

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 6TH MARCH 2018.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS COMMITTEE
HELD ON TUESDAY 13TH FEBRUARY 2018.**

PRESENT: Councillors: G Matthews, G Hewlett,, M Harvey, Mrs G Moss & D Smart.

PR 89. APOLOGIES FOR ABSENCE:

Councillors: Mrs M Harvey & P English.

No other apologies had been received.

PR 90. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

PR 91. DECLARATIONS OF INTERESTS:

There were no other declarations of interests.

PR 92. PUBLIC QUESTIONS:

There was 1 member of the public in attendance, however, no questions or issues were raised.

**PR 93. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON
16TH JANUARY 2018:**

The minutes of the meeting held on 16th January 2018 were **APPROVED** as a true and accurate record and these minutes were ratified at Main Council 6th February 2018.

PR 94. MATTERS ARISING:

There were no matters arising.

PR 95. CORRESPONDENCE:

No correspondence had been received other than in Councillor Mrs G Moss's reports.

PR 96. AGENDA ITEMS FOR THE NEXT JWAAC MEETING 27TH FEBRUARY 2018:

There were no items raised for the next JWACC meeting.

PR 97. “FUN ON THE PROM” ANNUAL EVENT 2018:

Report from Councillor Mrs G Moss:

- The date of Saturday 1st September 2018 has been approved by ADC. Prior to completing the online form we need to:
 - 1) Assemble the list of criteria as indicated in the attached from Jasmine Ede (Events Department)
 - 2) Confirm availability of amusement providers
- Recently a group of singers and performers, some of whom were in the film version of ‘Oh What A Lovely War’ have indicated their availability for performing in the evening and to be able to reflect the end of World War One Commemoration theme.
- In addition I have made contact with a musician friend of the family who is seeking to assemble a swing band to compliment the entertainment.
- Possible date for the initial working party Wednesday 28th February at Felpham Community Hall.

PR 98. GATEWAY & VILLAGE SIGNAGE:

Report from Councillor Mrs G Moss:

- Anthony Ellis of Love Signs will be collecting the artwork on Monday 19th February in order to commence the making of the signs. (Anthony also has just completed the Wick village signs).
- Following Council’s decision the company selected for the installation following the tender process has been notified, with letters to the unsuccessful companies with thanks.

PR 99. PUBLIC ACCESS DEFIBRILLATOR:

Report from Councillor Mrs G Moss:

- Boots the chemist solicitors have completed the licence that has been drawn up as a three way agreement between Mr Sandy, Boots and ourselves. Richard and Dave have checked the licence and following all endorsement by all parties, Boots will take responsibility for the installation.
- The next priority for the new budget needs to be the purchase of a cabinet for the existing defibrillator to be placed in the reception area of the Felpham Community Hall.
- South East Coast Ambulance have indicated that they would also support an application to British Heart Foundation for the purposes of establishing a PAD on the outside of this building.

PR 100. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

Once the signs and second Public Access Defibrillator are installed, Projects And Resilience Committee may wish to give consideration to marking this as an occasion.

There were no other matters of urgent public importance.

PR 101. OTHER MATTERS AT CHAIRMAN'S DISCRETION:

There were no matters at the Chairman's Discretion.

PR 102. DATE OF NEXT MEETING: 13th March 2018 at 6:45pm.

The meeting closed at 19:40 pm

Signed: _____

Date: _____