2018 Sussex Preview Magazine

There was no other correspondence to report.

A 124. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 22nd JANUARY 2018:

These minutes were agreed as a true and accurate record. These had already been ratified by Main Council at its meeting of 6th February 2018.

A 125. MATTERS ARISING:

There were no other matters arising, that had not already been reported to Main Council on 6th February 2017.

A 126. AGENDA ITEMS FOR THE NEXT JWAAC MEETING (Date tbc):

There were no proposals at this time.

A 127. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

There was no representative of FAGS in attendance but Val Parfoot had sent in FAGS's Spring Newsletter and the minutes of the FAGS Committee Meeting that had been held on 17th January 2018. Copies of both were distributed to those Councillors in attendance.

A 128. ST MICHAEL'S ALLOTMENT SITE REPORT:

- (i) **Report from FVCS Representative (Glenn Powell):**

"FVCS Allotments Group.

A few advances from January report

We continue to do work around the allotments. In particular spreading the wood chippings in ruts and boggy areas. This is working well, and we are being careful to ensure that the grass will grow back through. Other plot holders are supportive of our efforts.

The new notice board is installed and the Parish Council are preparing some notices to be put up.

The first work party will now be on Saturday 24th February 10am-12noon. Plotholders have been invited to help. We expect this to start slowly but even a half dozen people would be help. We can then assess how often we do this.

The Parish Council are reviewing the contract for maintaining the common areas including the thoroughfares and the cleared back areas toward the rear of the allotments. Spec has been issued to three contractors and the deadline is 23rd February. First cut will be in March. This should help enormously with the general tidiness of the allotments.

The Parish Council agree to buy some tree stakes to finish the dead hedge. These are being purchased through the tree wardens who should be able to get the best price. We would quite like these in advance of the work party on February 24th.

The Parish Council agreed to buy some more hedging. Again, this will be done via the tree wardens to ensure the right specimens at the best price.

The 15 free fencing panels from the building site across the road have been installed. We have been offered more if needed.

The contractors Gailford Try are widening the entrance access as part of the works for the university. They have agreed to give us a load of scalpings to reinforce the car park area that get mired in mud during the winter.

Hopefully the remaining unlet plots will be let during March/April so that work can start on them for spring planting.

It would be good if monthly inspections should start in April following the first grass cut.

We propose to have a St Michael's open morning on Saturday 19th May (third Saturday of the month). As they do at FAGS we intend to have a small plant sale with compost and unwanted equipment.

Felpham Village Conservation Society
February 2018".

A 129. FACILITIES CONDITION REPORT:

Drygrounds Lane – there was nothing new to report.

Planters – in good condition.

Binsted Avenue pond area – nothing new to report.

The Clerk reported that the Grassmere Parade area was in a neat

and tidy condition.

A 130. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.

(a) Work In Progress.

<i>Item</i>	<i>Current status</i>	<i>Action</i>
<i>Allotments general</i>	<i>Press for additional allotment sites in north of Parish.</i>	<i>Liaise with ADC as and when possible sites are identified. This is perceived as a long term proposal and possible unlikely to occur.</i>
Binsted Pond area	Potential encroachment by builders	<i>Extend hedge</i>
Further Allotment Sites	Identification and approach to landowners etc with regard to area earmarked for school on Site 6 proposal and land above Downview school	<i>Currently WSCC are carrying out the process for inviting proposals/interest for a new school.</i>
King George V Playing Fields	Management Plan prepared by ADC	<i>Management Plan for 2014-2024 received by Council.</i>
Longbrook Park	General improvements and possible vegetated shingle project.	<i>Management Plan for 2012-2022 received by Council.</i>
Fisherman's Gardens & The Lobster Pot Area	All in a state of good repair	<i>Ongoing</i>

A 131. LONGBROOK PARK & KING GEORGE V UPDATES:

- (i) King George V** – Neil O'Connor had reported that ADC had received an application to hold the Bognor Regis Kite Festival from 25-27th August.
- (ii) Longbrook Park** - Carl Smith of ADC had advised that there was nothing new to report.

Andy Camp (Snook's Corner Group) had reported the following:

"Litter picking in the area on the first Sunday of the month has continued – even in the worst of the weather, people still find time to go outside, buy cheap booze and chuck the containers in the park and the surrounding

area.

The 12,000 or so crocus bulbs that the group, along with our friends in the Rotary Club, are starting to show a little over the last few days although you can still count the numbers of flowers on the fingers of your hands - let's hope we soon start to see big carpets of purple and blue.

A small working party had a good time on the Rife bank next to Longbrook Park last Sunday - we spent a good two hours coppicing the trees that had started to grow there again and tidied up the bramble bushes, making it easier to access in the future".

It was agreed that the Felpham Village Conservation Society would provide a monthly report on Old Rectory Gardens, under this agenda heading, in the future.

A 132. TREES: REPORT BY TREE WARDEN:

Steve Alderton advised that he had nothing new to report.

A 133. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

- (i) **ADC Environment & Leisure Working Group** – the meeting was advised that this Committee was due to discuss, on 20th February 2018, the Arun District Council Tree Policy with proposed policies for the management and protection of trees within the District. The meeting was further advised that no consultation had been held on this and that Councillor English would be attending this meeting to voice his and the Council's concerns.
- (ii) the Clerk reminded the meeting that the closing date for tenders for the grass cutting at the St Michael's Allotment Site was this coming Friday (23rd February 2018).

There were no other matters of urgent public importance.

A 134. DATE OF NEXT MEETING: 19th March 2018.

The meeting closed at 6.55 p.m.

Approved.....

Date.....

