

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 6th FEBRUARY 2018.

**MINUTES OF THE MEETING OF THE
BLAKE'S MEAD DEVELOPMENT COMMITTEE
HELD AT THE FELPHAM COMMUNITY HALL, MEADEN WAY, FELPHAM
MONDAY 29th JANUARY 2018.**

PRESENT: Councillors - G Matthews, M Copeland, Mrs E Taylor, A Burrows, Mrs G Moss, Mrs R Kissell & P English (arrived at 6.40 p.m during discussion on agenda item 8 – Blake's Mead Matters).

Lay Member: Mo Moore - Blake's Mead Community Association.

BMD 102. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillors D Smart.

BMD 102. ABSENT WITHOUT APOLOGIES:

There were no absences without apology.

BMD 103. DECLARATIONS OF INTEREST:

All Felpham Parish Councillors present declared personal interests in Agenda Items 8 & 9 and requested that it be recorded in the minutes that they would be taking part in any debate and voting on these items (should it be necessary) as authorised by Felpham Parish Council in its determination of 2nd June 2015.

BMD 104. CORRESPONDENCE/ANNOUNCEMENTS:

- (i) ADC – e-mail from Anthony Baker to Councillor G Matthews – “I sense that you misunderstood my earlier email regarding the Art Project brief; what is proposed is a series of themed chainsaw sculptures, similar to those installed at Bersted Park and Hotham Park. We have advised Felpham Parish Council of the proposal as a courtesy, to let you know what form the art work will take once it is installed.

We would be looking for design ideas from the community, via a consultation workshop to be held at the Felpham community hall and run by with chainsaw artist that succeeds in the tender process.

The proposal has been accepted by the developer in accordance with the S106 agreement”.

There had been no other correspondence received and no announcements to make.

BMD 105. QUESTION TIME:

There were 7 members of the public present.

Mr White asked if the Art Trail sculptor would be the same as the one used for the Hotham Park sculptures. He was advised that the sculptor was not currently known as this was currently the subject of a tender process.

Councillor M Copeland asked about several footpaths that were in need of attention, particularly the footpath that had been made from the MUGA to Bay Bridge Crescent. He also referred to the continued flooding issues on the road (Wishfield Drive) where it meets the BRNRR.

It was agreed by the Committee that any further questions could be raised as and when, during the course of the meeting.

BMD 106. TO RECEIVE THE MINUTES OF THE BLAKE'S MEAD DEVELOPMENT COMMITTEE MEETING HELD ON 19th DECEMBER 2017:

These were agreed as a true and accurate record of the meeting and were presented to Main Council on the 9th January 2018 for approval and ratification.

BMD 107. MATTERS ARISING:

There were no matters arising.

BMD 108. AGENDA ITEMS FOR THE NEXT JWAAC MEETING (27th February 2018):

The Clerk advised that that an agenda item on road adoption on Blake's Mead had been posted with WSCC for the February meeting of the JWAAC H&T Sub-Committee.

There were no new agenda items proposed.

BMD 109. BDW UPDATE OF BLAKE'S MEAD MATTERS/ISSUES:

It was agreed that a list of who was responsible for what across the Blake's Mead development site would be produced so that residents could be aware of who to contact.

Report of the Blake's Mead Community Association (BMCA):

The following update had been received from Maureen Moore:

“Annual General Meeting

Our AGM was held on Tuesday 16th January at 8pm. We have elected some new officers to the committee as the Communications lead and the Vice

Chairman are both standing down. We have all worked extremely hard during the past year and are proud of where we stand to date. We have recently heard that we have been awarded a further grant from Aviva although we do not know the amount of money we will receive. We ended our first year with our bank balance in credit giving us some working capital to begin budgeting for the year ahead.

Events Sub-committee

The Events sub-committee have been very busy organising a series of events for 2018.

To date we have held our second coffee morning and a Quiz night, which was very well attended and by popular request we are holding another in March. I have attached a separate sheet of dates of this year's events. We aim to have 4 major events during the year at Easter, Summer, Halloween and Christmas.

Action Priority Sub-Committee

The sub-committee is now formed and the members of which are busy working on some of the issues which concern the residents. They have walked the site of phases 1&2 with WSCC Highways to identify and highlight outstanding issues.

A meeting will be taking place next week to identify the problems with Gateway Management Company with the residents of some of the Bovis development who are separately pursuing this issue.

The Name of this sub-committee has been changed to the Task Group.

Date and time of next meeting

Our next meeting will be held in the Community Hall on Tuesday February 13th at 8pm".

(b) Community Hall Manager's Report:

"December 15th 2017 – January 22nd 2018

Social media has been very active and there are more added photos of the Hall and its various activities now they're in occupation. The response continues to be fantastic and I am still regularly showing prospective users our facility and confirming bookings as a result of social media interest. Web Page now on Felpham Parish Councils main page is bringing enquires too.

Dizzy Ducklings Pre School have had a successful Ofsted inspection for the building and are now occupation with currently around 12 attendees, numbers will increase as children transfer from other preschools along with their government funding.

Bookings so far have been good with Main Hall Bookings of:

WellFit class Monday morning and Just Jive and Sign Language on Monday night

Slimming World Tuesday for 6hrs in the evening with approx. 120 customers.

Baby Sensory in the morning (now extended to 3hrs) and Sama Karate Wednesday evening

Scouts (Beavers) (Felpham 2nd Scout Group) and Sign Language Thursday Evening

Yummy Mummies Friday Mornings

Saturday mornings Rugby Tots (weekly) and Bric a Brac Auction taking several hours once monthly.

Rooms are booked and used regularly. More daytime bookings for rooms being sought, Dementia Support taking 2 rooms once monthly

The local resident's association are holding their bi monthly meetings with us and are planning a big list of events with bookings confirmed on many dates throughout the year.

We've had several children's parties booked and I've made many appointments to see people in the immediate future regarding ongoing Business training. I have met with Worthing Homes and will be meeting other Community Organisations soon. Continued discussions with WSCC, Arun and Sussex Police regarding potential Youth Clubs

December income down due to nearly 2 weeks of Christmas Break by hirers, Income @ £1336.70, good projections going forward @ approx. £3100 pm at current space occupancy rates (14%). Looking to increase this with various daytime usage. Well Fit Classes are finished on 15th Dec due to instructor's pregnancy leave. The hours have been immediately taken by Slimming World in one evening, allowing me to source an alternative mornings hirer for the new year and enabling an increase in capacity/income at the hall. January income currently @ £2901.90 for the month (slow start to January due to Christmas/New Year etc. Projecting £3132.88 for February (shorter month) and a more regular amount, currently of £3111.88 for March, constantly searching for new hirers to boost this month on month with a few things in the pipeline. I've been updating social media regularly and have added the Skedda Booking system details to it with pricing to accompany the availability.

Chair racks: Now preschool is in place we are using 1 of the 2 spare racks, we have 1 chair rack which will probably remain unused in the store room, these have been only used very sparingly and are surplus to requirements, I've made enquires with the supplier and they cannot and do not want them as they are built, "used" and unsaleable by them? I will attempt to sell it to other local halls or on eBay/ facebook?

Outside signage lighting with a timer, a timer to the skate park side lights and outside floodlighting with motion sensor and timers (OFF at 10:30-11 pm) for the rear of the building to illuminate the car park now all installed by preferred installer.

Snagging list prepared for Arun and Barrett's. Reilly's Construction have been out to investigate works to be done including flooring work, the flooring contractors accompanied them and agree some flooring finishes were substandard".

BMD 110. COMMUNITY FACILITY – UPDATE:

There was no further update to give over and above what had been reported in the Community Hall Manager's report.

BMD 111. MATTERS OF URGENT PUBLIC IMPORTANCE:

There were no matters of urgent public importance.

BMD 112. DATE OF NEXT MEETING:

The date of the next meeting – **Monday 26th February 2018 at 6.15 p.m.**

The meeting closed at 6.43 p.m.

Approved.....Date